



STATE OF LOUISIANA
Office Of Emergency Preparedness

EMERGENCY OPERATIONS PLAN

MARCH 2001

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SUPPLEMENTS PUBLISHED SEPARATELY:

- 1A Southeast Louisiana Hurricane and Evacuation Plan
- 1B Southwest Louisiana Hurricane and Evacuation Plan
- 1C Louisiana Shelter Operations Plan
- 2. Louisiana Peacetime Radiological Response Plan
- 3. State of Louisiana Energy Emergency Plan
- 4. State of Louisiana Disaster Recovery Manual (The Red Book)
- 5. State of Louisiana Terrorist Incident Plan

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STATE OF LOUISIANA

EXECUTIVE DEPARTMENT

BATON ROUGE

EXECUTIVE ORDER NO. MJF 2001-

- WHEREAS,** the State of Louisiana may be subjected to different types of emergencies and disasters of varying magnitudes;
- WHEREAS,** the State of Louisiana must be prepared to respond and effectively react to all the emergencies and disasters thrust upon it;
- WHEREAS,** effective planning will mitigate the effects that emergencies and disasters will have on the citizens of the State of Louisiana;
- WHEREAS,** effective planning includes coordinating plans for emergency operations between all departments and agencies of the state; and
- WHEREAS,** this coordinated effort can best be achieved through the Louisiana Military Department, Office of Emergency Preparedness;
- NOW, THEREFORE, I, M. J. “MIKE” FOSTER, JR.,** Governor of the State of Louisiana, by virtue of the Constitution and laws of the State of Louisiana, do hereby order and direct as follows:

- SECTION 1:** The Director of the Office of Emergency Preparedness, Military Department (hereafter “Director”), shall have the authority to activate and deactivate the State Emergency Operations Center, and to exercise overall direction and control of emergency and disaster operations for the state of Louisiana.
- SECTION 2:** A decision by the Director, to activate the State Emergency Operation Center, shall constitute implementation of the Louisiana Emergency Operations Plan (hereafter “Plan”).
- SECTION 3:** The Plan shall prescribe rules, regulations, and procedures for operations, which may be implemented, should an emergency or disaster strike the State of Louisiana or an area within the state.
- SECTION 4:** The plan shall be binding on all local governments or political subdivisions of the state authorized or directed to conduct emergency management operations, and on all departments and agencies of the State of Louisiana.

SECTION 5: The Director, or the Director’s designee, shall coordinate the activities of all organizations involved in emergency management in the State of Louisiana and shall perform all other duties as provided for in this order.

SECTION 6: The primary and the support responsibilities for the emergency services of the various agencies, departments, offices, entities, or organizations are as follows:

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
A	Communications & Warning	Louisiana Office of Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Corrections	S
		Department of Culture, Recreation and Tourism	S
		Governor - Division of Administration	S
		Louisiana State Police	S
		Department of Transportation & Development	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S
		U.S. Coast Guard	S
<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
B	Damage Assessment	Louisiana Office of Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture & Forestry	S
		Department of Culture, Recreation and Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		Governor - Office of Elderly Affairs	S
		Governor - Oil Spill Coordinator	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Labor	S
		Department of Natural Resources	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation & Development	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S
		US Army Corps of Engineers	S
US Department of Agriculture – NRCS	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
C	Donated Goods	Volunteer Organizations	P
		Louisiana Office of Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture & Forestry	S
		Department of Economic Development	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Social Services	S
		Department of Transportation & Development	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
D	Emergency Direction & Control	Louisiana Office of Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		Governor - Division of Administration	S
		Governor - Office of Elderly Affairs	S
		Governor - Oil Spill Coordinator	S
		LSU Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Justice	S
		Department of Labor	S
		Department of Natural Resources	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation & Development	S
		Department of Wildlife and Fisheries	S
Public Service Commission	S		
Volunteer Organizations	S		
US Army Corps of Engineers	S		
US Coast Guard	S		
US Department of Agriculture – NRCS	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
E	Energy	Department of Natural Resources	P
		Louisiana National Guard	S
		Department of Transportation & Development	S
		Louisiana Public Service Commission	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
F	Engineering & Traffic Management Services	Department of Transportation & Development	P
		Louisiana National Guard	S
		Department of Health and Hospitals	S
		US Army Corps of Engineers	S
		US Department of Agriculture – NRCS	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
G	Fire Fighting	Department of Agriculture and Forestry	P
		Louisiana National Guard	S
		Department of Culture, Recreation and Tourism	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
H	Hazmat	Louisiana State Police	P
		Louisiana Office of Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Environmental Quality	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Natural Resources	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		US Coast Guard	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
I	Information Management	Louisiana Office of Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		Governor - Division of Administration	S
		Governor - Office of Elderly Affairs	S
		Governor - Oil Spill Coordinator	S
		Louisiana State University Health Sciences Center	S

Department of Health and Hospitals	S
Department of Justice	S
Department of Labor	S
Department of Natural Resources	S
Department of Social Services	S
Louisiana State Police	S
Department of Transportation and Development	S
Department of Wildlife and Fisheries	S
Louisiana Public Service Commission	S
Volunteer Organizations	S
US Army Corps of Engineers	S
US Coast Guard	S
US Department of Agriculture – NRCS	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
J	Law Enforcement and Security	Louisiana State Police	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation and Tourism	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		US Coast Guard	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
K	Legal Issues	Department of Justice	P
		Louisiana National Guard	S
		Governor - Division of Administration	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
L	Mass Feeding	Department of Corrections	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Economic Development	S
		Department of Environmental Quality	S
		Department of Health and Hospitals	S
		Louisiana State University Health Sciences Center	S
		Department of Social Services	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
M	Medical & Public Health/ Sanitation	Department of Health & Hospitals	P
		Louisiana State University Health Sciences Center	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Environmental Quality	S
		Department of Transportation & Development	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
N	Oil Spill	Governor - Oil Spill Coordinator	P
		Louisiana Office of Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Environmental Quality	S
		Department of Natural Resources	S
		Louisiana State Police	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S
US Coast Guard	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
O	Public Information	Louisiana Office of Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation and Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		Governor - Division of Administration	S
		Governor - Office of Elderly Affairs	S
		Governor - Oil Spill Coordinator	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Justice	S
		Department of Labor	S
		Department of Natural Resources	S
		Department of Social Services	S
		Louisiana State Police	S
Department of Transportation and Development	S		
Department of Wildlife and Fisheries	S		
Louisiana Public Service Commission	S		

Volunteer Organizations	S
US Army Corps of Engineers	S
US Coast Guard	S
US Department of Agriculture – NRCS	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
P	Radiological	Department of Environmental Quality/LRPD	P
		Louisiana Office of Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Natural Resources	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Louisiana Public Service Commission	S
U.S. Coast Guard	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
Q	Search & Rescue	Department of Wildlife and Fisheries	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		US Coast Guard	S
Volunteer Organizations	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
R	Shelter Operations Control	Department of Social Services	P
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Governor - Office of Elderly Affairs	S
		Louisiana State University Health Sciences Center	S
		Department of Health & Hospitals	S
Volunteer Organizations	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
S	Traffic Control/ Evacuation	Louisiana State Police	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
T	Transportation	Louisiana National Guard	P
		Department of Corrections	S
		Department of Economic Development	S
		Department of Education	S
		Governor - Office of Elderly Affairs	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		US Coast Guard	S
Volunteer Organizations	S		

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
U	Watershed Protection	Louisiana Office of Emergency Preparedness	P
		Department of Natural Resources	S
		Department of Transportation and Development	S
		US Army Corps of Engineers	S
		US Coast Guard	S
		US Department of Agriculture – NRCS	S

- SECTION 7:** Each of the foregoing departments, agencies, offices, entities, or organizations shall appoint an Emergency Coordinator and an alternate coordinator to act on their behalf during an emergency situation. Their names and phone numbers shall be furnished to the Director.
- SECTION 8:** Each Department assigned a primary responsibility shall submit implementing procedures to the Director which shall set forth procedures for carrying out their assigned emergency functions. Each Department shall maintain the procedures and keep them current.
- SECTION 9:** Each Department assigned emergency support responsibilities shall assist their primary Department in the preparation of procedures and any other documents necessary to support the Plan.
- SECTION 10:** Each Department assigned a primary or a support responsibility for an emergency service shall:
- a. Staff the State Emergency Operations Center with the personnel during training exercises and emergencies as requested by the Director;
 - b. Maintain and operate a 24-hour response capability in the Department headquarters when the plan is implemented;
 - c. Participate in exercises of the Plan when scheduled by the Director;
 - d. Participate in and conduct training essential to implementation of their assigned emergency service;
 - e. Conduct an annual review to update the details of their implementing procedures and advise the Director of needed modifications for their implementing procedures; and
 - f. Maintain logs, records and reporting system required by all state and federal laws, rules and regulations.
- SECTION 11:** All other departments and agencies not assigned a primary or supporting role in emergency services shall carry out whatever duties or services are specified or directed by the Governor.

SECTION 12: All support plans prepared by local governments and by heads of state departments and agencies will conform to the provisions of this Order.

SECTION 13: All departments, commissions, boards, agencies, and officers of the state, and any political subdivision thereof, are authorized and directed to cooperate in implementing the provisions of this Order.

SECTION 14: The provisions of this Order are effective upon signature and shall remain in effect until amended, modified, terminated or rescinded by the Governor, or terminated by operation of law.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the

GOVERNOR OF LOUISIANA

ATTEST BY THE GOVERNOR:

SECRETARY OF STATE

FOREWORD

This edition of the Louisiana Emergency Operations Plan includes guidance for preparedness for the full range of natural, technological and attack-related emergencies and disasters. It conforms to federal law and regulations and the Louisiana Emergency Assistance and Disaster Act of 1993, as amended.

The Military Department's Office of Emergency Preparedness is charged with the responsibility for formulating and updating Preparedness Plans and systems and for coordinating emergency and disaster operations under the direction of the Governor. The Plan is intended to provide a general framework within which State agencies, Parish agencies, volunteer groups and private organizations can develop detailed plans and implementing procedures.

The planning process is continuous. Recipients of this Emergency Operations Plan are expected to develop detailed plans and procedures, train their people in carrying out their plans and procedures regularly, and make changes as needed. Changes to this Plan will be issued as appropriate.

Supplements to this Plan which deal with particular hazards and with regional planning problems will be issued periodically. Agencies or organizations which find areas of the Plan that need improvement should advise this office so that changes may be incorporated in an orderly manner.

Sincerely,

Bennett C. Landreneau

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**SIGNATORIES TO THE LOUISIANA EMERGENCY
OPERATIONS PLAN**

MG Bennett C. Landreneau
Adjutant General
Military Department

Honorable. Bob Odom
Secretary
Department of Agriculture
& Forestry

Mr. Richard L. Stalder
Secretary
Department of Public Safety
& Corrections

Mr. Philip J. Jones
Secretary
Department of Culture,
Recreation, & Tourism

Mr. Don J. Hutchinson
Secretary
Department of Economic
Development

Mr. Cecil J. Picard
Superintendent of Education
Department of Education

Mr. J. Dale Givens
Secretary
Department of Environmental
Quality

Mr. David Hood
Secretary
Department of Health & Hospitals

**SIGNATORIES TO THE LOUISIANA EMERGENCY
OPERATIONS PLAN**

Mr. Garey Forster
Secretary
Department of Labor

Mr. Jack C. Caldwell
Secretary
Department of Natural
Resources

COL Terry C. Landry
Superintendent of State Police
Department of Public Safety

Ms. J. Renea Austin-Duffin
Secretary
Department of Social Services

Mr. Kam Movassaghi, Ph.D., P.E.
Secretary
Department of Transportation &
Development

Mr. James H. Jenkins, Jr.
Secretary
Department of Wildlife &
Fisheries

Honorable Richard P. Ieyoub
Attorney General
Department of Justice

Mr. Mark C. Drennen
Commissioner
Division of Administration

**SIGNATORIES TO THE LOUISIANA EMERGENCY
OPERATIONS PLAN**

Mr. Roland Guidry
Oil Spill Coordinator
Governor's Oil Spill
Coordinators Office

Mr. P.F. "Pete" Arceneaux
Executive Director
Governor's Office of
Elderly Affairs

Ms. Marcia Daigle
Director of Planning and Program Development
LSU Health Sciences Center – Health Care Services Division

POTENTIAL HAZARDS

Louisiana's geographic and commercial situations subject the State and its people to a variety of hazards. The most serious hazards are listed here, separated into natural and technological categories:

1. Natural Hazards:
 - A. Drought
 - B. Earthquake
 - C. Flood
 - D. Hurricane/Tropical Storm
 - E. Severe Storms
 - F. Subsidence
 - G. Tornado
 - H. Wildfire
 - I. Winter Storm

2. Technological Hazards:
 - A. Airplane Crash
 - B. Civil Disorder
 - C. Dam Failure
 - D. Enemy/Terrorist Attack
 - E. Energy Shortage
 - F. Hazardous Materials Fixed Facility Incident
 - G. Hazardous Materials Transportation Incident
 - H. Nuclear Fixed Facility Incident
 - I. Nuclear Transportation Incident
 - J. Oil Spill
 - K. Utilities Failure

A detailed discussion of hazards that have the potential for affecting the state is contained in the Survivable Crisis Management Plan which is hereby incorporated by reference.

**STATE OF LOUISIANA
EMERGENCY OPERATIONS PLAN**

BASIC PLAN

I. PURPOSE

This plan establishes policy for State government response to emergencies and disasters. It assigns responsibilities, tasks, and actions that the State shall take to provide for the safety and welfare of its citizens against the threat of natural, technological, and national security emergencies and disasters. It addresses the need for Mitigation, Preparedness, Response and Recovery activities that will enhance the State's overall capability to cope with potential hazards. Actions to restore the State's infrastructure following a disaster or emergency are detailed in the Louisiana Disaster Recovery Manual. (The Louisiana Disaster Recovery Manual is hereby incorporated into this plan by reference.)

II. SITUATION AND ASSUMPTIONS

A. Situation

1. Louisiana is in the Gulf Coastal Plain and covers an area of approximately 51,000 square miles. Fourteen percent of the land area is covered with water in the form of lakes, rivers, streams, bayous and wetlands. The overall terrain ranges from flat to gently rolling hills; from below sea level in the southern portion to slightly more than 535 feet above sea level at Driskill Mountain in Bienville Parish.
2. The climate is moderate with normally mild, wet winters and warm to hot summers with high relative humidities. Temperatures range from 100 degrees in the summer to near 0 degrees Fahrenheit in the winter and the average annual rainfall varies from 44 inches in the northern part of the State to more than 64 inches in the southern and southeastern areas.
3. The State of Louisiana has sixty-four (64) major political subdivisions called parishes and a population estimated at about 4.2 million (1990 census). Parishes are further subdivided into cities, towns and villages and are usually governed by a police jury headed by a president. Since 1980, as a result of the enactment of Home Rule Charter, the trend has been toward a president-council form of government. The cities, towns and villages have a mayor-council governing body of elected officials.

4. Louisiana faces a variety of risks that pose a significant threat whether they are natural, technological and/or national security emergencies or disasters. They include hurricanes, tornadoes, flooding, dam failures, freezes, winter storms, earthquakes, subsidence, erosion, drought, water shortages, wildfires, nuclear power plant incidents, transportation and other hazardous materials (hazmat) incidents, industrial accidents, nuclear attack, chemical/biological warfare, terrorist incidents, civil disturbances or riots, and resource shortages (utility and energy), or a combination of any of these.
5. During an emergency or disaster, the State will take immediate and appropriate action to determine, direct, mobilize, and coordinate resource needs. The State will suspend or cancel normal operations and redirect resources to save lives, relieve human suffering, sustain survivors, protect property, and repair essential facilities.
6. Many of the potential risks e.g. floods, hurricanes, and other severe weather, nuclear facility incidents and enemy attack would be preceded by a period of increased alertness, giving public officials time to take precautionary or protective measures to reduce loss of life and minimize damages.

B. Assumptions

1. The State is primarily responsible for natural and technological emergency preparedness, but has a shared responsibility with the Federal government for national security preparedness.
2. This responsibility necessitates the development of a multi-hazard plan, with functional annexes and more detailed procedures, supported by parish and local emergency plans. Planning efforts are made as general as possible to insure flexibility for implementation measures to combat the impact of such threats.
3. The probability of a war-related or terrorist-related emergency or disaster that would involve mass casualties, major devastation and disruption of vital services appears low, but it does exist.

4. An emergency or disaster incident could, individually or in combination, cause a grave emergency condition in any area of the State. Emergencies can vary in scope and intensity, from a small local incident with minimal damage to a multi-parish disaster with extensive devastation and loss of life.
5. The initial actions of Mitigation, Preparedness, Response and Recovery operations are conducted by local government. Local authorities will exhaust their resources, then use mutual aid agreements with volunteer groups, the private sector and/or neighboring parishes.
6. State assistance will supplement local efforts and federal assistance will supplement State and local efforts when it is clearly demonstrated that it is beyond State and local capability to cope with the emergency/disaster.

III. CONCEPT OF OPERATIONS

A. General

The Emergency Operations Plan is based on the premise that the emergency functions the various agencies and organizations perform during emergency operations generally parallel their normal day-to-day functions. The same personnel and material resources will be employed in both cases. Day-to-day functions that do not contribute directly to the emergency operation may be suspended or redirected for the duration of any emergency or disaster, and efforts that would normally be assigned to those functions will be channeled toward emergency and disaster tasks assigned.

B. Execution and Implementation

The Governor has delegated to the Director of the Louisiana Office of Emergency Preparedness (LOEP) the responsibility for implementation of this plan. The Director will implement this plan and procedures, through the Assistant Director of LOEP (ADLOEP), when the situation warrants. Should the Governor declare a state of emergency, the plan will automatically be activated.

C. Emergency Action Levels

1. Emergency Action Levels (EAL's) have been established to provide a general indicator of the level of seriousness of an incident and related guidance for response and protective actions so that all emergency

response forces have a common basis by which they can implement actions necessary to handle the situation. Refer to the Implementation Procedures for specific actions that response agencies will take for the appropriate action level declared. Procedures are on file in the State's EOC. The five EAL's that shall be used are:

- a. LEVEL V – Normal operations. LOEP staffing in accordance with authorized agency-manning levels.
- b. LEVEL IV – Events are in progress or have occurred which indicate a degradation of the level of welfare and safety of the populace in a potential risk area(s). The EOC may be opened with minimal staffing provided by the LOEP Operations Division Crisis Action Team (CAT). State Agencies may be alerted. Selected State Agencies may be required to reinforce the EOC.
- c. LEVEL III – Events involve an actual or imminent impact on the welfare and safety of the populace in a threatened area(s). The EOC is opened with minimal staffing. State Agencies will be placed on alert. Each provided the ‘on-call’ representatives by name to the EOC. Selected State Agencies may be required to reinforce the EOC. If this is the first action level declared, ensure all required actions for LEVEL IV are initiated. Maintain this status and closely monitor the situation until conditions escalate or de-escalate.
- d. LEVEL II – Events are in progress or have occurred which involve actual or major impact on the safety of the populace in a stricken area(s). The EOC manning is increased as directed by the ADLOEP. The EOC is activated for 24-hour operation and staffed by LOEP personnel. EOC staff may include selected state and federal agencies. If this is the first action level declared, ensure all required actions for LEVEL IV and III are initiated. Maintain this status and closely monitor the situation until conditions escalate or de-escalate.
- e. LEVEL I – Events are in progress which continue previously declared action levels and initiate operations to lead the return of the stricken area(s) to pre-disaster status. The EOC is fully activated. All federal, state and volunteer agencies report to the EOC as required. If this is the first action level declared, ensure all required actions for LEVEL IV, III, and II are initiated. Maintain this status until the emergency is terminated or is no longer a threat.

2. For the purpose of integrated emergency management, State and local government use the same emergency situation terminology used by cognizant federal agencies:

- a. Natural Disaster (National Weather Service)
 - (1) Watch
 - (2) Warning
 - (3) Impact
 - (4) Recovery

- b. Fixed Nuclear Facility (NRC/FEMA Joint Guidance NUREG-0654, FEMA-REP-1, REV.1.)
 - (1) Unusual event
 - (2) Alert
 - (3) Site area emergency
 - (4) General emergency

- c. War Emergency (CPG 2-10 Series)
 - (1) Normal readiness
 - (2) Increased readiness
 - (3) Emergency/attack warning
 - (4) Post attack/recovery

D. Phases of Emergency Management

Since this EOP is concerned with the many hazards to which the State and its citizens may be exposed before, during and after an emergency/disaster occurs, responsible authorities must consider the four (4) phases of emergency management:

1. MITIGATION – Actions that can be taken to eliminate or reduce the impact of a disaster. Such measures include building codes that recognize the hazards faced by the community and enforcement of building codes, public education about hazards and protection, hazard vulnerability analysis, compliance and enforcement, zoning and land-use measures and preventative health care.

2. PREPAREDNESS – Actions taken in advance of an emergency/disaster to develop operational capabilities and help communities to respond to and recover from a disaster. Such measures include the development of plans, procedures, warning and communications systems, EOC's, training, continuity of government, mutual aid agreements, emergency public information and exercises.

3. **RESPONSE** – Actions taken before, during, or after an emergency/disaster to save lives, minimize damages and enhances recovery operations. Such measures include activation of: emergency operation centers, plans, procedures, emergency alert system, public warning, notification of public officials, provision of mass care, shelter, search and rescue, and security.
4. **RECOVERY** – Actions taken over the short-term and long-term to return vital life-support systems to minimum standards, and long-term to return life to normal or improved levels. Such measures include damage assessment, supplemental federal assistance to individuals and public entities, assessment of plans, procedures, development of economic impact studies and methods to mitigate damages. Recovery measures are detailed in the Louisiana Disaster Recovery Manual.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Organization

By direction of the Governor, each State department, agency, commission, special district and board with emergency or disaster responsibilities, along with local government, will have multi-hazard emergency operations plans and implementing procedures. Authority and responsibility are to be as decentralized as possible to field units and individuals responsible for actual performance of operations. State personnel must be trained in their responsibilities and working relationships and must have the authority to respond to emergency or disaster requests from the LOEP Director. (See Appendices 1-3.)

B. Responsibilities

The Governor has the overall responsibility for emergency management and is assisted in these duties by the LOEP Director. Tasks for those elements listed which have been given a primary or secondary shared responsibility for emergency/ disaster situations are as follows: (See Appendix 5, Disaster Function Responsibility Chart.)

1. All State Government Departments, Agencies and Offices:
 - a. Insure orderly succession of officials for all key positions in each department and every essential sub-departmental office, so that operations can continue when officials are absent or incapacitated. Each department will maintain a list of three successors for each key position. Avoid the practice of designating key officials to succeed each other.
 - b. Insure the maintenance and safeguarding of key records and documents through the use of duplicate files in dispersed locations or other corporate measures.
 - c. Set up a system for internal status reporting on manpower and other resources, estimates of damages, and actions taken to deal with emergencies.
 - d. Update and maintain departmental emergency operating procedures that prescribe, in detail, how the department or office will operate in an emergency, including notification of key personnel, setting up 24-hour shifts and other measures.
2. State Government departments, agencies and offices having emergency responsibilities: Carry out the responsibilities designated in Appendix 3, State Agency Functions. Depending on its functions, a state agency may have a primary or support role.
 - a. Every department, agency or office that has a primary responsibility for an emergency function will organize, supervise and coordinate all the activities that take place in that functional area. Primary departments are responsible for specifying the actions of supporting departments and establishing clear coherent requirements that supporting departments can carry out effectively and efficiently.
 - b. Every department, agency or office that has a support responsibility for an emergency function will respond as required to carry out the missions that are assigned.

3. State government departments, agencies and offices which do not have specific response functions will serve as a reserve of material and manpower resources which may be required to perform previously unassigned tasks or supplement other response agencies. They will provide for resource management, direction, and control of their personnel, continuity of government, preservation of records, situation intelligence and reporting during emergency/disaster situations.

C. Local

1. The Parish and Municipal governments' Chief Executive has overall responsibility by law for the direction and control of emergency/disaster operations and is assisted by a Local Emergency Preparedness or Civil Defense Coordinator/Director. Such responsibilities include the development and implementation of emergency management programs to provide for rapid and effective action to direct, mobilize, staff, train, and coordinate use of local resources. The local director will plan for the protection of life and property for his citizens during times of emergency/disaster incidents.
2. Local organization structure parallels that of State government. Governments having state agencies located in their jurisdictions may integrate these agencies into their EOP and seek to have them serve on local emergency/disaster staff (see Appendix 6).

D. Federal

The Federal Emergency Management Agency (FEMA) has the responsibility for the coordination of federal emergency/disaster operations and resources in support of state and local government capabilities, and for directing and coordinating the delivery of federal disaster relief assistance programs. Assistance efforts are organized and coordinated according to the policies and procedures detailed in the Federal Response Plan, dated April 1999, and the FEMA Region VI Regional Response Plan. The State/Federal cooperation is detailed in the State-Federal connectivity schematic.

E. Volunteer and Others

1. American Red Cross (ARC), has a primary response function to mitigate suffering by providing emergency mass care, food, clothing, shelter, first aid, supplementary nursing care and aid to individual families. The ARC may also furnish medical care, health items, essential household furnishings,

occupational supplies, equipment, and emergency rental for housing, transportation and temporary repairs.

2. Other volunteer, non profit, charitable and religious organizations may provide assistance for registration, identification, medical assistance, shelter, mass feeding, collection of clothing, food commodities, furniture, bedding and cleaning supplies, as well as cleanup, restoration, temporary repairs and rehabilitation of housing, evacuation, and search and rescue.
3. Mennonite Disaster Services may provide for the immediate cleanup, restoration, temporary repairs, and rehabilitation of residences and vital facilities. At time of warning, they may provide assistance in evacuation, search and rescue.

V. DIRECTION AND CONTROL

- A. The Governor is responsible for the coordinated delivery of all emergency services, public, quasi-volunteer, and private, during a natural, technological and/or national security emergency/disaster situation. The Governor has delegated the LOEP Director the authority to implement this plan, and to direct State-level emergency operations through the regularly constituted governmental structure.
- B. In the event of an emergency/disaster, the needed elements of State government will be in the State Emergency Operations Center (EOC) located in the Basement of the State Land and Natural Resources Building, 625 North 4th Street, Baton Rouge. Should the primary EOC become inoperative, isolated, and/or unusable, The LOEP Director shall issue relocation instructions to deployment teams for the preparation of the alternate EOC at Camp Beauregard or at a location to be determined at the time.
- C. Each State department or agency shall be under the general control of its respective Secretary/Director, etc., through his or her designated emergency representative. The emergency representative shall be empowered to make decisions, and expend resources (personnel, materials, supplies, equipment, facilities and funds) in providing operational and technical support to State and Local governments during any emergency/disaster incident.
- D. Local governments are responsible under all applicable laws, executive orders, proclamations, rules, regulations, and ordinances for emergency management within their respective jurisdiction. Local emergency management organizations shall function from designated EOC's and are subject to the direction and

control of their executive heads of government, under the general direction and control of the Governor and the LOEP Director.

- E. Upon activation of the State EOC, the operations staff and state agencies shall insure that the necessary personnel and resources are available. Those agency representatives should bring or have pre-positioned plans, procedures, resource inventories, supplies, and notification lists needed to facilitate emergency/disaster operations.

VI. CONTINUITY OF GOVERNMENT

- A. Disasters can interrupt, paralyze, and/or destroy the ability of State, or local governments to carry out their executive, legislative and judicial functions. Therefore, it is imperative that each level of government builds this capability to preserve, maintain, and/or reconstitute its ability to function under the threat or occurrence of any emergency/disaster that could disrupt governmental operations and services.
- B. To have an effective comprehensive emergency management system, operations depend upon two factors to assure Continuity of Government (COG) from the highest to the lowest level: (1) Lines of succession for officials; and (2) the preservation of records which are essential to the effective functioning of government and for the protection of rights and interests of the State and its citizens under emergency conditions.
- C. The Louisiana Constitution Article IV, vests in the Governor the chief executive power of the State. It establishes the emergency powers of the Governor and provides for the line of succession, which is:
 - 1. Governor
 - 2. Lieutenant Governor
 - 3. Secretary of State
 - 4. Attorney General
 - 5. Treasurer
 - 6. Presiding Officer of the Senate
 - 7. Presiding Officer of the House of Representatives
- D. The legislature has enacted Acts 111, 112, 113 and 114 of 1963, all which mandate the designation of no less than three nor more than seven emergency

interim successors for the State Executive, Judicial, Legislative and Local Executive branches of government, respectively.

- E. All department heads shall designate a primary and two (2) alternate interim emergency successors, as a minimum, for key supervisory positions that will ensure the continuance of the leadership, authority, and responsibilities of their departments. Each agency/office head shall further designate a primary and alternate interim emergency successor for key positions.
- F. These designated interim emergency successors shall be instructed on their responsibilities, order of succession, when they will assume these positions, and when they will be terminated. Normally, an interim emergency successor may assume leadership whenever the incumbent becomes unavailable to perform their functions or when requested to do so during periods of emergencies/disasters. They shall hold these positions until relieved by the incumbent or the emergency/disaster has been brought to a successful conclusion.
- G. Each department/agency/office head or his/her primary assistant shall insure essential records and documents required for continuity of government are properly stored, classified, indexed, filed and segregated from non-essential documents.
- H. These records and documents which require safeguarding fall into three (3) general types: (1) records that protect the rights and interests of individuals; vital statistics, land and tax records, license registers, articles of incorporation, etc.; (2) records required for effective emergency operations; plans, procedures, resource inventories, lists of succession, maps, memoranda of understanding, agreements, and lists of regular and auxiliary personnel; (3) records required to re-establish normal governmental functions and protect the rights and interests of government; federal/state laws, statutes, constitutions, charters, executive orders, proclamations, rules and regulations, official proceedings, financial and court records.
- I. Duplicate records and documents of the three (3) general types will be made on a continuing basis. Duplicates will be stored at a dispersed location, designated by the Department Head.
- J. Key supervisory personnel and interim emergency successors will be informed as to the location and content of the dispersed records and/or documents. Procedures shall be formulated for the retrieval of those records and documents

from the disperse site during periods of National Security and other catastrophic emergencies/disasters, should they be required.

VII. ADMINISTRATION AND LOGISTICS

- A. During an emergency/disaster some administrative procedures should be suspended relaxed or made optional. Such action should be carefully considered, and the consequences should be projected realistically. Departures from usual methods will be stated in the Governor's State of Emergency order, and in emergency plans.
- B. State and Local response elements will include provisions for documenting all emergency/disaster related expenditures using generally accepted accounting procedures as outlined in the State's Administrative Plan. Receipts, invoices, purchase orders, rental agreement, etc., will serve as a basis for settlement of claims and will support the State's request for supplemental federal assistance.
- C. When an emergency/disaster occurs, rapid steps will be undertaken to assess deaths and injury to persons and damage to private and public property. After local and neighboring resources have been exhausted, assistance requests shall be submitted to the LOEP Director.
- D. There exists a system of Emergency Communications between Local, State, Federal and Private organizations for the coordination and direction of emergency/disaster relief efforts. This system is composed of internal, external or support communications and in great many cases is located within a local Sheriff's Office, with the rest in an EOC.
- E. During increased readiness periods, each State EOC emergency representative and local government shall ensure that property, personnel, supplies, equipment, and vehicles are accounted for and protected and, if necessary, dispersed to a designated area, and maintained in operational condition at all times.
- F. All elements of State and local government agencies shall implement established resource controls; determine the availability and accessibility to include source and quantity of required resources. Further, they shall identify any additional requirements needed to support emergency/disaster operations.
- G. Funding to meet the needs of emergencies/disasters is available. The first recourse shall be to use funds regularly appropriated to State agencies. If the

demands exceed available funds the Governor may make additional funds available with the concurrence of the Interim Emergency Board.

- H. Training of emergency operations staff will be conducted annually through in-house sessions, exercises, actual operations, or LOEP/FEMA sponsored classes. During increased readiness conditions, the respective State/Local training officer will conduct accelerated/refresher training on operations and radiological preparedness for EOC staff.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

- A. The Governor under The Louisiana Emergency Assistance and Disaster Act of 1993 as amended, has directed the LOEP Director to develop the State's EOP and assigned him overall responsibility for the State's planning effort. Further, LOEP has been delegated the authority to implement the EOP as necessary and will provide the necessary assistance, guidance, and coordination to ensure that the EOP addresses a multi-hazard approach, including natural, technological and/or a national security emergency/disaster situation, and is flexible enough to allow users to adjust to emergency situations.
- B. The various State departments, agencies, special districts, commissions, boards, volunteer, quasi-volunteer and private sector groups with emergency responsibilities shall integrate their planning efforts in the development, maintenance, implementation and testing of this EOP and its procedures. Local government has been tasked to develop, implement and maintain EOP's and shall adhere to policies and tasks outlined within this EOP as much as possible.
- C. All plans, annexes, appendices, implementing procedures and resource (personnel, equipment, supplies, and facilities) inventories shall be based on those potential hazards to which the State is subject, along with the support needed to assist local government before, during, and after any emergency/disaster incident. Plans, annexes, appendices, and procedures will detail who, what, when, where and how emergency tasks and responsibilities will be conducted.
- D. This EOP, its annexes, appendices, procedures, resource inventories, and notification/recall lists shall be maintained and kept current by all parties in the following manner: Review of EOP, annexes, and appendices every four (4) years; review procedures yearly; resource inventories, and notification/recall lists on a six (6) month basis from date of EOP. Review procedures following critiques of actual emergency/disaster operations and/or exercises, where

deficiencies were noted. Revisions and/or up-dates will be made within forty-five (45) days of critiques.

- E. Major changes that affect the Situation and Assumptions, Concept of Operations, Assignment of Responsibilities, and Direction and Control will be made as required. The respective Department Heads shall approve major changes. The emergency representative has the authority to revise and/or update routine changes, i.e., implementing procedures, resource inventories and notification/recall lists.
- F. All changes, revisions, and/or updates shall be forwarded to LOEP for review, editing, publication and distribution to all holders of the Louisiana EOP (see distribution list.) If no changes, revisions, and/or updates are required, LOEP shall be notified in writing by the respective department head that plan, appendices, procedures, etc., have been reviewed and are considered valid and current, signed by the respective department head.

IX. AUTHORITIES AND REFERENCES

A. Federal

1. Public Law 81-920, as amended The Federal Civil Defense Act of 1950.
2. Public Law 93-234, as amended The Flood Disaster Protection Act of 1973.
3. Public law 93-288, The Disaster Relief Act of 1974, as amended by Public Law 100-707, The Robert T. Stafford Act of 1988.
4. Title 44, Part 206, The Code of Federal Regulations.
5. Federal Emergency Management Agency, FEMA-64, Emergency Action Planning Guidelines for Dams, 1985.
6. Federal Emergency Management Agency, CPG 1-8, Guide for Development of State and Local Emergency Operations Plans, 1985.
7. Federal Emergency Management Agency, CPG 1-8A, Guide for the Review of State and Local Emergency Operations Plans, 1992.
8. Federal Response Plan, April 1999.

9. All other Public Laws or Executive Orders enacted or to be enacted which pertain to emergencies/disasters.

B. State

1. The Louisiana Emergency Assistance and Disaster Act of 1993, as amended.
2. Act 111, Emergency Interim State Executive Succession Act of 1963.
3. Act 112, Emergency Interim Judicial Succession Act of 1963, as amended.
4. Act 113 as amended, Emergency Interim Legislative Succession of 1963.
5. The Louisiana State Administrative Plan dated 1992, as amended.
6. Louisiana Significant/High Hazard Dam Safety Plan 1989.
7. Executive Order No. 27 dated February 23, 1965.
8. Louisiana Disaster Recovery Manual dated 1992, as amended.
9. Executive Order MJF 2000 –
10. Other Acts, Executive Orders, Proclamations, Compacts, Agreements and Plans pertaining to emergencies/disasters enacted/developed or to be enacted/developed.

C. Local

1. Ordinances or resolutions enacted or to be enacted pursuant to requirements of the authorities cited in Paragraph A. and B. above as they pertain to emergencies/disasters.
2. Act 114, Emergency Interim Local Executive Succession Act of 1963.
3. Local Emergency Operations Plans.
4. Mutual Aid Letters of Agreement, and or Memoranda enacted or to be enacted.

D. Volunteer

1. Louisiana Revised Statutes, Chapter 29:650, Civil Air Patrol.
2. Act 58-4-1905, American Red Cross (ARC). Mennonite Disaster Services/FEMA Agreement. Salvation Army Charter, May 12, 1889 and Memoranda of Understanding between Louisiana and the agencies above.
3. Other directives as appropriate

X. GLOSSARY/DEFINITIONS OF TERMS

The following is a glossary of terms, acronyms, abbreviations and definitions that are used in this plan and are unique to emergency/disaster operations.

Congregate Care Facilities - Public or private buildings in a reception area that may be used to lodge and care for evacuees. Generally, assigned space is approximately 40 square feet per person. The facility may or may not meet criteria for designation as a "Fallout Shelter."

D&C - Direction and Control

Disaster - Any occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from a Natural, Technological, and/or National Security incident, including but not limited to earthquake, explosion, fire, flood, high water, hostile military actions, hurricanes, landslide, mudslide, storms, tidal wave, tornadoes, wind driven water or other disasters.

Disaster Recovery Manager - Official appointed by the Director, LOEP, to coordinate post disaster recovery activities.

Emergency Action Level (EAL) - A system that classifies the seriousness of an emergency/disaster situation. There are four (4) levels: LEVEL IV, LEVEL III, LEVEL II, and LEVEL I. The State may escalate to a more serious class if conditions deteriorate or are expected to deteriorate. The State may de-escalate to a less serious class if response actions have resolved the situation.

Emergency Alert System (EAS) - A network of broadcast stations and interconnecting facilities which have been authorized by the Federal Communications Commission to operate in a controlled manner during a state of public disaster or other natural emergency, as provided by the Emergency Alert System Plan.

Emergency Operations Center (EOC) - Is a protected site from which public officials issue warnings and exercise direction and control during an emergency/disaster. It is equipped and staffed to provide support in coordinating and guiding emergency/disaster operations.

EOP - Emergency Operations Plan.

EPI - Emergency Public Information.

FCO - Federal Coordination Officer.

ESF - (Federal) Emergency Support Functions

FEMA - Federal Emergency Management Agency.

Governor's Authorized Representative (GAR) - The person named by the Governor in the Federal-State Agreement normally the LOEP Director or his designee to execute on behalf of the State all necessary documents for disaster assistance following a declaration of an emergency or major disaster, including certification of applicants for public assistance.

Hazardous Material (HAZMAT) - Any substance or material in a quantity or form which may be harmful or injurious to humans, domestic animals, wildlife, economic crops, or property when released into the environment. The four traditional classes are chemical, biological, radiological, and explosive.

Implementing Procedures (IP's) - A set of instructions having the force of a directive, covering those specific actions which lend themselves to a definite or standardized procedure without loss of effectiveness during the conduct of emergency/disaster operations.

Level IV - events that are in progress or which have occurred which indicate a degradation to the level of welfare and safety of the populace in potential risk area(s) and has the potential of escalating.

LEVEL III - Events that are in progress or that have occurred which involve actual or imminent degradation and impact to the level or welfare and safety of the populace in a threatened area(s) and has the potential of escalating.

LEVEL II - Any occasion or instance for which, in the determination of the Governor, state assistance is needed to supplement local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the state.

LEVEL I - Events that are in progress which continue previously declared action levels and to initiate those actions that begin to lead the return of stricken area(s) back to a state of normalcy and pre-disaster design and use.

Local Government - Any parish, city, town, village or other legal political subdivision within the State of Louisiana.

National Security Emergency - Events include nuclear, conventional, chemical, biological warfare, civil disorder, terrorism, and/or energy shortages.

Natural - Events include floods, hurricane/tropical storm, erosion, drought, tornado, and wildfire, earthquake subsidence, dam failure, severe storms and winter storm/freeze.

Resources - Include materials (raw, basic, or finished), supplies, equipment, manpower, and facilities, services, finished goods and products.

State - Generically, the term State is used to include the political subdivisions, boards, special districts, commissions and Indian tribes or authorized tribal organizations.

State Coordinating Officer (SCO) - The State Official (normally the LOEP Director or his designee) designated by the Governor to act as his principal assistant in the coordination and supervision of the Disaster Assistance Program and to act in cooperation with the Federal Coordinating Office (FCO) for the purpose of coordinating State and other assistance efforts with those of the Federal Government.

Technological - Events include hazardous materials (stationary and transportation), nuclear power facility, transportation accidents, and power failure.

XI. ADDITIONS TO BASIC PLAN:

ATTACHMENT 1 - State Organizational Chart

ATTACHMENT 2 - Office of Emergency Preparedness Organizational Chart

ATTACHMENT 3 - State Agency Emergency Function & Responsibility Chart

ATTACHMENT 4 - State Agency Functions by Agency:

- A. Louisiana Office of Emergency Preparedness
- B. Louisiana National Guard
- C. Department of Agriculture & Forestry
- D. Department of Corrections
- E. Department of Culture, Recreation & Tourism (Parks)
- F. Department of Economic Development
- G. Department of Education
- H. Department of Environmental Quality
- I. Office of the Governor – Division of Administration
- J. Office of the Governor – Elderly Affairs
- K. Office of the Governor – Oil Spill
- L. Louisiana State University (LSU) Health Sciences Center
- M. Department of Health & Hospitals
- N. Department of Justice
- O. Department of Labor
- P. Department of Natural Resources
- Q. Department of Social Services
- R. Louisiana State Police
- S. Department of Transportation & Development
- T. Department of Wildlife & Fisheries
- U. Louisiana Public Service Commission
- V. Volunteer Organizations
- W. US Army Corps of Engineers
- X. US Coast Guard
- Y. US Department of Agriculture – Natural Resources Conservation Service

ANNEXES BY FUNCTION:

- A. Communications & Warning
- B. Damage Assessment
- C. Donated Goods
- D. Emergency Direction & Control
- E. Energy

- F. Engineering & Traffic Management Services
- G. Fire Fighting
- H. HAZMAT
- I. Information Management
- J. Law Enforcement/Security
- K. Legal Issues
- L. Mass Feeding
- M. Medical & Public Health/Sanitation
- N. Oil Spill
- O. Public Information
- P. Radiological
- Q. Search & Rescue
- R. Shelter Operations & Control
- S. Traffic Control/Evacuation Routes
- T. Transportation
- U. Watershed Protection

STATE - FEDERAL CONNECTIVITY BY FUNCTION:

- A. Communications & Warning
- B. Damage Assessment
- C. Donated Goods
- D. Emergency Direction & Control
- E. Energy
- F. Engineering & Traffic Management Services
- G. Fire Fighting
- H. HAZMAT
- I. Information Management
- J. Law Enforcement/Security
- K. Legal Issues
- L. Mass Feeding
- M. Medical & Public Health/Sanitation
- N. Oil Spill
- O. Public Information
- P. Radiological
- Q. Search & Rescue
- R. Shelter Operations & Control
- S. Traffic Control/Evacuation Routes
- T. Transportation
- U. Watershed Protection

SUPPLEMENTS PUBLISHED SEPARATELY:

- 1A. Southeast Louisiana Hurricane Evacuation and Sheltering Plan
- 1B. Southwest Louisiana Hurricane Evacuation and Sheltering Plan
- 1C. Louisiana Shelter Operations Plan

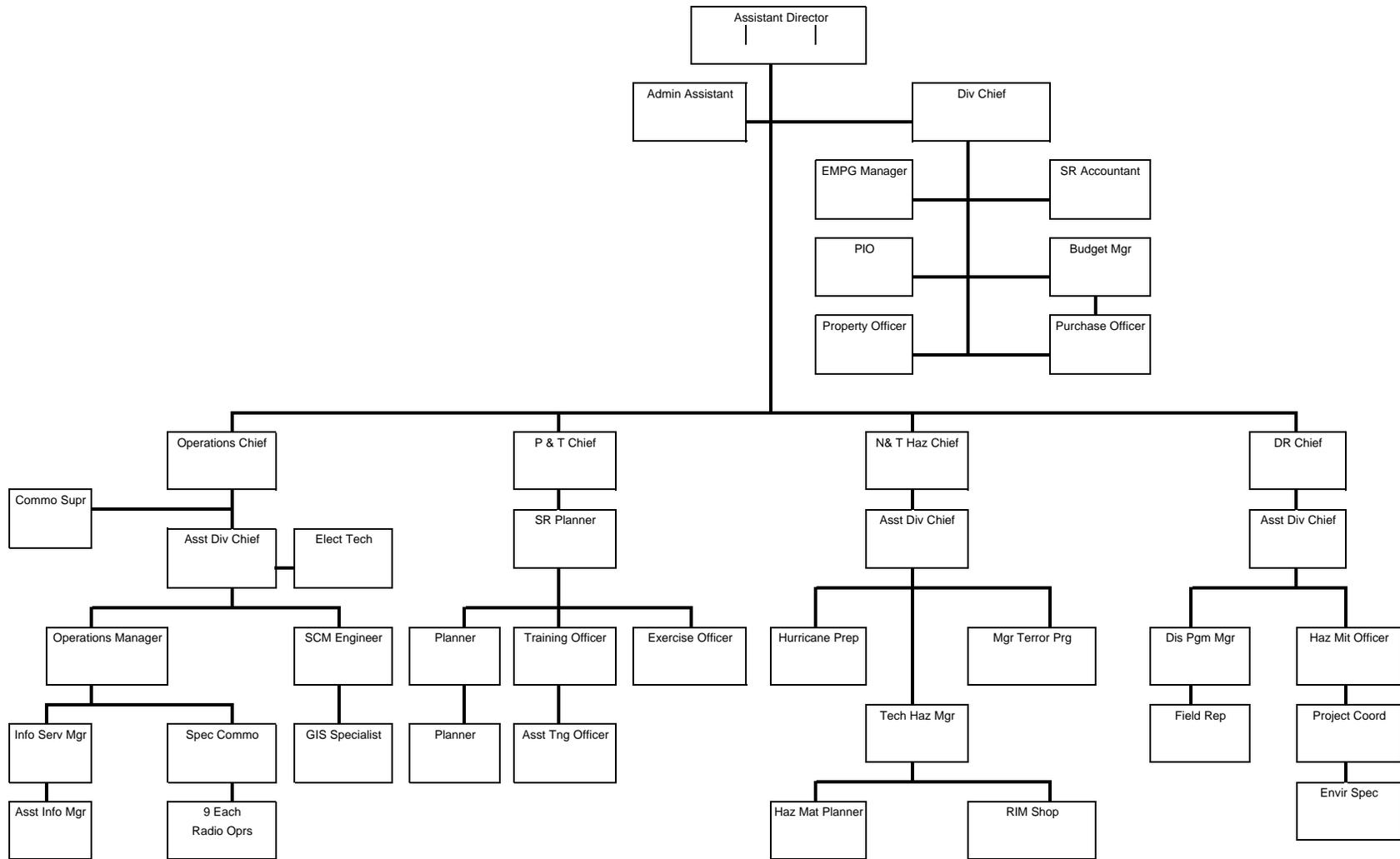
- 2. Louisiana Peacetime Radiological Response Plan
- 3. State of Louisiana Energy Emergency Plan
- 4. State of Louisiana Disaster Recovery manual (The Red Book)
- 5. State of Louisiana Terrorist Incident Plan

ATTACHMENT 2

LOEP ORGANIZATIONAL CHART

Revised - 04/19/2001

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Attachment 3

EMERGENCY FUNCTION & RESPONSIBILITY CHART

	A. Communication & Warning	B. Damage Assessment	C. Donated Goods	D. Emergency Direction & Control	E. Energy	F. Engineering & Traffic Mgt. Services	G. Fire Fighting	H. Hazmat	I. Information Management	J. Law Enforcement/Security	K. Legal Issues	L. Mass Feeding	M. Medical & Public Health/Sanitation	N. Oil Spill	O. Public Information	P. Radiological	Q. Search & Rescue	R. Shelter Operations & Control	S. Traffic Control/Evacuation	T. Transportation	U. Watershed Protection
Federal Response Plan ESF	2	5	6	5	12	3	4	#	5	6	5	6	8	10	5	10	9	6	3	1	3
Emergency Preparedness	P	P	S	P				S	P					S	P	S					P
National Guard	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S		S	P	
Agriculture & Forestry		S	S	S			P	S	S	S		S	S	S	S	S	S		S		
Corrections	S			S					S	S		P			S		S	S	S	S	
Culture, Recreation & Tourism (Parks)	S	S		S			S		S	S					S		S	S	S		
Economic Development		S	S	S					S			S			S			S		S	
Education		S		S					S						S			S		S	
Environmental Quality		S		S				S	S			S	S	S	S	P					
Governor - Division of Admin.	S			S					S		S				S						
Governor - Elderly Affairs		S		S					S						S			S		S	
Governor - Oil Spill		S		S					S					P	S						
LSU Health Sciences		S	S	S				S	S			S	P		S	S		S			
Health & Hospitals		S	S	S		S		S	S			S	P		S	S		S			
Justice				S					S		P				S						
Labor		S		S					S						S						
Natural Resources		S		S	P			S	S					S	S	S					S
Social Services		S	S	S					S			S			S			P			
Louisiana State Police	S	S		S				P	S	P				S	S	S	S		P	S	
Transportation & Development	S	S	S	S	S	P		S	S	S			S		S	S	S		S	S	S
Wildlife & Fisheries	S	S		S			S	S	S	S		S		S	S	S	P		S	S	
Louisiana Public Service Commission				S	S				S						S	S					
Volunteer Organizations	S	S	P	S	S	S	S		S			S	S	S	S		S	S	S	S	
USA Corps of Engineers		S		S		S			S						S						S
US Coast Guard	S			S				S	S	S				S	S	S	S			S	S
USDA - NRCS		S		S		S			S						S						S

P - Primary S - Support

Attachment 3

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Attachment 4

Organizational Functions

- A. Louisiana Office of Emergency Preparedness
- B. Louisiana Army and Air National Guard
- C. Department of Agriculture and Forestry
- D. Office of Corrections
- E. Department of Culture, Recreation and Tourism
- F. Department of Economic Development
- G. Department of Education
- H. Department of Environmental Quality
- I. Governor - Division of Administration
- J. Governor - Office of Elderly Affairs
- K. Governor - Oil Spill Coordinators Office
- L. Louisiana State University (LSU) Health Sciences Center
- M. Department of Health and Hospitals
- N. Department of Justice
- O. Department of Labor
- P. Department of Natural Resources
- Q. Department of Social Services
- R. Louisiana State Police
- S. Department of Transportation and Development
- T. Department of Wildlife and Fisheries
- U. Louisiana Public Service Commission
- V. Volunteer Organizations
- W. U.S. Army Corps of Engineers
- X. U.S. Coast Guard
- Y. U.S. Department of Agriculture - Natural Resources Conservation Service

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ATTACHMENT 4A

LOUISIANA OFFICE OF EMERGENCY PREPAREDNESS

1. Primary Functions:
 - A. Communications & Warning
 - B. Damage Assessment
 - C. Emergency Direction & Control
 - D. Information Management
 - E. Public Information
 - F. Watershed Protection
2. Support Functions:
 - A. Donated Goods
 - B. HAZMAT
 - C. Oil Spill
 - D. Radiological
3. Required Actions:
 - A. Primary Functions:
 - (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
 - (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4B

LOUISIANA ARMY AND AIR NATIONAL GUARD

1. Primary Function:
Transportation
2. Support Functions:
 - A. Communications & Warning
 - B. Damage Assessment
 - C. Donated Goods
 - D. Emergency Direction and Control
 - E. Energy
 - F. Engineering and Traffic Management Service
 - G. Fire Fighting
 - H. HAZMAT
 - I. Information Management
 - J. Law Enforcement/Security
 - K. Legal Issues
 - L. Mass Feeding
 - M. Medical & Public Health/Sanitation
 - N. Oil Spill
 - O. Public Information
 - P. Radiological
 - Q. Search & Rescue

R. Traffic Control/Evacuation

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4C

DEPARTMENT OF AGRICULTURE AND FORESTRY

1. Primary Functions:

Fire Fighting

2. Support Functions:

- A. Damage Assessment
- B. Donated Goods
- C. Emergency Direction and Control
- D. HAZMAT
- E. Information Management
- F. Law Enforcement/Security
- G. Mass Feeding
- H. Medical & Public Health/Sanitation
- I. Oil Spill
- J. Public Information
- K. Radiological
- L. Search & Rescue
- M. Traffic Control/Evacuation

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

OFFICE OF CORRECTIONS

1. Primary Functions:

Mass Feeding

2. Support Functions:

- A. Communications & Warning
- B. Emergency Direction and Control
- C. Information Management
- D. Law Enforcement/Security
- E. Public Information
- F. Search & Rescue
- G. Shelter Operations & Control
- H. Traffic Control/Evacuation Routes
- I. Transportation

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be altered and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4E

DEPARTMENT OF CULTURE, RECREATION AND TOURISM

1. Primary Functions:

None.

2. Support Functions:

- A. Communications & Warning
- B. Damage Assessment
- C. Emergency Direction and Control
- D. Fire Fighting
- E. Information Management
- F. Law Enforcement/Security
- G. Public Information
- H. Search & Rescue
- I. Shelter Operations & Control
- J. Traffic Control/Evacuation Routes

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the departments, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4F

DEPARTMENT OF ECONOMIC DEVELOPMENT

1. Primary Functions:

None.

2. Support Functions:

- A. Damage Assessment
- B. Donated Goods
- C. Emergency Direction and Control
- D. Information Management
- E. Mass Feeding
- F. Public Information
- G. Shelter Operations
- H. Transportation

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4G

DEPARTMENT OF EDUCATION

1. Primary Functions:

None

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction and Control
- C. Information Management
- D. Public Information
- E. Shelter Operations & Control
- F. Transportation

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4H
DEPARTMENT OF ENVIRONMENTAL QUALITY

1. Primary Functions:

Radiological

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction and Control
- C. HAZMAT
- D. Information Management
- E. Mass Feeding
- F. Medical & Public Health/Sanitation
- G. Oil Spill
- H. Public Information

3. Required Actions:

A. Primary Functions:

- (1) Prepare Peacetime Radiological Response Plan and detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4I

GOVERNOR - DIVISION OF ADMINISTRATION

1. Primary Functions:

None

2. Support Functions:

- A. Communication & Warning
- B. Emergency Direction and Control
- C. Information Management
- D. Legal Issues
- E. Public Information

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4J

GOVERNOR - OFFICE OF ELDERLY AFFAIRS

1. Primary Functions:

None

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction and Control
- C. Information Management
- D. Public Information
- E. Shelter Operations and Control
- F. Transportation

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4K

GOVERNOR - OIL SPILL COORDINATOR'S OFFICE

1. Primary Functions:

Oil Spill

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction and Control
- C. Information Management
- D. Public Information

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing plans and procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4L

LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER

1. Primary Functions:

Medical and Public Health/Sanitation – Hospital Operations

2. Support Functions:

A. Damage Assessment

B. Donated Goods

C. Emergency Direction & Control

D. Hazmat

E. Information Management

F. Mass Feeding

G. Public Information

H. Radiological

I. Shelter Operations Control

3. Required Actions:

A Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4M

DEPARTMENT OF HEALTH AND HOSPITALS

1. Primary Functions:

Medical and Public Health/Sanitation

2. Support Functions:

- A. Damage Assessment
- B. Donated Goods
- C. Emergency Direction & Control
- D. Engineering & Traffic Management Services
- E. HAZMAT
- F. Information Management
- G. Mass Feeding
- H. Public Information
- I. Radiological
- J. Shelter Operations Control

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4N

DEPARTMENT OF JUSTICE

1. Primary Functions:

Legal Issues

2. Support Functions:

A. Emergency Direction and Control

B. Information Management

C. Public Information

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 40

DEPARTMENT OF LABOR

1. Primary Functions:

None

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction and Control
- C. Information Management
- D. Public Information

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4P

DEPARTMENT OF NATURAL RESOURCES

1. Primary Functions:

Energy

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction & Control
- C. HAZMAT
- D. Information Management
- E. Oil Spill
- F. Public Information
- G. Radiological
- H. Watershed Protection

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary actions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4Q

DEPARTMENT OF SOCIAL SERVICES

1. Primary Functions:

Shelter Operations and Control

2. Support Functions:

- A. Damage Assessment
- B. Donated Goods
- C. Emergency Direction & Control
- D. Information Management
- E. Mass Feeding
- F. Public Information

3. Required Actions:

A. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4R

LOUISIANA STATE POLICE

1. Primary Functions:
 - A. Law Enforcement/Security
 - B. HAZMAT
 - C. Traffic Control/Evacuation
2. Support Functions:
 - A. Communication & Warning
 - B. Damage Assessment
 - C. Emergency Direction & Control
 - D. Information Management
 - E. Oil Spill
 - F. Public Information
 - G. Radiological
 - H. Search & Rescue
 - I. Transportation
3. Required Actions:
 - A. Primary Functions:
 - (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4S

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

1. Primary Functions:

Engineering & Traffic Management Services

2. Support Functions:
 - A. Communication & Warning
 - B. Damage Assessment
 - C. Donated Goods
 - D. Emergency Direction & Control
 - E. Energy
 - F. HAZMAT
 - G. Information Management
 - H. Law Enforcement/Security
 - I. Medical & Public Health/Sanitation
 - J. Public Information
 - K. Radiological
 - L. Search & Rescue
 - M. Traffic Control/Evacuation
 - N. Transportation
 - O. Watershed Protection

3. Required Actions:

A. Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4T

DEPARTMENT OF WILDLIFE AND FISHERIES

1. Primary Functions:
Search and Rescue
2. Support Functions:
 - A. Communication & Warning
 - B. Damage Assessment
 - C. Emergency Direction & Control
 - D. Fire Fighting
 - E. HAZMAT
 - F. Information Management
 - G. Law Enforcement/Security
 - H. Mass Feeding
 - I. Oil Spill
 - J. Public Information
 - K. Radiological
 - L. Traffic Control/Evacuation
 - M. Transportation
3. Required Actions:
 - A. Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4U

LOUISIANA PUBLIC SERVICE COMMISSION

1. Primary Functions:

None

2. Support Functions:

A. Emergency Direction & Control

B. Energy

C. Information Management

D. Public Information

E. Radiological

3. Required Actions:

A. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4V

VOLUNTEER ORGANIZATIONS

1. Primary Functions:

Donated Goods

2. Support Functions:

- A. Communication & Warning
- B. Damage Assessment
- C. Emergency Direction & Control
- D. Energy
- E. Engineering & Traffic Management Services
- F. Fire Fighting
- G. Information Management
- H. Mass Feeding
- I. Medical & Public Health/Sanitation
- J. Oil Spill
- K. Public Information
- L. Search & Rescue
- M. Shelter Operations & Control
- N. Traffic Control/Evacuation
- O. Transportation

3. Required Actions:

A. Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4W
UNITED STATES ARMY CORPS OF ENGINEERS

1. Primary Functions:

None

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction & Control
- C. Engineering and Traffic Management Services
- D. Information Management
- E. Public Information
- F. Watershed Protection

3. Required Actions:

A. Coordination:

The US Army Corps of Engineers is a Federal Government organization with day-to-day responsibility for a variety of flood control and public works activities. In emergencies and disasters close and direct coordination will be required.

B. Primary Functions:

None

C. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

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ATTACHMENT 4X

UNITED STATES COAST GUARD

1. Primary Functions:

None

2. Support Functions:

- A. Communication & Warning
- B. Emergency Direction & Control
- C. Hazmat
- D. Information Management
- E. Law Enforcement/Security
- F. Oil Spill
- G. Public Information
- H. Radiological
- I. Search and Rescue
- J. Transportation
- K. Watershed Protection

3. Required Actions:

A. Coordination:

The US Coast Guard is the federal agency with maritime authority for Louisiana and the United States. In emergencies and disasters close direct coordination will be required.

B. Primary Functions:

None

C. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ATTACHMENT 4Y

US DEPARTMENT OF AGRICULTURE

NATURAL RESOURCES CONSERVATION SERVICE

1. Primary Functions:

None

2. Support Functions:

- A. Damage Assessment
- B. Emergency Direction & Control
- C. Engineering and Traffic Management Services
- D. Information Management
- E. Public Information
- F. Watershed Protection

3. Required Actions:

A. Coordination:

The US Department of Agriculture Natural Resources Conservation Service is the federal agency with primary authority for conservation activities in Louisiana and the United States. In emergencies and disasters close direct coordination will be required.

B. Primary Functions:

None

B. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

ANNEX A

1. SUBJECT: COMMUNICATIONS AND WARNING

24-hour monitoring of any and all natural and/or man-made disasters/emergencies within or threatening the residents of the State of Louisiana; efficient and effective communication and warning to local government entities and the residents of the State of Louisiana. These services will be provided prior to, during and after such situations whenever possible.

2. PURPOSE:

To provide a means of defining, specifying and maintaining the functions of communications and warning in conjunction with appropriate Federal, State and local agencies to minimize loss of life and property in the event of an emergency or natural disaster.

3. SCOPE:

State assistance under this function consists of the utilization of equipment and personnel essential to coordinate and disseminate information before, during and after an impending or actual disaster situation. In the event LOEP's normal means of communication become overburdened or destroyed, communication and warning personnel shall utilize amateur radio teams and Federal assistance (paragraph 6) while re-establishing primary communication systems.

4. RESPONSIBILITY:

- A. The LOEP Director is responsible for the coordination of all State programs related to emergency or natural disaster assistance.
- B. The operation of each of these functions as they relate to communications will be coordinated by the LOEP Chief of Communications and Warning while appropriately interacting with Federal, State and local agencies. The responsibilities of the Communications and Warning Chief shall also include:

- (1) Warning:
 - (a) Maintenance of the statewide communications and warning network which integrates equipment and resources of State and local warning networks.
 - (b) Periodic testing of communications and warning system and, if appropriate, provide guidance and assistance to the Public Information Officer (PIO) in the preparation of public information notices regarding the responsibilities of the communications and warning section.
- (2) Communications:
 - (a) Maintain effective level of communications for daily operations with capacity to serve emergency or disaster operations, including staff and equipment.
 - (b) Provide mobile communicating capability (equipment and personnel).
 - (c) Provide training for communications personnel.
 - (d) Provide planning and technical assistance to local officials and organizations.

5. OPERATIONS:

- A. In the event of an imminent or actual disaster, the LOEP Director will initiate actions appropriate to the functions of communications, and warning through the Communications/Warning Officer. Every effort will be made to support local equipment and personnel needs when requested and to integrate local resources, when appropriate, to a regional or statewide response.
- B. Reports will be made to LOEP. Upon occurrence of an emergency/disaster, situation reports will be prepared in accordance with Standard Operating Procedures.
- C. The State will operate and maintain necessary equipment in the State Emergency Operations Center (EOC) to provide 24 hour-a-day, 7 day-a-week operational communications capability on appropriate government radio network. Mobile equipment on essential networks will be provided to LOEP staff personnel having on-the-scene or coordinating responsibilities.

- D. The LOEP radio network shall be maintained to provide statewide emergency warning or alerting and coordinating communications capability.
- E. Advisories will be made throughout State and local communications networks as appropriate to alert local governments to conditions. As the imminent threat of disaster warrants, warning systems will be employed until stable conditions return.
- F. Contact with FEMA Region VI, other states, major cities and parish emergency management agencies shall be maintained.
- G. Local governments shall prepare plans and procedures for implementation of local emergency communications and warning procedures utilizing all available systems and networks. Personnel and facilities shall be organized and exercised to provide centralized communications and warning capability on a 24-hour basis.
- H. Agreements and contracts shall be made to ensure equipment and system maintenance during times of emergency on a 24-hour basis. Alternate communications systems shall be maintained and tested for use in the event that existing government systems are damaged and rendered inoperable.

6. FEDERAL ASSISTANCE:

- A. The Regional Director of FEMA Region VI is authorized during or in anticipation of an emergency or major disaster to establish temporary communications and make them available to State and local government officials and other persons he deems appropriate.
- B. Communications provided under the Stafford Act are intended to supplement but not replace normal communications that remain operable after an emergency or major disaster. Such emergency communications will be discontinued immediately when the essential temporary communications needs of the Federal, State and local officials have been met.
- C. Local requests for temporary communications will be made to the LOEP Assistant Director through the EOC. The Assistant Director will make requests to the Regional Director of FEMA Region VI when Federal assistance is anticipated.

- D. The State communications and warning function corresponds to the Federal ESF #2, Communications. The primary federal agency for this ESF, is the National Communications System. Supporting federal agencies include: United States Department of Agriculture, Department of Commerce, Department of Defense, Department of Interior, Department of Transportation, Federal Communications Commission, Federal Emergency Management Agency and General Services Administration.

ANNEX A. COMMUNICATIONS AND WARNING

Agency Support to Louisiana Office of Emergency Preparedness

	Communications	Fixed	Mobile	Repair	Facilities	Escort/Courier	Spotter Teams	Hazard Warning System	Transportation - Land	Radio Broadcast Equipment & Facility	Television Equipment & Facility
Louisiana National Guard	X	X	X	X	X	X	X	X	X	X	X
Department of Corrections		X	X						X	X	
Department of Culture, Recreation & Tourism						X	X			X	
Governor - Division of Administration	X	X		X							
Louisiana State Police	X	X	X		X	X	X	X	X	X	
Department of Transportation & Development								X	X	X	
Department of Wildlife & Fisheries	X	X	X				X	X	X	X	
Commercial Broadcast Facilities	X	X	X	X	X			X		X	X
US Coast Guard	X	X	X	X	X	X	X	X			
Volunteers*	X	X	X	X	X		X	X		X	

*To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX A.
COMMUNICATIONS AND WARNING**

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ANNEX B

1. SUBJECT: DAMAGE ASSESSMENT

Assess, record and report death and injury to people and damage to public and private property.

2. PURPOSE:

To provide an accurate assessment of total damages, uninsured losses and initial government expenditures resulting from an emergency or disaster in order to determine the need for State and/or Federal assistance.

3. SCOPE:

State coordination and assistance under this function will be the application of available personnel, equipment and technical expertise necessary to assess damages resulting from an emergency or disaster to State and/or local facilities and property.

State assistance shall be provided to local governments upon decision by the LOEP Assistant Director to dispatch teams.

4. RESPONSIBILITY:

A. The LOEP Director is responsible for implementation and administration of this function as related to emergency or natural disaster assistance. The activities called for in this Annex will be coordinated with overall State response efforts in declared State and Federal emergencies or disasters.

B. Local governments are responsible for supporting to the maximum extent possible, damage assessment operations within their jurisdiction.

C. State agencies responsible for providing support in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

A. The LOEP Director through the Assistant Director will:

- (1) Order this procedure to be activated when emergency or disaster conditions have occurred or are imminent;

- (2) Establish, organize, train, equip and provide for the deployment of State damage assessment teams into any area of the State;
- (3) Collect, evaluate, and disseminate assessment reports submitted by State damage assessment teams, local governments, State departments and agencies;
- (4) Collect, evaluate and disseminate expenditure and obligation reports submitted by local governments and State departments and agencies;
- (5) Coordinate State and local damage assessment operations with related Federal activities;
- (6) Consult with appropriate department and agency heads concerning emergency or disaster program implementation and provide recommendations to the Governor;
- (7) Prepare documents for the Governor's approval requesting Federal action when appropriate for a Presidential Disaster Declaration, or Major Disaster Declaration, or Small Business Administration Declaration, when necessary;
- (8) Direct and control State damage assessment team activities through the State Emergency Operations Center (EOC) and coordinate with local governments in the area of operations;
- (9) Assure that damage assessment teams will coordinate reports with local governments in the area of operations;
- (10) at the onset of emergency or disaster, notify department/agency heads and local governments to maintain expenditure and obligation records as required.

B. Local governments will:

- (1) Establish, organize and identify local damage and provide assessment team representatives to accompany State teams when required;
- (2) Assist in collecting, reporting and maintaining estimates of damages and uninsured losses on forms provided by LOEP;
- (3) Assist in collecting, reporting and maintaining estimates of expenditures and obligations on forms provided by LOEP;
- (4) Be prepared to escort State and Federal damage assessment/survey teams on inspections of damaged areas in their local jurisdiction;

- (5) Provide an initial damage assessment report to the State EOC 12-hours after this Annex is ordered into execution. Supplemental reports will be made at 6-hour intervals thereafter until discontinued by the State EOC;

NOTE: This damage assessment report is distinct from and subsequent to the requirement for an initial Situation Report immediately provided upon disaster occurrence;

- (6) Provide first reports of obligations and expenditures to the State EOC 12-hours after this Annex is ordered into execution. Supplemental reports will be made at 6-hour intervals thereafter until discontinued by the State EOC.

C. Heads of all State departments and agencies will:

- (1) Provide personnel and equipment resources requested by LOEP to execute this function, which shall include personnel for the composition of State damage assessment teams in their area of expertise.
- (2) Report damages and uninsured losses resulting from emergencies or disasters to public property under department or agency control on forms provided by LOEP.
- (3) Record, maintain and report expenditure and obligation data on forms provided by LOEP.
- (4) Be prepared to assist and escort State and Federal damage assessment and subsequent damage survey teams on inspections in department or agency areas of jurisdiction.

D. LOEP will:

- (1) Provide State damage assessment teams, which are deployed to the area of operations;
- (2) Schedule and escort Federal damage assessment teams on inspections of damaged areas;

E. Coordinating instructions:

- (1) Coordination of damage assessment and reporting with private and cooperative utility firms located in the affected area will be coordinated by the State EOC;

- (2) Maximum use will be made of qualified volunteer organizations such as private businesses, insurance companies and associations. Coordination of these assets will be accomplished through the LOEP Assistant Director.

6. FEDERAL ASSISTANCE:

- A. Processing a Presidential Disaster Declaration Request is coordinated by LOEP. Damage assessment representatives from FEMA & SBA may accompany State LOEP officials on damage assessment missions. Staging for such missions will be coordinated by LOEP. The State of Louisiana will provide transportation. Procedures will be as prescribed in the Disaster Recovery Manual. (The Red Book)
- B. The State Damage Assessment function corresponds to the Federal ESF #5, Information and Planning. The primary federal agency to support this function is the Federal Emergency Management Agency. Support agencies include: Department of Agriculture, Department of Commerce, Department of Defense, Department of Education, Department of Energy, Department of Health and Human Services, Department of the Interior, Department of Justice, Department of Transportation, Department of the Treasury, American Red Cross, Environmental Protection Agency, General Services Administration, National Aeronautics and Space administration, National Communications System, and Nuclear Regulatory Commission.

ANNEX B. DAMAGE ASSESSMENT

Agency Support to Louisiana Office of Emergency Preparedness

	Damage Assessment Specialist	Economic Analysis of Damage	Obtains Volunteer Support	Facilities	Communications - Equipment	Transportation - Air	Transportation - Water	Transportation - Land
Louisiana National Guard	X			X	X	X		X
Department of Agriculture & Forestry	X	X				X		
Department of Culture, Recreation & Tourism	X							
Department of Economic Development	X	X		X	X			
Department of Education	X	X		X				
Department of Environmental Quality	X							
Governor - Office of Elderly Affairs			X					
Governor - Oil Spill Coordinator's Office	X							
LSU Health Sciences	X		X	X				
Department of Health & Hospitals	X		X	X				
Department of Labor		X	X					
Department of Natural Resources	X	X						
Department of Social Services	X		X					
Louisiana State Police	X		X					
US Dept. of Agriculture - NRCS	X							
Department of Wildlife & Fisheries	X				X		X	
Department of Transportation & Development	X			X	X	X	X	X
Volunteer Organizations*	X		X		X	X	X	X
U.S. Army Corps of Engineers	X			X	X			

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX B.
DAMAGE ASSESSMENT**

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ANNEX C

1. SUBJECT: DONATED GOODS

In emergencies and disasters businesses, civic and volunteer organizations and individuals come forward to donate goods and services to alleviate the suffering caused by the emergency. Donations may be localized, statewide, or nationwide. Volunteer organizations may have nationwide affiliations.

2. PURPOSE:

To furnish information and guidance regarding the scope and methods for coordinating the provision, storage and delivery of donated goods and services; to establish policy pertaining to training and use of volunteer donations.

3. SCOPE:

- A. Emergency or disaster donations of goods and services will be available, depending on the type and extent of the emergency or disaster. The State will organize, coordinate and assist in the training of volunteer and donated resources. Agreements and arrangements will be fostered through the Volunteer Organizations Active in Disasters (VOAD) network. The VOAD network will, in turn, coordinate the actions of such organizations as the American Red Cross, Salvation Army, Mennonite Disaster Service, Southern Baptist Convention and other helping, charitable and civic groups.
- B. In addition to professionally trained relief organization representatives, volunteer donations of services may include emergency medical, social services, law enforcement and emergency management personnel called into temporary service; agency-trained and coordinated volunteer group participating in ongoing programs under normal conditions; and untrained citizens and private industry groups. Goods may vary in quality, quantity and usefulness.

Federal assistance available under this function is addressed in Paragraph 6.

4. RESPONSIBILITY:

- A. The LOEP Assistant Director is responsible for the coordination of all donations during an emergency or disaster situation and the dispersal of donated goods and equipment.
- B. The LOEP shall arrange State Agency level training for participants in the State plan and shall assist local governments in obtaining donated goods and services emergency training upon request.

- C. State Agencies providing support to this function are identified in the Governor's Executive Order and the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. Each local government shall be responsive to the existing and potential needs for volunteer services through personnel and training provided by established volunteer organizations or State agency specialists.
- B. Local governments shall maintain an inventory of all volunteer services and ensure adequate training for specific types of service (i.e., rescue, weather watch, shelter management, traffic control, etc.). They shall also establish a plan for implementation of volunteer goods and services. This plan shall include advance working agreements with volunteer organizations wherever possible.
- C. Local and State agreements shall identify new areas of donated goods and service needs, establish groups and arrange for training appropriate to emergencies most likely to occur within governmental jurisdiction.
- D. Each State Agency shall periodically make personnel available to train volunteers and to supplement primary or support functions of that Agency. The LOEP shall coordinate this overall effort and shall arrange for volunteer training upon request.
- E. The LOEP shall explore and coordinate opportunities with relief organizations for joint training efforts for emergency donation services.

6. FEDERAL ASSISTANCE:

- A. In providing relief and assistance to the State under PL 93-288 the Regional Director of the Federal Management Agency (FEMA) may utilize, with their consent, the personnel and facilities of the ARC, Salvation Army, Mennonite Disaster Service, and other relief or disaster assistance organizations coordinating emergency donations of goods and services, wherever the Regional Director finds that such utilization is necessary. In any declared major disaster or emergency, the Regional Director may provide assistance by distributing or rendering through these same agencies, medicine, food and other consumable supplies or emergency services.
- B. The Regional Director is authorized to enter into agreements with disaster assistance organizations under which the disaster relief activities of such organizations may be coordinated by the Federal Coordinating Officer whenever such organizations are engaged in providing relief during and after a major disaster or emergency declaration.

- C. The state emergency function, Donated Goods corresponds to the Federal Emergency Support Functions of Mass Care (#6), which provides food for people in shelters, and Food (#11) which provides bulk food supplies for use by shelters and congregate feeding facilities. The federal agency responsible for Mass Care is the American Red Cross. Support agencies include: United States Department of Education, Department of Health & Human Services, Department of Housing and Urban Development, Department of Transportation, Department of Veteran's Administration, Federal Emergency Management Agency, General Service Administration, and United States Postal Service. The Federal agency primarily responsible for food is the United States Department of Agriculture. Support agencies include: Department of Defense, Department of Health and Human Services, Department of Transportation, American Red Cross, Environmental Protection Agency and Federal Emergency Management Agency.

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ANNEX C. DONATED GOODS

Agency Support to Volunteer Organizations*

	Volunteer Resource Listing	Public/Private Mutual Aid Agreement Consultation	Consultation	Consultation - Health & Social Services	Warehousing	Material & Supplies	Procurement	Public Education of Volunteer Efforts	Transportation
Louisiana Office of Emergency Preparedness	X	X						X	
Louisiana National Guard					X	X			X
Department of Agriculture & Forestry					X	X	X	X	
Department of Economic Development	X				X		X	X	
LSU Health Sciences	X		X	X					
Department of Health & Hospitals	X		X	X					
Department of Social Services	X			X				X	X
Department of Transportation & Development					X	X			X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX C.
DONATED GOODS**

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ANNEX D

1. SUBJECT: EMERGENCY DIRECTION & CONTROL

Facilities, personnel, equipment and procedures for decision making and initiating actions appropriate to a local, regional or statewide emergency or disaster situation.

2. PURPOSE:

To provide for operational direction and control in the coordination of State and local resources available for or committed to emergency or disaster operations.

3. SCOPE:

State assistance under this function shall include the provision of a centralized State Emergency Operations Center (EOC) facility, the manpower and equipment necessary to man this facility as long as an emergency or disaster situation dictates.

4. RESPONSIBILITY:

A. The LOEP Director is responsible for the provision of direction and control for the operational response activities of the State in time of an emergency or disaster. In the absence or disability of the Director, the Assistant Director will assume this responsibility. This action will be carried out in accordance with policy guidance controlling the use of State resources (personnel, physical, fiscal) established by the Governor. In the execution of the preceding, the Director is also responsible for the:

- (1) Provision and maintenance of the facility to be used as the State EOC for centralized direction, coordination and control of emergency operations.
- (2) Establishment of EOC activation-deactivation procedures, personnel manning requirements and functional operating procedures including situation and damage assessment reporting.

B. State departments/agencies are responsible for providing an emergency Coordinator authorized to act on behalf of the department/agency in support of EOC operations.

- C. State agencies responsible for supporting this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. The LOEP Assistant Director will maintain surveillance over conditions that may require execution of this plan, increase the readiness posture when conditions dictate and issue advisories and warnings to affected areas. All requests for utilization of State assets for emergency operations will be directed to the LOEP Assistant Director through the State EOC. The LOEP Assistant Director shall also:

- (1) Coordinate all activities of State and local governments conducting emergency operations;
- (2) Change readiness posture in accordance with conditions and issue advisories as necessary.
- (3) Coordinate State and local operations with the Federal Coordinating Officer (FCO) when the President has declared an emergency or major disaster, and with other appropriate Federal offices when they are operating under authorities not covered by PL 93-288;
- (4) Advise and assist the Governor, heads of State agencies and local governments of requirements by State or Federal laws, rules and regulations or any other necessary matters.

- B. The Chief of the Operations Division, on behalf of the LOEP Assistant Director, will:

- (1) Activate and operate the State EOC, on a 24-hour basis if necessary, to provide direction and control operations for emergency or disaster situations throughout the State or upon implementation of this plan;
- (2) Change readiness posture in accordance with conditions and issue advisories as necessary;
- (3) Coordinate all activities of State and local governments emergency operations;
- (4) Coordinate all State emergency operations with adjoining states;

- (5) Advise and assist LOEP Assistant Director in any other matters as necessary.

6. FEDERAL ASSISTANCE:

- A. Federal assistance for this function will be limited to the provision of representatives from Federal agencies, as requested by the Assistant Director, LOEP, authorized to commit emergency/disaster assistance available under normal statutory or secretarial authorities. The FCO appointed by the President will coordinate the provision of Federal assistance subsequent to an emergency or major disaster declaration and work with the SCO to implement the programs approved for the disaster.
- B. The State Emergency Function, Emergency Direction & Control, corresponds to the Federal Emergency Support Function of Information and Planning (ESF#5). The federal agency responsible for Information and Planning is FEMA. Support agencies include: Department of Agriculture, Department of Commerce, Department of Defense, Department of Education, Department of Energy, Department of Health and Human Services, Department of the Interior, Department of Justice, Department of Transportation, Department of the Treasury, American Red Cross, Environmental Protection Agency, General Services Administration, National Aeronautics and Space Administration, National Communications Systems, Nuclear Regulatory Commission.

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ANNEX D. DIRECTION AND CONTROL

Agency Support to Louisiana Office of Emergency Preparedness	Authority/Policy	Coordination	EOC Operations	Analysis
Louisiana National Guard				X
Department of Agriculture & Forestry				X
Department of Corrections				X
Department of Culture, Recreation & Tourism				X
Department of Economic Development				X
Department of Education				X
Department of Environmental Quality				X
Governor - Division of Administration				X
Governor - Office of Elderly Affairs				X
Governor - Oil Spill Coordinator				X
LSU Health Sciences				X
Department of Health and Hospitals				X
Department of Justice				X
Department of Labor				X
Department of Natural Resources				X
Department of Social Services				X
Louisiana State Police				X
Department of Transportation & Development				X
Department of Wildlife & Fisheries				X
Public Service Commission				X
Volunteers*				X
U.S. Army Corps of Engineers				X
U.S. Coast Guard				X
U.S. Department of Agriculture - NRCS				X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX D.
DIRECTION AND CONTROL**

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ANNEX E

1. SUBJECT: ENERGY

Policies and actions regarding the allocation and distribution of bulk fuel held or purchased by State departments or agencies in an actual or potential emergency or disaster situation; acquisition and restoration of services of natural gas and electric power; arrangements for temporary sources of electrical power; arrangements for temporary acquisition and distribution of bulk fuels.

2. PURPOSE:

To provide a coordinated State response in the provision of petroleum, Liquid Petroleum (LP) gas and solid fuels; and to maintain or reestablish gas and electric utility services within a disaster area to best serve the needs of the State's population.

3. SCOPE:

FUEL SERVICES - See Section A

UTILITY SERVICES - See Section B

4. RESPONSIBILITY:

See Section A and B

5. OPERATIONS:

See Section A and B

6. FEDERAL ASSISTANCE:

See Section A and B

SECTION A - FUEL SERVICES

3. SCOPE:

State program assistance under this function shall include the application of State controlled resources of petroleum, LP gas and solid fuel during or after an emergency/disaster to minimize disruption of normal activities of an affected area population. This annex will be implemented when an emergency/disaster is severe enough to prevent the normal replenishment cycle of petroleum, LP gas and solid fuel supplies within the State, or any portion thereof; or to require a redistribution of petroleum, LP gas and/or solid fuel supplies within the State.

It is assumed that privately owned petroleum and solid fuel services will cooperate with the State in the provision/restoration of services for the State's citizens. Members of the private sector will retain their autonomy throughout all phases of emergency operations and planning, so long as cooperation is demonstrated.

Federal assistance available under this function is addressed in Paragraph 6.

4. RESPONSIBILITY:

- A. The Secretary of the Department of Natural Resources (DNR) is responsible for implementation and administration of this function as related to emergency or natural disaster assistance. The Emergency Coordinator designated by the Commissioner is responsible for the coordination of all response efforts provided under this Annex.
- B. The LOEP Director is responsible for coordinating the activities of the Department of Natural Resources with overall State response efforts in declared State or Federal emergency/disaster situations.
- C. State Agencies providing support to the Department of Natural Resources in this function are identified in the Governor's Executive Order and the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. In a declared State emergency or disaster situation, the Governor, under his emergency powers, may control and direct distribution and consumption priorities within the State. Assistance will be made available through the Department of Natural Resources in the location of alternative fuel sources and the establishment of distribution priorities.

- B. Implementation of this function will be through the Secretary of the Department of Natural Resources and his staff under the provisions of the State Energy Emergency Supplement to this plan and shall include, as a minimum:
- (1) The use of existing fuel distribution practices and channels to the maximum extent possible.
 - (2) The establishment and maintenance of directories of all commercial and industrial petroleum, LP gas and solid fuels storage, handling and distribution facilities within the State.
 - (3) A listing of points of contacts with owners and management, geographic location and distribution territory, and operating capacity.
 - (4) The establishment and maintenance of fuel allocation priorities and formulas for the computation of optimum allocations based on established directories of fuels storage, handling and distribution.
 - (5) The coordination, allocation and distribution of fuel with State and Federal energy offices.
 - (6) The development of assistance compacts with the private petroleum, LP gas and solid fuel industries.
- C. In the event of an emergency or natural disaster, owners and operators of private, private nonprofit and public petroleum and solid fuel services shall activate plans and utilize appropriate resources of personnel, equipment and services to effectively respond to the situation.
- D. The Federal Department of Energy is responsible for the national fuel reserve. During any period of national emergency, all decisions regarding the use of petroleum and LP gas products will be directed by national objectives. The Federal government will exercise control over the wholesalers of petroleum and LP gas pipelines and products in transit to wholesale locations and/or retail outlets.

6. FEDERAL ASSISTANCE:

- A. The necessity for, availability and extent of, Federal assistance in support of State activities for this function provided for by PL 93-288, will be determined by the Federal Emergency Management Agency (FEMA) Regional Director. Assistance provided will

be channeled through and coordinated with State and local efforts by the State Coordinating Officer (SCO).

The Department of Energy provides assurance that in the case of petroleum or solid fuel shortages in non-presidential declared emergencies/disasters, national priority needs for energy will be met and that the burden of the shortages will be borne with equity.

- B. The State Emergency Function of Energy corresponds to the Federal ESF #12, Energy. The primary federal agency responsible for ESF #12 is the Department of Energy. Supporting Federal agencies include: United State Department of Agriculture, Department of Defense, Department of State, Department of Transportation, General Services Administration, National Communications System, National Regulatory Commission and Tennessee Valley Authority.

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ANNEX E. ENERGY SECTION A FUEL DISTRIBUTION

Agency Support to Department of Natural Resources

	Fuel Equipment & Personnel	Bulk Fuel Supply - Provision	Bulk Fuel Supply - Procurement	Bulk Fuel Supply - Info on avail from Private Sources	Obtain Special Distribution Equipment	Route & Escort movements of Fuel	Transportation - Land
Louisiana National Guard	X					X	X
Department of Transportation & Development	X	X				X	X
Private Industry	X	X	X	X	X		X
Volunteers*	X						

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX E.
ENERGY SECTION A
FUEL DISTRIBUTION**

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SECTION B - ELECTRIC AND NATURAL GAS

3. SCOPE:

State program assistance under this function shall include coordination with public and privately owned and operated utility services to ensure equitable provision and/or restoration of services to the public.

For the purpose of this function, utility means the structures of systems of any power.

It is assumed that privately owned utilities will cooperate with the State in the provision/restoration of services for the State's citizens. All sectors of the private utility industry will retain their autonomy throughout all phases of emergency operations and planning.

Federal assistance available under this function is addressed in Paragraph 6.

4. RESPONSIBILITY:

- A. The Secretary, Department of Natural Resources is responsible for implementation and administration of this function as related to emergency or natural disaster assistance. The Emergency Coordinator designated by the Secretary is responsible for the coordination of all response efforts provided under this annex and the Energy Emergency Supplement to this plan.
- B. In an emergency or natural disaster situation, owners and operators of private, private nonprofit, and public utilities systems shall be responsible for the activation of plans for appropriate allocation of resources of personnel, equipment and services to maintain or restore utility service under their control.
- C. The Secretary is responsible for the integration of activities provided for in this Annex with overall State response efforts in State and Federal declared emergencies/disasters.
- D. State agencies responsible for providing support to the Secretary, Department Of Natural Resources in this function are identified in the Governor's Executive Order and the Emergency Function and Responsibility Chart.

5. OPERATIONS:

Upon notification of an emergency or natural disaster situation, the Secretary will:

- A. Convey State assessed needs and requirements for utility services to the utility industry in order to provide service when and where required as long as emergency conditions exist. Priorities for the allocation of State resources in the restoration of emergency utilities service will be assigned by the Secretary and will be coordinated with affected private and private nonprofit and public utility companies. As a general operating rule, utility restoration for emergency facilities such as hospitals, nursing homes, aid stations and the like will be given priority.
- B. Allocate and employ power generation equipment made available by local governments, State Agencies, the Federal Government and private organizations for the maintenance and restoration of services in the affected area(s).
- C. Be prepared to provide information on the location and capacities of natural gas and electric suppliers' transmission lines and distribution systems.
- D. Analyze affected areas to determine operational priorities and emergency repair procedures with utility field personnel.
- E. Assist in acquisition of skilled personnel from areas not affected by the disaster to alleviate problems involved in the emergency.
- F. Coordinate rebuilding processes if necessary to restore utility service to affected individuals.
- G. Coordinate with LOEP on interpretation of damages in economic and health terms.

6. FEDERAL ASSISTANCE:

- A. The Regional Director of FEMA is authorized to provide emergency repairs to essential utilities and other essential permanent facilities as necessary to provide for their continued operations.
- B. Assistance is also available for the permanent repair and restoration of facilities damaged as a result of major disaster. No Federal reimbursement will be made to State or local government for reimbursement of an individual or non-governmental entity except nonprofit organizations listed in Section 402(b) of PL 93-288.

- C. The necessity for and extent of Federal assistance will be determined by the President, who will consult with the Regional Director of FEMA. Upon determination of the Regional Director that Federal aid or assistance will be provided, such aid will be channeled through and coordinated by the LOEP Assistant Director or GAR.
- D. In any emergency or major disaster declared by the President, the Regional Director of FEMA may direct Federal agencies to donate their equipment and supplies to State and local governments. The donation of surplus property shall be made upon the basis of a certification by the State that such property is usable and necessary for current disaster purposes relating to this functional area and will be in accordance with procedures prescribed by the General Services Administration.
- E. The State Emergency Function, Energy, corresponds to the Federal ESF #12, Energy. The primary federal agency responsible for ESF #12 is the Department of Energy. Supporting federal agencies include: United States Department of Agriculture, Department of Defense, Department of State, Department of Transportation, General Services Administration, National Communications Systems, Nuclear Regulatory Commission and Tennessee Valley Authority.

ANNEX E.

ENERGY SECTION B

ELECTRIC AND NATURAL GAS UTILITIES RESTORATION

Agency Support to Department of Natural Resources

	Engineering Advice on Reactor Plants	Power Generators	Architectural & Engineering Services	Construction Equipment	Communications Equipment	Transportation - Land
Louisiana National Guard		X	X	X	X	X
Louisiana Public Service Commission	X	X	X		X	
Private Industry	X	X	X	X		X
Volunteers*			X	X		X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX E.
ENERGY SECTION B
ELECTRIC AND NATURAL GAS
UTILITIES RESTORATION**

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ANNEX F

1. SUBJECT: ENGINEERING & TRAFFIC MANAGEMENT SERVICES MAINTENANCE

Survey of damages to public highways, roads and right-of-way; emergency repair of public roads, building facilities and utility systems; emergency ice, snow and debris removal; demolition of unsafe structures. Federal assistance available for debris and wreckage removal.

2. PURPOSE:

To establish policies and procedures for providing and coordinating all available engineering resources and expertise through the Department of Transportation and Development (DOTD) to any affected state agency, department or political subdivision requiring engineering help in an emergency or disaster.

3. SCOPE:

State assistance under this function will be provided as available upon request and confirmation that emergency or disaster needs exceed local response capabilities, and shall include:

- A. Engineering services which consist of emergency ice, snow and debris removal; technical expertise regarding the structural safety of damaged buildings, bridges and highways coordination of emergency repairs to public facilities, including appropriate construction services (i.e., electrical, plumbing, soils, etc.).
- B. Debris removal which is debris and wreckage accumulated and in need of removal from public and private lands, waterways, roadways and bridges as a result of a disaster.

Federal assistance available under this function is addressed in paragraph 6.

4. RESPONSIBILITY:

- A. The Secretary of DOTD shall be responsible for the implementation and administration of this function as relates to emergency or natural disaster assistance.

- B. The Secretary will appoint an Emergency Coordinator from DOTD to coordinate this function with appropriate local, State and Federal agencies, and private organizations.
 - C. The Director, LOEP, is responsible for coordinating the activities of DOTD provided for in this annex with overall State response efforts in declared State and Federal emergencies or disasters.
 - D. State agencies supporting DOTD in this function are identified in the Emergency Function & Responsibility Chart.
 - E. Local governments, to the extent of available resources, are responsible for engineering services within their jurisdiction.
5. OPERATIONS:
- A. Operations specified in this Annex will be centrally controlled and managed by the Secretary of DOTD.
 - B. Requests for assistance will be accepted on a mission assignment basis from the State Emergency Operating Center (EOC) by the DOTD Emergency Services Coordinator.
 - C. Priorities for emergency service will be assigned by the Secretary or his designated Emergency Services Coordinator. As a general rule, the primary function of DOTD is to properly maintain all elements of the transportation network at a maximum operating capability. Debris clearance shall be considered a prime component of this function. Priority for clearance will be the State highway system and those other roadways that provide access to emergency facilities such as hospitals, nursing homes, aid stations, etc.
6. FEDERAL ASSISTANCE:
- A. Federal disaster assistance programs available with or without a Presidential declaration have been identified in FEMA Manual 8600.2, "Digest of Federal Assistance Programs". Each Federal program identified lists the primary implementing Federal agency. Requests to such agencies will be made through the Director, LOEP. However, in the case of Federal-aid highways, the emergency relief applicant will be the DOTD, directly to the Federal Highway Administration.

- B. The following paragraphs are concerned with the debris and wreckage clearance assistance programs provided by the Federal government subsequent to a Presidentially declared emergency or major disaster. Federal assistance for debris clearance may be made available under either emergency or major disaster provisions of Public Law 93-288. Section 403 of this law provides that the President is authorized to clear debris and wreckage resulting from a major disaster from publicly and privately owned lands and waters through the use of Federal departments and agencies. He is also authorized to make grants to any State or local government for the same purpose. Funding alternatives provided by Public Law 93-288 are discussed in the State Disaster Recovery Manual.
- C. Under an emergency declaration by the President, the FEMA Regional Director may provide emergency debris clearance limited to the clearance of debris to save lives and protect property and public health and safety. This includes debris clearance from roads and facilities as necessary for the performance of emergency tasks for restoration of essential public services.
- D. Under a major disaster declaration of the President, when the State requests assistance and the FEMA Regional Director determines that the use of a Federal agency is necessary, he may direct a Federal agency to accomplish the work or may make reimbursements to any State, local government, or non-profit organization listed in Section 402(b) of Public Law 93-288, for the removal of such debris or wreckage. No authority under this section for debris clearance through the use of Federal agencies shall be exercised unless the affected State or local government shall first arrange an unconditional authorization for removal of such debris or wreckage from public and private property, and shall agree to indemnify the Federal government against any claim arising from such removal. All emergency debris and wreckage clearance shall be performed without delay. Other debris clearance is to be completed as rapidly as possible.
- E. In addition to emergency work under subparagraph C above, the Regional Director whenever he determines it to be in the public interest may:
- (1) Through the use of Federal agencies; clear debris and wreckage resulting from a major disaster from publicly and privately owned lands and waters.
 - (2) Make reimbursements to any State, local government, or non-profit organization, listed in Section 402(b) of Public Law 93-288, for the removal of such debris or wreckage.

- F. Determination of public interest under this section shall consider:
- (1) Whether removal of such debris and wreckage is necessary to eliminate threats to life and property.
 - (2) Whether the removal of debris and wreckage is needed to keep emergency and evacuation traffic moving.
- G. No Federal reimbursement will be made to a State or local government for reimbursement of an individual or non-governmental entity, except non-profit organizations listed in Section 402(b) of Public Law 93-288, for the cost of removing debris from his own property. Notification of available Federal assistance to these groups will be made in accordance with the State Disaster Recovery Manual.
- H. Any salvage value of debris or wreckage cleared under an application for public assistance shall be deducted from the Federal reimbursement to the applicant for expenses actually incurred for such clearance of debris and wreckage.
- I. The necessity for and extent of Federal assistance will be determined by damage assessment activities as provided for in Annex B.
- J. The state emergency function Engineering and Traffic Management Services corresponds to the federal ESF #3, Public Works and Engineering. The primary federal agency responsible for ESF #3 is the Department of Defense. Supporting federal agencies include the United States Department of Agriculture, Department of Commerce, Department of Energy, Department of Health and Human Services, Department of the Interior, Department of Labor, Department of Transportation, Veteran's Administration, American Red Cross, General Services Administration, and Tennessee Valley Authority.

ANNEX F. ENGINEERING AND TRAFFIC MANAGEMENT SERVICES

Agency Support to Department of Transportation & Development

	Engineering Equipment & Personnel	Debris Removal	Debris Disposal Sites	Emergency Procurement (Purchase or Lease)	Equipment from Private Transportation Organization	Building Insp. & Engineers	Coordination of Volunteers	Transportation - Land
Louisiana National Guard	X	X				X		X
Department of Health & Hospitals		X	X					
Private Industry		X	X	X	X	X		X
Volunteers*	X	X	X	X		X	X	X
U. S. Department of Agriculture - NRCS	X	X	X	X				
U.S. Army Corps of Engineers	X	X	X	X		X		

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX F.
ENGINEERING AND TRAFFIC MANAGEMENT
SERVICES**

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ANNEX G

1. SUBJECT: FIRE FIGHTING

Control of urban and forest fires; fire suppression assistance made available through intrastate, interstate compact agreements and by the Federal government under PL 93-288.

2. PURPOSE:

To provide a coordinated application of State resources for fire service outside corporate limits of cities and towns and to provide assistance to local governments in controlling urban fires.

3. SCOPE:

State program assistance under this function shall include actions taken through the application of equipment, manpower and technical expertise to control and suppress fires that have or threaten to become disasters. Provision of such services will be in accordance with mutual aid compact agreements with local governments, private industry, other States and established recognized standards of fire fighting methods.

Provision of fire suppression assistance under PL 93-288 will be made in accordance with the Federal-State Agreement for Fire Suppression. Paragraph 6, Federal Assistance, provides additional details on this agreement.

4. RESPONSIBILITY:

A. The Commissioner of Agriculture & Forestry is responsible for the development, implementation and administration of all State programs, mutual aid agreements, and participation in this function as related to emergency or natural disaster assistance. Execution of the Federal-State Agreement for Fire Suppression is shared with the State Office of Emergency Preparedness.

B. The Agriculture & Forestry Emergency Coordinator designated by the Commissioner will serve as liaison coordinator for all emergency fire services.

C. The Governor's Authorized Representative (GAR) is responsible for coordinating the fire service activities of the Department of Agriculture & Forestry with overall State response efforts in declared State or Federal emergency/disaster situations.

D. Local governments are responsible for, and assumed to be providing, fire prevention, control and suppression activities within their designated jurisdictions through their own resources or by a mutual assistance compact with the Department of Agriculture & Forestry or neighboring governmental organizations. Local governments are also

responsible for requesting State support when a fire exceeds their control/suppression capabilities.

- E. State agencies providing support to the Department of Agriculture & Forestry in this function are identified in the Governor's Executive Order and the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. Fire services will be initiated at the lowest operational level by the appropriate fire department. Requests for assistance will be directed to the Agriculture & Forestry Emergency Coordinator.

- B. Fire situation reports for the affected area(s) will be directed to the Commissioner of Agriculture & Forestry. The Commissioner of Agriculture & Forestry will:

- (1) Implement intrastate mutual aid compacts as necessary.
- (2) Request that the Governor implement the Southeastern States Forest Fire Compact when the situation dictates.
- (3) Monitor fire suppression activities of local Forestry Commission units and RFDs.
- (4) Provide fire weather and danger forecasts to all fire suppression forces through the Forestry Commission communication network.
- (5) Coordinate employment of all available fire control resources when this plan is implemented; request assistance from cooperating industries and the Federal government (Federal-State Agreement for Fire Suppression) when required.

- C. The LOEP Director will:

- (1) Integrate Agriculture and Forestry activities with those of overall State response efforts in a declared emergency/disaster situation.
- (2) Coordinate implementation of Federal-State Agreement for Fire Suppression.
- (3) Coordinate requests for State fire service assistance with the Forestry Emergency Coordinator.

6. FEDERAL ASSISTANCE:

- A. Federal assistance for fire suppression in support of State fire services is authorized by section 417 of PL 93-288, and will be provided in accordance with the current Federal-State Agreement for Fire Suppression. This Agreement contains the necessary terms and conditions with the provisions of applicable laws, executive orders and regulations as the Director of the Federal Emergency Management Agency (FEMA) deems necessary at time of execution.
- B. State requests for assistance under this Agreement are to be made to the FEMA Regional Director. The current Agreement can be executed by the Commissioner of Agriculture & Forestry and/or the LOEP Director. As time is of the essence, such requests can be made by telephone, promptly followed by a confirming telegram or letter.
- C. The Regional Director will notify the Governor and the Federal firefighting agency involved of the Administrator's decision on the State's request. Assistance authorized may be in the form of grants, equipment, supplies, and/or personnel to the State for the suppression of any fire on publicly or privately owned forest or grassland.
- D. For each request made under the Federal-State Agreement for Fire Suppression, a separate Fire Project Application will be prepared by the Commissioner of Agriculture & Forestry and submitted to the FEMA Regional Director for approval.
- E. The state function of Firefighting corresponds to the Federal ESF #4, Firefighting. The primary federal agency for this ESF is the United States Department of Agriculture. Supporting agencies are: Department of Commerce, Department of Defense, Department of Interior, Environmental Protection Agency, and Federal Emergency Management Agency.

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ANNEX G. FIRE FIGHTING

Agency Support to Department of Agriculture & Forestry

	Fire Fighting Equipment & Personnel	Search & Rescue	Petroleum & Fuels Service	Training & Technical Assistance	Transportation - Air	Transportation - Water	Transportation - Equipment from Private Industry	Transportation - Land
Louisiana National Guard	X	X	X	X	X			X
Department of Culture, Recreation & Tourism		X						
Department of Wildlife & Fisheries		X			X	X		X
Volunteers*	X			X	X		X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX G.
FIRE FIGHTING**

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ANNEX H

1. SUBJECT: HAZARDOUS MATERIALS

Response to and recovery from all types of hazardous materials (HAZMAT) incidents occurring at fixed sites and transit, whether air, ground, or water. Federal agencies have responsibilities in this area which will require joint operations.

2. PURPOSE:

To ensure the coordination of all state, local, and federal resources to prevent and minimize the effects of hazardous chemical releases on the health and property of people in the vicinity of the release, and to minimize the effects of the release on the environment.

3. SCOPE:

State assistance under this function may begin at the first response to an incident, continue through the management of the response and the calling in of non-Louisiana resources, and conclude with the final inspection of the site after restoration.

4. RESPONSIBILITY:

- A. The owner of the substances that are creating the problem has the primary responsibility for dealing with the consequences of a HAZMAT release, whether by mobilizing internal response resources, hiring a private contractor, or reimbursing local, state, and federal authorities for their response activities.
- B. The Louisiana State Police (LSP) have the primary responsibility at the state level for HAZMAT incidents. The Superintendent of the Louisiana State Police shall implement, administer, and coordinate the services, programs, and resources required under this function.
- C. The Emergency Coordinator designated by the Superintendent shall be responsible for the liaison and coordination of all response efforts and emergency services provided under this Annex.
- D. State agencies supporting the LSP in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. When the State Police are notified of a HAZMAT emergency that requires their assistance, they will respond as soon as possible with the resources required by the situation, using the Incident Command System. When a situation arises that cannot be solved by immediately available resources, the LSP may notify LOEP, which will alert the appropriate state and federal authorities, and put the State EOC into operational status.
- B. All state agencies having a role in HAZMAT response and recovery will provide support as required through their emergency coordinator at the EOC or directly to the on-site LSP incident commander, as circumstances may dictate.

6. FEDERAL ASSISTANCE:

A. Programs and References:

Federal programs under Superfund Amendments and Reauthorization Act (SARA) Title III, the Clean Air Act, the Oil Pollution Act, and the Hazardous Materials Transportation Uniform Safety cooperation in this function. The U.S. Coast Guard and the Environmental Protection Agency (EPA) are the primary federal response agencies and lead planning authorities for hazardous materials incidents and releases in coastal or inshore navigable waters.

B. Requirements:

Federal agencies may respond immediately to hazardous materials incidents which happen in the vicinity of a federal response unit, or which have an immediate, recognizable catastrophic impact. In other circumstances, federal assistance may be requested through the State Coordinating Officer and coordinated through the EOC.

C. FEDERAL AGENCIES:

The state emergency function of Hazardous Materials corresponds to the Federal Emergency Support Function of Hazardous Materials (ESF#10). The primary federal agency responsible for HAZMAT is the EPA. Support agencies include the Department of Agriculture, the Department of Commerce, the Department of Defense, the Department of Energy, the Department of Health and Human Services, the Department of the Interior, the Department of Justice, the Department of Labor, the Department of State, the Department of Transportation, the Federal Emergency Management Agency, the General Services Administration, and the Nuclear Regulatory Commission.

ANNEX H. HAZMAT

Agency Support to Louisiana State Police

	Coordination	Analysis Support	Personnel	Equipment	Communications
Louisiana Office of Emergency Preparedness	x				x
Louisiana National Guard			x	x	x
Department of Agriculture & Forestry		x	x	x	x
Department of Environmental Quality		x	x		
LSU Health Sciences		x	x		
Department of Health and Hospitals		x	x		
Department of Natural Resource		x	x		
Department of Transportation		x	x	x	x
Department of Wildlife & Fisheries			x	x	x
United States Coast Guard			x	x	x

ANNEX H.
HAZMAT

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ANNEX I

1. SUBJECT: INFORMATION MANAGEMENT

Collection, reporting, processing and analysis of information about the status and likely outcome of emergencies and disasters.

2. PURPOSE:

To establish policies and procedures for collecting and processing information during and after an emergency using state agencies, parish emergency preparedness officials and volunteer and other resources.

3. SCOPE:

State policy in this area will apply to the operations of LOEP, state agencies, and emergency preparedness agencies. It will govern the acquisition, processing and use of information on which decisions will be based. It includes:

- A. Information collection: The LOEP Emergency Implementing Procedures will prescribe report formats, routing procedures and intervals. Additional reports may be called for as needed.
- B. Information processing: The collation and processing of information into a usable form will be prescribed.

4. RESPONSIBILITY:

- A. The LOEP Director shall be responsible for the implementation of this function as related to emergencies and disasters. The LOEP Emergency Implementing Procedures will prescribe the design of a system to manage information flow.
- B. All state agencies having emergency or disaster responsibilities are considered a part of the emergency information network, as shown in the Emergency Function & Responsibility Chart.
- C. Local governments are responsible for keeping the state advised, on a continuing basis, of their status and significant events.

5. OPERATIONS:

- A. Operations specified in this annex will be controlled by the LOEP Director.
- B. Special needs and priorities for information will be originated and disseminated by the LOEP Director from the State EOC.
- C. The Information Collection Mission:
 - (1) Information collection cannot be a passive activity. To be effective, each state agency as well as local director must develop a plan that insures collection of all information needed to support situation reporting as well as operational planning. This plan, known as an information collection plan, identifies the specific information required and designates responsibility for the collection of that information.
 - (2) In most instances, the information collection plan will be informal, as most agencies and directors are familiar with the type of information that each needs to collect and report. **HOWEVER CERTAIN CRITICAL ELEMENTS OF INFORMATION NEED TO BE AGGRESSIVELY SOUGHT BY ALL PARTICIPANTS IN A DISASTER OPERATION AND REPORTED IMMEDIATELY:**
 - (a) Disaster boundaries
 - (b) Casualties
 - (c) Status of transportation systems
 - (d) Status of communication systems
 - (e) Status of electrical systems
 - (f) Status of sewage and water systems
 - (g) Access points to the disaster area
 - (h) Status of emergency operating centers
 - (i) Status of critical facilities
 - (j) Status of key personnel
 - (k) Status of emergency declaration
 - (l) Resource shortfall
 - (m) Overall priorities for response
 - (n) Status of upcoming activities
 - (o) Status of hospitals
 - (p) Status of nursing homes

These essential elements of information and other agency or parish specific information must be identified before an event as well as the methods for collecting that information.

- (3) Reporting this information is done immediately after an event through Situation Reports, such as the one on the following page, provided to the Needs Assessment/Reports Section of the State Emergency Operations Center.

6. FEDERAL ASSISTANCE:

- A. Federal agencies may be able to supply the state with information of a meteorological, scientific, geographic, demographic or other type that could be useful in an emergency, or in the post-emergency disaster recovery period. The Assistant LOEP Director will collect all requests for information, arrange them in priority order, and forward them to the responsible federal authority.
- B. The state emergency function, Information Management, corresponds to the Federal ESF #5, Information & Planning. The primary federal agency for this function is Federal Emergency Management Agency. Support agencies are: United States Department of Agriculture, Department of Commerce, Department of Defense, Department of Education, Department of Energy, Department of Health and Human Resources, Department of Interior, Department of Justice, Department of Transportation, Department of Treasury, Environmental Protection Agency, General Services Administration, National Aeronautics and Space Administration, National Communications System and Nuclear Regulatory Commission. The American Red Cross also has a significant information-providing role.

TO: OPERATIONS OFFICER LA OFFICE OF EMERGENCY PREPAREDNESS

DAMAGE ASSESSMENT/SITUATION REPORT

I. DATE/TIME OF REPORT: _____

II. LOCATION (CITY/PARISH): _____

III. Type of Disaster: _____

IV. Casualties:

A. Fatalities: _____

B. Injuries: _____

C. Hospitalized: _____

V. RESIDENTIAL LOSSES:

A. SINGLE FAMILY HOMES

1. DESTROYED _____

2. DAMAGED _____

B. MOBILE HOMES

1. DESTROYED _____

2. DAMAGE _____

C. MULTI-FAMILY HOMES

1. DESTROYED _____

2. DAMAGED _____

VI. BUSINESS LOSSES:

1. DESTROYED _____

2. DAMAGED _____

VII. SCHOOLS:

1. DESTROYED _____

2. DAMAGED _____

3. REMAINING OPEN _____

VIII. PARISH/CITY INFRASTRUCTURE: ELABORATE AS REQUIRED.

1. NUMBER AND LOCATION OF ROADS CLOSED
2. NUMBER AND LOCATION OF BRIDGES CLOSED
3. STATUS OF LOCAL AIRPORT (OPEN-CLOSED-DAMAGED)
4. NUMBER OF PUBLIC BUILDINGS:
 - A. DESTROYED
 - B. DAMAGED
5. STATUS OF UTILITIES:
 - A. ELECTRIC
 - B. GAS
 - C. TELEPHONE

IX. STATUS OF PUBLIC HEALTH:

1. WATER TREATMENT PLANTS
2. SEWAGE TREATMENT PLANTS
3. PARISH/CITY HEALTH FACILITIES
(HOSPITAL AND NURSING HOMES)

X. ANTICIPATED NEEDS:

XI. STATUS OF ROUTINE GOVERNMENT OPERATIONS AND FACILITIES:

XII. GENERAL SITUATION:

- A. Jurisdiction Affected. Provide a narrative of the affected area.
- B. Impact on status of housing.
- C. Impact of food requirements in the area.
- D. Impact of medical and public health situation in the area.
- E. Additional remarks.

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ANNEX I.

INFORMATION MANAGEMENT

Agency Support to Louisiana Office of Emergency Preparedness	Authority/Policy Clearance	Collection	Analysis
Louisiana National Guard	X	X	
Department of Agriculture & Forestry	X	X	
Department of Corrections	X	X	
Department of Culture, Recreation & Tourism	X	X	
Department of Economic Development	X	X	
Department of Education	X	X	
Department of Environmental Quality	X	X	
Governor- Division of Administration	X	X	
Governor- Office of Elderly Affairs	X	X	
Governor - Oil Spill Coordinator's Office	X	X	
LSU Health Sciences	X	X	
Department of Health and Hospitals	X	X	
Department of Justice	X	X	
Department of Labor	X	X	
Department of Natural Resources	X	X	
Department of Social Services	X	X	
Louisiana State Police	X	X	
Department of Transportation & Development	X	X	
Department of Wildlife & Fisheries	X	X	
Louisiana Public Service Commission	X	X	
Volunteers*	X	X	
U.S. Army Corps of Engineers	X	X	
U.S. Coast Guard	X	X	
U.S.D.A. NRCS	X	X	

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX I.
INFORMATION MANAGEMENT**

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ANNEX J

1. SUBJECT: LAW ENFORCEMENT/SECURITY

Routine and emergency law enforcement, bomb disposal, traffic and crowd control, area access control, security hazardous materials response, assistance with communications and transportation, and related functions.

2. PURPOSE:

To provide for a coordinated response in the provision of law enforcement and emergency police services necessitated by an emergency or disaster.

3. SCOPE:

State program assistance under this function shall include police actions taken through the application of manpower, technical expertise and equipment to minimize the adverse impact of an emergency or disaster situation on life and property in the affected area. These actions taken before, during and after such an occurrence and in cooperation with appropriate jurisdiction authorities shall assure the continuity of law enforcement during periods of loss, stress and recovery.

Federal assistance available under this function is addressed in paragraph 6.

4. RESPONSIBILITY:

A. The Superintendent of the Louisiana State Police (LSP) is responsible for providing police services beyond the capabilities of local law enforcement in a disaster or emergency area; or for all law enforcement in any disaster area; if directed by the Governor. The Superintendent is also responsible for providing support assistance requested and required by the governing authorities of an affected area, where possible. The LSP Emergency Coordinator designated by the Superintendent shall serve as a liaison coordinator of all emergency police services requested directly or through the State Emergency Operating Center (EOC).

B. The LOEP Assistant Director as the Governor's Authorized Representative (GAR) in an emergency or disaster situation, will coordinate with the LSP Emergency Coordinator to ensure that adequate and necessary police service coverage is provided in an emergency or disaster area.

- C. The Governor is responsible for authorizing use of the National Guard to provide police services should an emergency or disaster situation warrant such action. Requests for the National Guard are coordinated by LOEP.
- D. The established head of local police services is responsible for law enforcement activities within the jurisdiction prescribed by State law and for requesting assistance from the State to effectively respond to situations beyond local capabilities.
- E. State agencies providing support to the LSP in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. Police services will be initiated at the lowest operational level by the appropriate municipal police department, parish police/sheriff's department, or closest LSP Troop.
- B. The chief of the local law enforcement agency shall retain direction and control of police services within his jurisdiction. Requests for State assistance will be directed to the LSP Emergency Coordinator.
- C. LSP will coordinate directly with the local law enforcement agency in control and with all other law enforcement agencies involved.
- D. LSP will:
 - (1) Maintain surveillance over situations that may require employment of State resources relative to this function and direct employment of such resources when ordered;
 - (2) Report inability to control situation to State EOC;
 - (3) Be represented in the State EOC during an emergency or disaster situation; or
 - (4) Support State military forces if martial law is declared by the Governor.
- E. The LOEP Director will integrate LSP activities with those of overall State response efforts in a declared emergency/disaster situation. When an emergency is declared and the State EOC is activated, LSP will assign an emergency representative to the State EOC. The LOEP Director, in consultation with local authorities and the LSP Emergency Coordinator, will

determine the necessity of National Guard intervention. Should such action be required, the Governor may activate the Louisiana National Guard. Any requests to the Governor for National Guard assistance will be coordinated by LOEP.

- F. No use will be made of private security agencies, auxiliary police or volunteers unless they are sworn in and trained in special duties. Such personnel will be the responsibility of the public service agency, which appoints and utilizes them.

6. FEDERAL ASSISTANCE:

The State Function, Law Enforcement/Security corresponds to the Federal ESF #6, Mass Care. The primary agency responsible for the ESF is the American Red Cross. Support agencies include: United States Department of Agriculture, Department of Commerce, Department of Defense, Department of Health and Human Resources, Department of Housing and Urban Development, Department of Transportation, Department of Veterans Affairs, Federal Emergency Management Agency, General Services Administration and United States Postal Service.

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ANNEX J.

LAW ENFORCEMENT/SECURITY

Agency Support to Louisiana State Police

	Law Enforcement	Detention - Facilities	Detention - Transportation	Traffic Routing & Control	Control Access to Assigned Areas	Courier Service	Hazardous Material Escort	Communications - Equipment	Communications - Repair	Transportation - Air	Transportation - Water	Transportation - Land	Vehicle Repair Facilities
National Guard	X			X	X	X	X	X	X	X	X	X	X
Department of Agriculture & Forestry	X		X	X	X	X		X		X	X	X	
Department of Corrections	X	X	X	X	X			X				X	
Department of Culture, Recreation & Tourism	X			X	X		X	X			X	X	
Department of Transportation & Development	X		X	X	X	X	X	X		X	X	X	X
Department of Wildlife & Fisheries	X	X	X	X	X	X		X			X	X	
U.S. Coast Guard	X		X	X	X	X	X	X	X	X			

**ANNEX J.
LAW ENFORCEMENT/SECURITY**

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ANNEX K

1. SUBJECT: LEGAL ISSUES

Provision of legal advice and information to emergency preparedness authorities before and during emergencies, on statutory provisions and liability issues.

2. PURPOSE:

To insure that all emergency preparedness activities are based on law, and to prevent the penalization of emergency workers acting in good faith to save lives and prevent suffering.

3. SCOPE:

Legal advice and legal rulings can run the gamut of emergency preparedness operations, from local, to state, to interstate, to federal jurisdictions, and may include instances in which liability issues arise during operations to assist other states.

4. RESPONSIBILITY:

- A. The Attorney General (AG) of Louisiana is the head of the Louisiana Department of Justice (DJ), and chief legal authority in the state, and is the source of legal opinions concerning the legality of emergency operations.
- B. An emergency coordinator designated by the Attorney General shall be responsible for the liaison and coordination of all requests for opinions and rulings under this annex.
- C. State agencies supporting the DJ in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. Upon notice by the Director of LOEP or his designee of an emergency or disaster requiring legal guidance, the AG shall be responsible for providing an Emergency Coordinator or Alternate to represent him in the EOC, and provide liaison and coordination to the LOEP Director.
- B. The DJ will allocate sufficient resources to support emergency operations as they occur, and undertake such legal research as necessary.
- C. The Louisiana National Guard Judge Advocate General will provide legal advice and support to the DJ in the area of specialized laws and regulations dealing with National Guard and emergency operations.

6. FEDERAL ASSISTANCE:

A. Programs and References:

Federal support in the area of legal research and opinion will be provided through FEMA under the authority of the Robert T. Stafford Act, PL 95 - 288.

B. Requirements:

Requests for legal rulings will be made through the SCO and forwarded to the Regional Director of FEMA.

C. Federal Agencies:

The state agency function of Legal Issues corresponds to the Federal Emergency Support Function of Information and Planning (ESF#5). The federal agency responsible for Information and Planning is FEMA. Support agencies include: Department of Agriculture, Department of Commerce, Department of Defense, Department of Education, Department of Energy, Department of Health and Human Services, Department of the Interior, Department of Justice, Department of Transportation, Department of the Treasury, American Red Cross, Environmental Protection Agency, General Services Administration, National Aeronautics and Space Administration, National Communications System, Nuclear Regulatory Commission.

ANNEX K. LEGAL ISSUES

Agency Support to Department of Justice

	Personnel	Specialized Research
Louisiana National Guard		X
Governor - Division of Administration	X	

**ANNEX K.
LEGAL ISSUES**

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ANNEX L

1. SUBJECT: MASS FEEDING

Emergency food supply and distribution. Federal assistance is available for the variety of needs under this function.

2. PURPOSE:

To ensure emergency provision of the State's governmental food resources; to supplement and support disrupted or overburdened local personnel and facilities; provide basic mass care necessities.

3. SCOPE:

State assistance under this function consists of locating food supplies and making sure they are distributed to facilities and people who need them. In addition, situations may arise in which Office of Corrections will be the only agency capable of providing meals to disaster victims and workers on a timely basis. In those cases the Secretary will arrange for direct support by OC facilities.

FOOD COMMODITIES AND COUPONS, refers to the provision of food commodities, transportation and distribution for emergency mass feeding to disaster victims. Such support is provided by Federal Government assistance, and is addressed in paragraph 6.

Federal assistance available under the scope of this function is addressed in paragraph 6.

4. RESPONSIBILITY:

- A. The Secretary of the Office of Corrections shall be responsible for implementation, administration or coordination, as appropriate, of all services, programs and resources required under this function. It will be performed in conjunction with the Shelter Operations & Control Function.
- B. The Emergency Coordinator designated by the Secretary shall be responsible for the liaison and coordination of all response efforts and emergency services provided under this Annex.
- C. State agencies supporting OC in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. Upon notice by the LOEP Director or his designee of an emergency or natural disaster, the Secretary shall be responsible for providing the O.C. Emergency Coordinator or Alternate, designated by the Secretary to represent him at the EOC, who shall act to meet the responsibilities set forth in paragraph 4 above, and provide liaison and coordination with the LOEP Director.
- B. All OC Offices and Facilities will:
 - (1) Participate in disaster site assessments as requested by the LOEP Director.
 - (2) Establish advance, mutual support relationships where possible with professional associations and other private service and volunteer organizations that may assist or expand the food supply and distribution services.

6. FEDERAL ASSISTANCE:

A. Programs and References

With two exceptions, the Federal programs are intended to supplement State activities in providing assistance to disaster victims.

(1) Food Coupons and Distribution:

Public Law 93-288, Section 409, as amended. Authorizes the President to make coupon allotments and surplus commodities available to low-income households, which, as a result of a major disaster, are unable to purchase adequate amounts of nutritious food. Coupon availability shall continue for as long as the President deems necessary, taking into consideration such factors as disaster consequences to households and subsequent earning power.

Requests for the issuance and distribution of necessary food coupons will be submitted by the Secretary to the USDA Food and Nutrition Service.

(2) Food commodities:

Public Law 93-299, Section 410, as amended. Authorizes and directs FEMA to assure that adequate stocks of food will be ready and conveniently available for utilization within any area of the United States which suffers a major disaster or emergency in the event that other food stocks are not available through the

State. Requests for the issuance and distribution of necessary food commodities will be submitted by the OC Emergency Coordinator through the State Coordinating Officer (SCO) to the Federal Coordinating Officer (FCO) for approval.

B. Requirements:

- (1) With the exception of emergency issuance of food coupons, requests for assistance under the programs listed herein shall be made through the SCO and forwarded to the Regional Director of FEMA. Requests for food coupons shall be made directly to the USDA through the Food and Nutrition Service and not through FEMA.
- (2) All federal assistance requested and determined as eligible under this function will be channeled through the office of the SCO, administered by DHR and coordinated with service efforts at State and local levels by OC.

C. Federal Agencies:

The state agency function of food supply and distribution corresponds to the Federal Emergency Support Functions of Mass Care (#6), which provides food for people in shelters, and Food (#11) which provides bulk food supplies for use by shelters and congregate feeding facilities. The federal agency responsible for Mass Care is the American Red Cross. Support agencies include: United States Department of Agriculture, Department of Defense, Department of Commerce, Department of Education, Department of Health & Human Resources, Department of Housing and Urban Development, Department of Transportation, Department of Veterans Administration, Federal Emergency Management Agency, General Service Administration, and United States Postal Service. The Federal agency primarily responsible for food is the United States Department of Agriculture. Support agencies include: Department of Defense, Department of Health and Hospitals, Department of Transportation, American Red Cross, Environmental Protection Agency and Federal Emergency Management Agency.

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ANNEX L. MASS FEEDING

Agency Support to Department of Corrections	Mass Care, Feeding	Technical Assistance - Food Purity	Food Supply	Transportation
Louisiana National Guard	X		X	X
Department of Agriculture		X	X	
Department of Economic Development			X	X
Department of Environmental Quality		X		
LSU Health Sciences	X	X	X	
Department of Health & Hospitals	X	X	X	
Department of Social Services	X			
Department of Wildlife and Fisheries	X	X		X
Volunteers*	X	X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX L.
MASS FEEDING**

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ANNEX M

1. SUBJECT: MEDICAL & PUBLIC HEALTH/SANITATION

Emergency medical, dental and hospital services; public health and sanitation; crisis counseling and mental health services. Federal assistance is available for a variety of needs under this function.

2. PURPOSE:

To ensure the provision of comprehensive medical care to disaster victims; to supplement and support disrupted or overburdened local medical personnel and facilities; to relieve personal suffering and trauma.

3. SCOPE:

A. MEDICAL CARE refers to emergency and resident medical and dental response capability; doctors, technicians, supplies, equipment, ambulance service, hospitals, clinics and first aid or portable hospital care units; planning and operation of facilities and services.

B. PUBLIC HEALTH AND SANITATION refers to the services, equipment and staffing sufficient to protect the health and general welfare of the public from communicable diseases, contamination, disorder and epidemics; the development and monitoring of health information; inspection of food and water quality and sanitation measures; immunizations; laboratory testing; animal and vector control; inspection of drinking water supplies; and sewage treatment services.

C. CRISIS COUNSELING AND MENTAL HEALTH ASSISTANCE means the provision of professional personnel, services and facilities essential to relieve victim trauma and mental health problems caused or aggravated by a disaster or its aftermath.

Federal assistance available under the scope of this function is addressed in paragraph 6.

4. RESPONSIBILITY:

A. The Secretary of the Department of Health and Hospitals (DHH) shall be primarily responsible for appropriate implementation, administration and coordination of all public health services, programs and resources incorporated under this function provided at the parish, district or State level of operations. DHH will coordinate the provision of health and medical services to Special Needs shelters. The Chief Executive Officer of the Louisiana State University (LSU) Health Sciences Center (HSC) Health Care Services Division (HCSD) shall be primarily responsible for participating in state,

regional and parish planning to coordinate the provision of hospital care and shelter for nursing home and home health patients with acute care requirements, and casualties of emergencies and disasters. The LSU-HSD-HCSD will have the lead role among state agencies in such planning.

- B. In an emergency or natural disaster situation, owners and operators of private, private nonprofit, and public utilities systems shall be responsible for the activation of plans for appropriate allocation of resources of personnel, equipment and services to maintain or restore utility service under their control.
- C. The Emergency Coordinators designated by the Secretary of DHH and the Chief Executive Officer of the LSU-HSC-HCSD are responsible for the liaison and coordination of all response efforts and emergency services provided under this annex.
- D. State agencies supporting DHH and LSU-HSC-HCSD in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. In the event of an emergency or natural disaster and upon notification by the LOEP Director or his designee, the Secretary of DHH and the Chief Executive Officer of the LSU-HSC-HCSD shall initiate action under this function through their designated Emergency Coordinators. Representatives from DHH and LSU-HSC-HCSD will immediately visit the disaster site, assess the health service needs and report to government officials and organizations what actions will be performed to ensure the provision of services.
- B. DHH and LSU-HSC-HCSD shall be represented at the State Emergency Operations Center (EOC) and the Disaster Application Center(s) (DAC) to provide assistance and counsel to disaster victims. Ongoing health programs shall be accessed through local DHH and LSU offices whenever possible.
- C. DHH shall coordinate the provision of medical care, public health and sanitation services with district and local health departments, hospitals and medical associations. LSU-HSC-HCSD shall coordinate local and regional hospital operations, including Special Needs care and shelter. Animal control, identification or burial shall be coordinated by DHH with the appropriate jurisdictional parish extension service, sheriff's office, and humane society or veterinarians' association.
- D. The DHH Office of Mental Health will coordinate counseling and mental health assistance with the American Red Cross (ARC), local clergy and appropriate volunteer organizations.

- E. The DHH Office of Public Health, Division of Environmental Health Services, shall have responsibility for the following:
- (1) to provide surveillance and ensure the safety of food, milk, drugs, cosmetics and water supplies;
 - (2) to provide surveillance and ensure the safe treatment and disposal of sewerage;
 - (3) to make recommendations for notification to the public, through news releases, to advise about the safety of food, milk, drugs, cosmetics, and water supplies and sewerage;
 - (4) to monitor vector control activities and offer technical assistance;
 - (5) to monitor potential infectious disease outbreaks; and
 - (6) to inspect shelter facilities to ensure adequate sanitation, potable water and food services.

6. FEDERAL ASSISTANCE:

A. Programs and References:

The Federal programs listed below are intended to supplement State activities in providing assistance to disaster victims.

(1) Medical Care:

Public Law 93-288, Section 306, as amended. In any emergency or major disaster, Federal agencies are authorized, on the direction of the President, to provide states and local governments with emergency equipment, facilities, personnel and supplies including medicines and consumable, for emergency assistance to disaster victims.

(2) Public Health and Sanitation:

Public Law 93-288, Section 306, as amended. In any emergency or major disaster, Federal agencies are authorized, on the direction of the President, to provide states and local governments with equipment, facilities, personnel and supplies essential to save lives, preserve public health and safety, reestablish, if necessary, and maintain essential community services.

- (3) Restoration of water and sewage utilities:
- (A) The Regional Director of FEMA is authorized to provide emergency repairs to essential utilities and other essential facilities as necessary for their continued operations. This includes, but is not limited to, tie-ins to neighboring utilities.
 - (B) Assistance is also available for the permanent repair and restoration of facilities damaged as a result of major disaster. No federal reimbursement will be made to a State or local government for reimbursement to individuals or nongovernmental entities except nonprofit organizations listed in Section 402(b) of PL 93-288.
 - (C) The state Medical & Public Health/Sanitation Section (Annex M) corresponds to the Federal ESF #8, Health and Medical Services. The federal agency having primary responsibility for this ESF is DHHS. Supporting federal agencies include: United States Department of Agriculture, Department of Defense, Department of Justice, Department of Transportation, Veterans Administration, Agency for International Development, Environmental Protection Agency, Federal National Communications Center, and the United States Postal Service. The American Red Cross also has a key role in providing support under the ESF #8.

ANNEX M

MEDICAL AND PUBLIC HEALTH/SANITATION

**Agency Support to Department of
Health & Hospitals and the
Louisiana State University Health
Sciences Center Health Care
Services Division**

	Medical - Facilities	Medical - Personnel, Supplies, Equipment	Medical Consultation	Laboratory Facilities	Medical - Field Hospitals	Medical - Emergency Procurement	Technical Assistance - Food Quality	Water Quality Control & Waste Treatment	Communications Equipment	Transportation - Air	Transportation - Land
Louisiana National Guard	X	X	X	X	X	X	X	X	X	X	X
Department of Agriculture				X			X		X	X	X
Department of Environmental Quality				X				X			X
Department of Transportation & Development				X				X	X		X
Volunteers*	X	X	X	X		X	X	X	X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

ANNEX M
MEDICAL AND PUBLIC HEALTH/SANITATION

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ANNEX N

1. SUBJECT: OIL SPILL

Response to and direct all state discharge response, cleanup, and remedial operations resulting from unauthorized discharge of oil.

2. PURPOSE:

To bring about an effective and efficient response to oil spills that threaten the lives and property of citizens of Louisiana and the environment of the state. To coordinate state and federal resources responding to and remedying oil spills.

3. SCOPE:

State action in this function can range from the detection of a spill, through the provision of assistance to local government and support of response actions, to procurement of a contractor, to coordination of joint state-federal operations.

4. RESPONSIBILITY:

- A. The Governor's Office contains the Louisiana Oil Spill Coordinator's Office (LOSCO), which is responsible for research, planning, and coordination of all state activities concerning oil spills.
- B. The emergency coordinator designated by LOSCO shall be responsible for liaison and the coordination of all response efforts and emergency services provided under this annex.
- C. Under the Oil Pollution Act of 1990, the President, upon recommendation of the Governor, designated the Louisiana Oil Spill Coordinator's Office, the Louisiana Department of Environmental Quality, the Louisiana Department of Natural Resources, and the Louisiana Department of Wildlife and Fisheries as Natural Resource Trustees for the state of Louisiana. The Governor has also designated the Louisiana Oil Spill Coordinator's Office as the lead administrative trustee. The Natural Resource Trustees carry out the natural resource damage assessment in the event of a major spill.
- D. State agencies supporting LOSCO in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

- A. Upon notification of an oil spill, which, by reason of its extent or likely duration, will require coordinated action by several state agencies, LOSCO will alert LOEP of the need to activate the state EOC and supply an Emergency Coordinator or Alternate to serve at the EOC and coordinate the operation.
- B. LOSCO will establish advance mutual support relationships where possible with other state and federal agencies, and with private response and recover organizations that may become involved in responding to an oil spill emergency.

6. FEDERAL ASSISTANCE:

A. Programs and References:

The Oil Pollution Act of 1990, and associated regulations and directives authorize Federal participation in oil spill emergencies.

- B. The state agency function of oil spill corresponds to the Federal Emergency Support Function #10, Hazardous Materials. The federal agency having primary responsibility for this function is the Environmental Protection Agency. Support agencies include: The Department of Agriculture, the Department of Commerce, The Department of Defense, the Department of Energy, the Department of Health and Human Services, the Department of the Interior, the Department of Justice, the Department of Labor, the Department of State, the Department of Transportation, the Federal Emergency Management Agency, the General Services Administration, the Nuclear Regulatory Commission, the U.S. Coast Guard, the Environmental Protection Agency, the Regional Response Team and the National Response Team.

ANNEX N. OIL SPILL

Agency Support to Governor's Oil Spill Coordinator's Office	Coordination	Analysis Support	Personnel	Logistics
Louisiana Office of Emergency Preparedness	X			X
Louisiana National Guard			X	X
Department of Agriculture & Forestry		X	X	
Department of Environmental Quality		X	X	X
Department of Natural Resources		X	X	
Louisiana State Police	X		X	
Department of Wildlife & Fisheries		X	X	X
Volunteer Organizations*		X	X	X
U. S. Coast Guard	X	X	X	X

*To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX N.
OIL SPILL**

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ANNEX O

1. SUBJECT: PUBLIC INFORMATION

Public Information consists of the generation of timely news releases in cooperation with State, Federal and local governments before, during and after emergency operations, reports issued to the public through the news media, State Emergency Alert System (EAS) and 24-hour radio, telephone and teletype methods regarding precautions to be taken to avoid or minimize loss of life and property if a disaster is anticipated or has occurred. Coordinate the printing of publications and flyers as appropriate for internal and external public information programs.

2. PURPOSE:

To provide a program using existing communications facilities and news media outlets to inform the public of emergency preparedness and response in the event of a natural disaster; to assure the populace that appropriate Federal, State and local governments are taking all necessary precautions and responsive measures to protect and preserve life and property; to review relief plans promulgated by State and local governments and following consultation with each, advise citizens of restrictions and limitations imposed upon them during disaster situations.

3. SCOPE:

State services and assistance provided under this function shall include the delineation of responsibilities and actions to be taken in order to provide the general public with essential information and the documents of emergency actions and operations implemented or proposed by written, verbal or photographic means. This information provided before, during and after a disaster/emergency shall provide clear, concise and accurate information on the existing situation in the disaster area, actions being taken by the authorities and those to be taken by the populace. Every effort shall be made to minimize and counter rumors, hearsay and half-truth information.

4. RESPONSIBILITY:

A. The Governor or the Press Secretary to the Governor releases all Emergency Public Information, (EPI) provided by the LOEP Director about State operations and assistance during a disaster. Upon direction of the Governor or the Governor's Press Secretary, this function may pass to the LOEP Director or the LOEP Public Information Officer.

- B. The State Office of Emergency Preparedness (LOEP):
- (1) Coordinates or reviews appropriate EPI releases from local, State or Federal agencies.
 - (2) Advises the Governor's Press Secretary with status reports and information for news releases, accepts this responsibility when delegated, submits all news releases to the Governor/Governor's Press Secretary for approval before release to the media.
 - (3) Coordinates the release of emergency public information with other agencies of the State and Federal government.
 - (4) Maintains a close working relationship with all State media sources and maintains a current list of same for releases.
 - (5) Provides a rumor control reporting and check network.
 - (6) Participates in a Joint Information Center, JIC, when appropriate.
 - (7) Develops procedures for use of the State EAS Operational Plan.

C. Federal Government

Information from Federal agency responders will come from the agencies and may be coordinated by FEMA. If federal assistance is required, the Federal Coordinating Officer (FCO) and the State Coordinating Officer (SCO) will coordinate informational releases.

- (1) Establishes regional information centers at the request of the LOEP Director as required, at the impact scene.
- (2) Receives, evaluates, and transmits information of media interest from Regional sources to the State EPI Office.

D. Local Government:

Local government has the responsibility for:

- (1) Designating an emergency public information coordinator for the chief elected officials of the jurisdiction.

- (2) Releasing emergency public information concerning warning, emergency instruction, response operations and assistance that is available.
- (3) Coordinating with local news media and, if appropriate, LOEP, when releasing emergency public information.
- (4) Pursuing agreements with local broadcasting stations to utilize local radio and television capabilities for dissemination of emergency public information.

6. OPERATIONS:

- A. Public information activities in an emergency or disaster situation will be directed and coordinated from the State EOC. If applicable, an on-scene press center may be established in addition to a press center in the State EOC. The on-scene public information personnel will coordinate and verify all facts before releasing any information. Similarly, the same information will be conveyed to the State EOC where the public information representative, after coordination with the appropriate authority will make release. Maximum use will be made of wire services, broadcast networks, National Guard Public Affairs Detachments, State, Federal and local emergency management information personnel and photographers.
- B. Heads of all State Departments and Agencies may be asked to provide personnel and equipment resources to execute this function as listed in the Governor's Executive Order and the Emergency Function & Responsibility Chart. Agencies shall be prepared to transport support personnel and equipment whenever and wherever an emergency or disaster occurs in Louisiana regardless of the time (night, weekends).
- C. Louisiana EAS shall be utilized through the joint cooperation of the Federal Communications Commission, the FEMA, the National Weather Service (NWS), the broadcast industry and local government. They will be considered part of the National EAS and will be activated appropriately according to established area, State and National EAS procedures.

6. FEDERAL ASSISTANCE:

The state emergency function, Information Management, corresponds to the Federal ESF #5, Information & Planning. The primary federal agency for this function is Federal Emergency Management Agency. Support agencies are: United States Department of Agriculture, Department of Commerce, Department of Defense, Department of Education, Department of Energy, Department of Health and Human Resources, Department of Interior, Department of Treasury, Environmental Protection Agency, General Services Administration, National Aeronautics and Space Administration, National Communications System and Nuclear Regulatory Commission. The American Red Cross also has a significant information-providing role.

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ANNEX O. PUBLIC INFORMATION

Agency Support to Louisiana Office of Emergency Preparedness	Authority/Policy Clearance	Public Information Personnel	Press Facilities	Transportation - Land
Louisiana National Guard	X	X	X	X
Department of Agriculture & Forestry	X	X		
Department of Corrections	X			
Department of Culture, Recreation & Tourism	X			
Department of Economic Development	X			
Department of Education	X			
Department of Environmental Quality	X			
Governor - Division of Administration	X			
Governor - Office of Elderly Affairs	X			
Governor - Oil Spill Coordinator	X			
LSU Health Sciences	X			
Department of Health and Hospitals	X			
Department of Justice	X			
Department of Labor	X			
Department of Natural Resources	X	X		
Department of Social Services	X	X		
Louisiana State Police	X			
Department of Transportation & Development	X			X
Department of Wildlife & Fisheries	X			
Public Service Commission	X			
Volunteer Organizations*	X	X		
U.S. Dept. of Agriculture - NRCS	X			
U.S. Army Corps of Engineers	X			
U.S. Coast Guard	X			

*To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX O.
PUBLIC INFORMATION**

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ANNEX P

1. SUBJECT: RADIOLOGICAL

Response to accidents and incidents that involve radioactive materials or substances.

2. PURPOSE:

To insure timely response by all state agencies to avoid threats to life, property and the environment caused by exposure to materials with ionizing radiation, whether produced by nuclear power plants, other commercial uses of nuclear materials, transportation accidents, or enemy or terrorist action.

3. SCOPE:

State action under this function may include initial alerting and warning, responding to an incident, and coordinating the corrective action required to return the area to its original condition.

4. RESPONSIBILITY:

A. The Secretary of the Department of Environmental Quality shall be responsible for implementation, administration, or coordination, as appropriate, of all services, programs, and resources required under this function.

B. The Emergency Coordinator designated by the Secretary shall be responsible for the liaison and coordination of all response efforts and services provided for under this Annex.

C. State agencies supporting DEQ in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

A. Upon receipt of notification of an emergency involving radiological materials, the Secretary, DEQ, shall be responsible for providing the DEQ Emergency Coordinator or Alternate, designated by the Secretary to represent him at the EOC, who shall act to meet the responsibilities set forth in paragraph 4, above, and provide liaison and coordination with the LOEP Director.

- B. DEQ Offices and Divisions will give technical support to radiological emergency operations and procure additional technical support as needed.

6. FEDERAL ASSISTANCE:

- A. Programs and References:
Federal assistance is available under the provisions of the Stafford Act, SARA Title III, and NUREG 0654, and associated regulations and orders.

- B. Requirements:
Requests for assistance shall be made through the Director, LOEP, and forwarded to the FEMA Regional Director and Regional Response Team.

- C. FEDERAL AGENCIES:

The state agency function of Radiological corresponds to the Federal Emergency Support Function of Hazardous Materials (#10). The federal agency responsible for ESF #10 is the Environmental Protection Agency. Support agencies include: The Department of Agriculture, the Department of Commerce, the Department of Defense, the Department of Energy, the Department of Health and Human Services, the Department of the Interior, the Department of Justice, the Department of Labor, the Department of State, the Department of Transportation, the Federal Emergency Management Agency, the General Services Administrations, and the Nuclear Regulatory Commission.

ANNEX P. RADIOLOGICAL

Agency Support to Department of Environmental Quality

	Coordination	Analysis Support	Personnel	Logistics	Communications
Louisiana Office of Emergency Preparedness	X	X			X
Louisiana National Guard			X	X	X
Department of Agriculture & Forestry		X	X	X	
LSU Health Sciences		X	X	X	
Department of Health & Hospitals		X	X	X	
Department of Natural Resources		X	X	X	
Louisiana State Police	X		X	X	X
Department of Transportation and Development	X		X	X	
Department of Wildlife and Fisheries		X	X	X	
Public Service Commission	X				
U.S. Coast Guard	X	X	X	X	

**ANNEX P.
RADIOLOGICAL**

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ANNEX Q

1. SUBJECT: SEARCH AND RESCUE

Air, ground and waterborne search for lost or missing persons; rescue of endangered, sick or injured persons, recovery of isolated property.

2. PURPOSE:

To provide assistance in all activities associated with Search and Rescue (SAR) operations which are beyond the capabilities of the local governments within the affected areas; to coordinate the integration of personnel and equipment resources.

3. SCOPE:

State assistance under this function shall include all resources and personnel for coordination or implementation of the following services:

- A. Search - All activities directed toward discovering the location or whereabouts of an individual or individuals missing or reported missing, in jeopardy, or possible jeopardy, of life and limb.
- B. Rescue - All activities directed toward and requiring the utilization of organized and trained personnel to locate and extricate persons trapped in damaged buildings, shelters, vehicles and other enclosures, or from contaminated areas; and to provide first aid or emergency medical treatment or arrange for removal of persons to safety.

Federal assistance available under this function is addressed in Section 6.

4. RESPONSIBILITY:

- A. In the event of an emergency or natural disaster, the Secretary of the Department of Wildlife and Fisheries (DWF) is responsible for the implementation of SAR activities at State levels of operation and for the coordination and integration of all personnel and resources made available through the State, local governments and organizations participating in mutual aid agreements and compacts.
- B. In the event of an emergency or natural disaster, local governments are responsible for the activation of plans and appropriate use of personnel and equipment for SAR missions. Local emergency management organizations may coordinate with adjacent parishes for additional support. Support requested from non-adjacent parishes must be authorized by the LOEP Director. State resource assistance shall be provided upon request when rescue needs exceed local response capabilities.

- C. In the event of a national emergency or an attack upon the United States, all aircraft operations will be controlled by the USAF, North American Air Defense Command (NORAD).

The Governor can, when necessary, direct the State and Regional Disaster Airlift (SARDA) Director to issue appropriate Notice-to-Airman (NOTAMS) in accordance with Federal Air Regulation (FAR) 91.91, restricting aircraft operations over and/or within a disaster area.

The Governor may activate SARDA resources and operations at any time, either totally or in part for disaster and emergency management.

- D. State agencies providing support for these functions are identified in the Emergency Function and Responsibility Chart.

5. OPERATIONS:

- A. Upon notification of an emergency that requires state support for SAR operations, the Secretary, DWF shall be responsible for providing the Emergency Coordinator, or designee, to represent him at the EOC. The Emergency Coordinator shall act to meet the responsibilities in paragraph 4, above and provide liaison and coordination with LOEP and other state and federal agencies. The activation of SARDA operations will be the responsibility of LOEP, through the Department of Transportation and Development, Office of Aviation and Public Transportation (ASOPT).
- B. The Louisiana Wing, Civil Air Patrol, USAF Auxiliary, is the primary organization around which SARDA operations will be organized and through which statewide management and control will be exercised.
- C. Local governments shall organize, train, equip and employ local SAR teams and resources, conduct periodic testing of team capabilities, and be prepared to coordinate local efforts with State and Federal assistance teams when necessary.

6. FEDERAL ASSISTANCE:

- A. The Regional Director of FEMA is authorized to provide Federal assistance as emergency protective measures under the emergency and major disaster provisions of PL 93-288, including, but not limited to search and rescue when in the public interest.
- B. The necessity for and extent of Federal assistance will be determined by the State Coordinating Officer (SCO) (LOEP Director) or designee who will consult with the Regional Director of FEMA. Upon the determination of the Regional Director that

Federal assistance will be provided, it will be channeled through and coordinated with State and local efforts by the SCO.

- C. The state function Search and Rescue does not have an exact federal counterpart. There is a Federal ESF #9, Urban Search and Rescue. The primary federal agency responsible for this ESF is the Department of Defense. Support agencies include: United States Department of Agriculture, Department of Health and Human Resources, Department of Labor, Department of Transportation, Agency for International Development, Environmental Protection Agency, Federal Emergency Management Agency, and General Services Agency. The United States Coast Guard is the primary Federal Agency involved in SAR navigable inland and coastal waters.

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ANNEX Q. SEARCH AND RESCUE

Agency Support to Department of Wildlife & Fisheries	Search & Rescue, Recovery - Land	Search & Rescue, Recovery - Air	Search & Rescue, Recovery - Water	Identification/Investigation	Transportation - Air	Transportation - Land
Louisiana National Guard	X	X	X		X	X
Department of Agriculture & Forestry	X	X			X	
Department of Corrections	X					
Department of Culture, Recreation & Tourism	X					X
Louisiana State Police	X	X		X	X	X
Department of Transportation & Development	X	X	X		X	X
Volunteers*	X	X	X		X	X
U.S. Coast Guard		X	X		X	

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX Q.
SEARCH AND RESCUE**

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ANNEX R

1. SUBJECT: SHELTER OPERATIONS & CONTROL

Facilities to provide emergency shelter for displaced persons.

2. PURPOSE:

To provide emergency mass shelter and temporary housing assistance to displaced victims in the event of a disaster, to maintain an active inventory of available public and private shelter resources.

3. SCOPE:

State assistance provided under this function will be in accordance with the following:

- A. Emergency shelter is mass shelter or other shelter provided during the emergency period and immediately following the disaster where groups of individuals are housed as a result of evacuation or, on a limited basis, pending repair of owner dwellings or assignment and movement of temporary housing as provided in B. below. Emergency shelter is not intended for prolonged periods of occupancy due to the emergency nature of the activity and the requirements for mass feeding, bedding, and adequate sanitary facilities.
- B. State government and relief organization resources will supplement efforts by local governments to provide immediate temporary accommodations and more permanent arrangement as soon as possible. Federal assistance available under this function is addressed in paragraph 6.

4. RESPONSIBILITY:

- A. The Secretary of the Department of Social Services (DSS) shall have overall State responsibility for the implementation and administration of shelter and mass care to disaster victims.
- B. The Secretary shall designate a member of DSS to serve as Emergency Coordinator and be responsible for the coordination of sheltering, feeding and temporary housing services and related programs.
- C. DSS will create, maintain and update a statewide shelter inventory.
- D. DSS personnel will be made available to assist in the operations of local general population and special needs shelters, but the responsibility for opening, operating and

closing such shelters lies with local government authorities. DSS has the added responsibility for managing the State Regional Special Needs Shelters, with support from DHH, LANG, DOC and other state and volunteer agencies.

- E. State agencies supporting DSS in this function are identified in the Emergency Function and Responsibility Chart.

5. OPERATIONS:

- A. In the event of an emergency evacuation or natural disaster and upon notification by the LOEP Director, the Secretary of DSS shall initiate housing assistance action for victims through the designated Emergency Coordinator.
- B. Representatives from DSS will immediately assess the shelter needs, and report findings to the EOC within 48 hours. Local resources will be identified and made available to victims as soon as possible.
- C. Coordination with State agencies, local governments, and private organizations (i.e., American Red Cross, Salvation Army, etc.) by DSS will be performed to ensure immediate utilization of shelter facility and mass care resources and effective service.
- D. The DSS shall be represented at the State Emergency Operating Center (EOC) to provide assistance and counsel.

6. FEDERAL ASSISTANCE:

- A. Temporary housing assistance may be made available to those disaster victims who, as a result of a major disaster (or emergency), require temporary housing for reasons including, but not limited to, the following:
 - (1) Dwellings rendered uninhabitable as a result of damage or authorized evacuation.
 - (2) Impeded accesses to a dwelling as a result of debris or extended interruption of essential utilities sufficient to constitute a health hazard;
 - (3) Eviction from residence by the owner because of the owner's personal need for housing or financial hardship as a direct result of the major disaster;
 - (4) Other such circumstances requiring temporary housing as determined by the Director of FEMA. Under an emergency declaration, federal assistance is limited to the loan, sale or donation of temporary housing units. Housing allocation programs shall be the responsibility of State or local officials.

- B. Temporary housing shall be limited to minimum accommodations necessary for adequate housing. These housing accommodations include, but are not limited to:
- (1) Unoccupied, available housing owned by the United States;
 - (2) Unoccupied, available housing units financed totally or in part with Federal funds, including public housing;
 - (3) Rental properties;
 - (4) Mobile homes or other readily fabricated dwellings;
 - (5) Transient accommodations, when the nature or duration of the housing requirements does not justify more stable arrangements, as determined by the Regional Director of FEMA.
- C. As a result of a major disaster declaration, the President is authorized to provide, either by purchase or lease, temporary housing including, but not limited to, unoccupied habitable dwellings, suitable rental housing, mobile homes or other readily fabricated dwellings for disaster victims. Federal regulations specify that any mobile home readily placed on an existing or new site complete with utilities will be without cost to the Federal government. The utilities for the existing or new site shall be provided by a local government or by the owner or displaced occupant of the site. However, the President may authorize installation of essential utilities at Federal expense and he may elect to provide other more economical or accessible sites when he determines such action to be in the public interest.
- D. Under an emergency or major disaster declaration, FEMA is authorized to provide assistance on a temporary basis in the form of mortgage or rental payments to or on behalf of individuals and families who, as a result of a financial hardship caused by a major disaster, have received written notice of dispossession or eviction from a residency by reason of foreclosure of any mortgage or lien, cancellation of any contract of sale or termination of any lease entered into prior to such disaster.
- E. In lieu of providing other types of temporary housing after an emergency or major disaster, FEMA has the delegated authority to make expenditures for the purpose of repairing or restoring to a habitable condition owner-occupied private residential structures made uninhabitable by a major disaster which are capable of being restored quickly to a habitable condition with minimal repairs. No assistance provided under this section may be used for major reconstruction or rehabilitation of damaged property.

- F. Notwithstanding any other provision of law, any temporary housing acquired by purchase may be sold directly to individuals and families who are occupants of temporary housing at prices that are fair and equitable, as determined by the Department of Housing and Urban Development (HUD). HUD may sell or otherwise make available temporary housing units directly to states, other governmental entities and voluntary organizations.
- G. All Federal housing programs (i.e., HUD and FHA Title II, Section 203, 207, 213, and 2325 and Farmers Home Administration Sections 502, 515, 521 and 524) shall be considered and utilized for emergency housing needs as appropriate.
- H. The State Function Shelter Operations Control corresponds to the Federal ESF #6, Mass Care. The primary agency responsible for the ESF is the American Red Cross. Support agencies include: United States Department of Agriculture, Department of Commerce, Department of Defense, Department of Health and Human Resources, Department of Housing and Urban development, Department of Transportation, Department of Veteran's Affairs, Federal Emergency Management Agency, General Services Administration, and United States Postal Service.

ANNEX R.

SHELTER OPERATIONS AND CONTROL

Agency Support to Department of Social Services	Mass Shelter Facilities	Personnel & Equipment	Volunteer Personnel & Equipment	Community Action Programs
Department of Corrections	X	X		
Department of Culture, Recreation & Tourism	X	X		
Department of Economic Development	X	X		
Department of Education	X	X		
Governor's Office of Elderly Affairs		X	X	X
LSU Health Sciences	X	X		
Department of Health & Hospitals	X	X		
Private Industry	X	X	X	
Volunteers*	X		X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX R.
SHELTER OPERATIONS AND CONTROL**

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ANNEX S

1. SUBJECT: TRAFFIC CONTROL / EVACUATION

Controlled movement and relocation of persons and property made necessary by the threat or occurrence of a natural or man-made disaster.

2. PURPOSE:

To provide for coordinated plans, policies and actions of State and local governments to facilitate evacuations from areas threatened or stricken by an emergency or disaster situation; to ensure prompt and orderly return after the threat has subsided.

3. SCOPE:

State assistance in this function will be the provision of personnel, equipment and technical expertise beyond that provided by local governments necessary to evacuate a potential or existing emergency or disaster area; and to return the evacuees upon determination that the affected area is safe for reentry. Assistance provided includes traffic control and maintenance of law and order on evacuation routes and will be coordinated with local governments within the evacuated and receiving host areas.

Federal assistance available under this function is addressed in paragraph 6.

4. RESPONSIBILITY:

- A. The LOEP Director will notify the Governor of incidents requiring State assistance to support or effect the evacuation of an area. When the Governor orders any area(s) evacuated, the LOEP Director will alert the Superintendent, Louisiana State Police (LSP). The Superintendent has primary responsibility for coordinating the activities of all State Departments and Agencies provided for in this Annex with overall State response efforts in declared emergencies or disasters.
- B. Any law enforcement department/agency and the Louisiana National Guard are empowered to compel the evacuation of any area within the State during a state of emergency declared by the Governor, within the limits imposed by their resources.
- C. Local governments are responsible for necessary evacuation within their jurisdiction when the situation can be met with available resources and for requesting supplemental State assistance as needed.
- D. The Louisiana National Guard is responsible for coordinating the provision of transportation resources in accordance with Annex T, Transportation.

- E. State agencies providing additional support to the LOEP Director for this function are identified in the Emergency Function and Responsibility Chart.
- F. The Department of Transportation & Development is responsible for assigning and designation of evacuation routes. During an emergency DOTD will place barricades to channel traffic. State Police and DOTD will cooperate and coordinate closely to insure that traffic is directed to the most efficient routes.

5. OPERATIONS:

- A. When an emergency occurs, the Superintendent, LSP, will initiate activities in cooperation with other state and local authorities and agencies, especially DOTD. The Superintendent will designate an Emergency Coordinator to serve in the EOC to represent him.
- B. The Adjutant General (TAG) will appoint an Emergency Coordinator to serve in the EOC in order to coordinate this function with other state and federal authorities and agencies. The National Guard Emergency Coordinator will maintain inventories of transportation facilities and equipment by mode at the state level of operations, and make them available as needed under the provisions of Annex T, Transportation.
- C. The Secretary of DOTD will designate an Emergency Coordinator who will represent him in the EOC and coordinate the activities of the Department with those of other agencies and authorities at the state and local levels.
- D. In the event of a Presidentially declared emergency or disaster, the LOEP Director will consult with the FEMA Regional Director relative to any Federal assistance required and its availability. Upon determination of FEMA that Federal assistance will be provided, such aid will be channeled through and coordinated with state and local efforts.

6. FEDERAL ASSISTANCE:

- A. Federal assistance for evacuation is available from the Department of Energy, Nuclear Regulatory Commission, Department of Defense, Coast Guard and Public Health Service.
- B. In the event of a Presidentially declared emergency or disaster, the LOEP Director will consult with the FEMA Regional Director relative to any Federal assistance required and its availability. Upon determination of FEMA that Federal assistance

- C. The state function Traffic Control/Evacuation Routes, does not have an exact corresponding ESF, but is closest to ESF #3, Public Works and Engineering. The primary federal agency for ESF #3 is Department of Defense. Support agencies are United States Department of Agriculture, Department of Commerce, Department of Energy, Department of Health and Human Resources, Department of Interior, Department of Labor, Department of Transportation, Department of Veterans Affairs, Environmental Protection Agency and Tennessee Valley Authority.

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ANNEX S.

TRAFFIC CONTROL/ EVACUATION ROUTES

Agency Support to Louisiana State Police

	Notification of Evacuation	Law Enforcement	Escort	Traffic Control
Louisiana Army & Air National Guard	X	X	X	X
Department of Agriculture & Forestry	X	X		X
Department of Corrections	X	X	X	X
Department of Culture, Recreation & Tourism	X	X	X	X
Department of Transportation & Development	X	X	X	X
Department of Wildlife & Fisheries	X	X		
Volunteers*	X			

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX S.
TRAFFIC CONTROL/ EVACUATION ROUTES**

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ANNEX T

1. SUBJECT: TRANSPORTATION

Emergency transportation incident to an emergency.

2. PURPOSE:

To provide for transportation essential to support emergency response in the event of a disaster, to provide public transportation out of a disaster area.

3. SCOPE:

The State services provided under this function will be the application of available transportation equipment, manpower and technical expertise to meet the requirements of providing essential emergency response in the event of an emergency/disaster.

Federal assistance available under this function is addressed in paragraph 6.

4. RESPONSIBILITY:

- A. The Adjutant General, (TAG), Louisiana Army and Air National Guard (LAARNG) is responsible for the implementation and administration of emergency transportation services necessary to support the emergency operations of State Agencies.
- B. Coordination of services shall be conducted by an Emergency Coordinator designated by the Adjutant General.
- C. State Agencies providing support to the Adjutant General in this function are identified in the Emergency Function and Responsibility Chart.

5. OPERATIONS:

- A. TAG will implement and administer this function in an emergency or natural disaster situation.
- B. TAG will appoint an Emergency Coordinator to coordinate this function with appropriate State Departments/Agencies and organizations.
- C. Requests for assistance under this function shall be made through the LOEP Director to the LAARNG Emergency Coordinator.

- D. The LAARNG Emergency Coordinator will maintain current inventories of transportation facilities and equipment by mode available at State level of operations.
 - E. LOEP will integrate LAARNG activities with those of other State Agencies and local governments in a declared emergency/disaster situation and will coordinate requests for State assistance.
6. FEDERAL ASSISTANCE:
- A. Emergency public transportation may be made available under PL 93-288 following a Presidential declaration of a major disaster.
 - B. The Regional Director of FEMA may provide emergency public transportation service in a disaster affected area for persons who, as a result of a major disaster, have lost ready access to governmental offices, supply centers, stores, post offices, schools, major employment centers and to such other places as may be necessary in order to meet the emergency needs of the community.
 - C. Any transportation provided under this provision of PL 93-288 is intended to supplement but not replace normal transportation facilities that remain operable after a major disaster. Such emergency transportation will be discontinued immediately when the emergency needs of the community have been met.
 - D. If it is determined by the FEMA Regional Director that Federal assistance will be provided, such assistance will be channeled through and coordinated with State and local efforts by the State Coordinating Officer (SCO). The SCO will be assisted in the application for and administration of this service by the LAARNG.
 - E. The state function Transportation corresponds to the Federal ESF #1, Transportation. The primary federal agency is the Department of Transportation. Supporting agencies include: United States Department of Agriculture, Department of Defense, Department of Energy, Department of State, General Services Administration, Interstate Commerce Commission, Tennessee Valley Authority and United States Postal Service.

ANNEX T. TRANSPORTATION

Agency Support to Louisiana National Guard	Transportation - Air	Transportation - Land	Transportation - Water	Transportation - Operators	Traffic Control & Routing	Equipment from Private Industry	Mobile Communications	Fuel Supply
Department of Corrections		X		X			X	
Department of Economic Development						X		
Department of Education		X		X				
Governor - Office of Elderly Affairs		X		X				
Louisiana State Police	X	X			X		X	
Department of Transportation & Development	X	X	X	X	X		X	X
Department of Wildlife & Fisheries	X		X	X	X		X	
Private Industry	X	X	X	X		X		X
Volunteers*	X	X	X	X		X		
U.S. Coast Guard	X		X	X	X		X	

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

**ANNEX T.
TRANSPORTATION**

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ANNEX U

1. SUBJECT: WATERSHED PROTECTION

Actions taken to retard watershed impairment or fix watershed that have become impaired.

2. PURPOSE:

To save lives and property imperiled by the threat of flooding and erosion caused by watershed impairment.

3. SCOPE:

State activity under this function may encompass the whole range of actions, from the initial survey that establishes the existence of a problem, through the design of a project and supervision and coordination of the necessary work.

4. RESPONSIBILITY:

A. The Director of LOEP shall be responsible for implementation, administration, or coordination, as appropriate, of all services, programs, and resources required under this function.

B. State agencies supporting LOEP in this function are identified in the Emergency Function & Responsibility Chart.

5. OPERATIONS:

A. As a notification of an emergency is received by the Director, LOEP, the Director shall be responsible for designating a project coordinator, who shall act to meet the responsibilities set forth in paragraph 4, above.

B. State and federal agencies listed in the Emergency Function & Responsibility Chart will take actions as required by the situation.

6. FEDERAL ASSISTANCE:

A. Programs and References:

Federal actions to deal with emergency watershed projects are in Public Law 81-516 and Public Law 95-334, and associated regulations and orders.

B. Federal Agencies:

The state agency function of Watershed Protection corresponds to the Federal Emergency Support Function of Public Works and Engineering (#3). The primary federal agency responsible for ESF#3 is the Department of Defense, U.S. Army Corps of Engineers. Support agencies include: The Department of Agriculture-Soil Conservation Service, Department of Commerce, Department of Energy, Department of Health and Human Services, Department of the Interior, Department of Labor, Department of Transportation, Department of Veterans Affairs, Environmental Protection Agency, General Services Administration, and the Tennessee Valley Authority.

ANNEX U. WATERSHED PROTECTION

Agency Support to Louisiana Office of Emergency Preparedness

	Coordination	Engineering Expertise	Personnel and Equipment	Logistics
Department of Natural Resources			X	
Department of Transportation & Development		X	X	X
U. S. Army Corps of Engineers	X	X	X	X
U. S. Department of Agriculture - N.R.C.S.	X	X	X	
U. S. Coast Guard	X		X	

**ANNEX U.
WATERSHED PROTECTION**

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STATE-FEDERAL CONNECTIVITY GUIDE

1. Emergencies and disasters begin at the local level by making a direct impact on the people and property. The Emergency Preparedness system is, therefore, built from the local level up. But when emergencies and disasters are too severe and too widespread for local authorities to deal with help is requested from the State. Likewise, when emergencies and disasters exceed the ability of the State to deal with them, help is requested from the Federal Government.
2. In adopting the Federal Response Plan, April, 1999, the Federal Government has stated that it will put emphasis on delivering maximum support to the states as early as possible, so as to minimize and alleviate suffering.
3. In order to mobilize, coordinate and expedite federal assistance it is necessary for State agencies to be as knowledgeable as possible of their federal counterparts so that coordination can begin as soon as possible. Such coordination will take place in the State EOC and will be facilitated by LOEP. The following diagrams show the State primary and support agencies for each State emergency function, and show how State functions correspond to Federal Emergency Support Functions (ESF). The primary and support Federal agencies are also shown.
4. Additional procedures to facilitate State/Federal coordination will be developed as a part of the State EOC Operating Procedures.

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STATE FUNCTION A COMMUNICATIONS & WARNING

FEDERAL ESF #2 COMMUNICATIONS

STATE
SUPPORT

STATE
PRIMARY

FEDERAL
PRIMARY

FEDERAL
SUPPORT

NG
OC
DCRT
G-DA
LSP
DOTD
DWF
VOAD

LOEP

EOC

NCS

USDA
DOC
DOD
DOI
DOT
FCC
FEMA
GSA

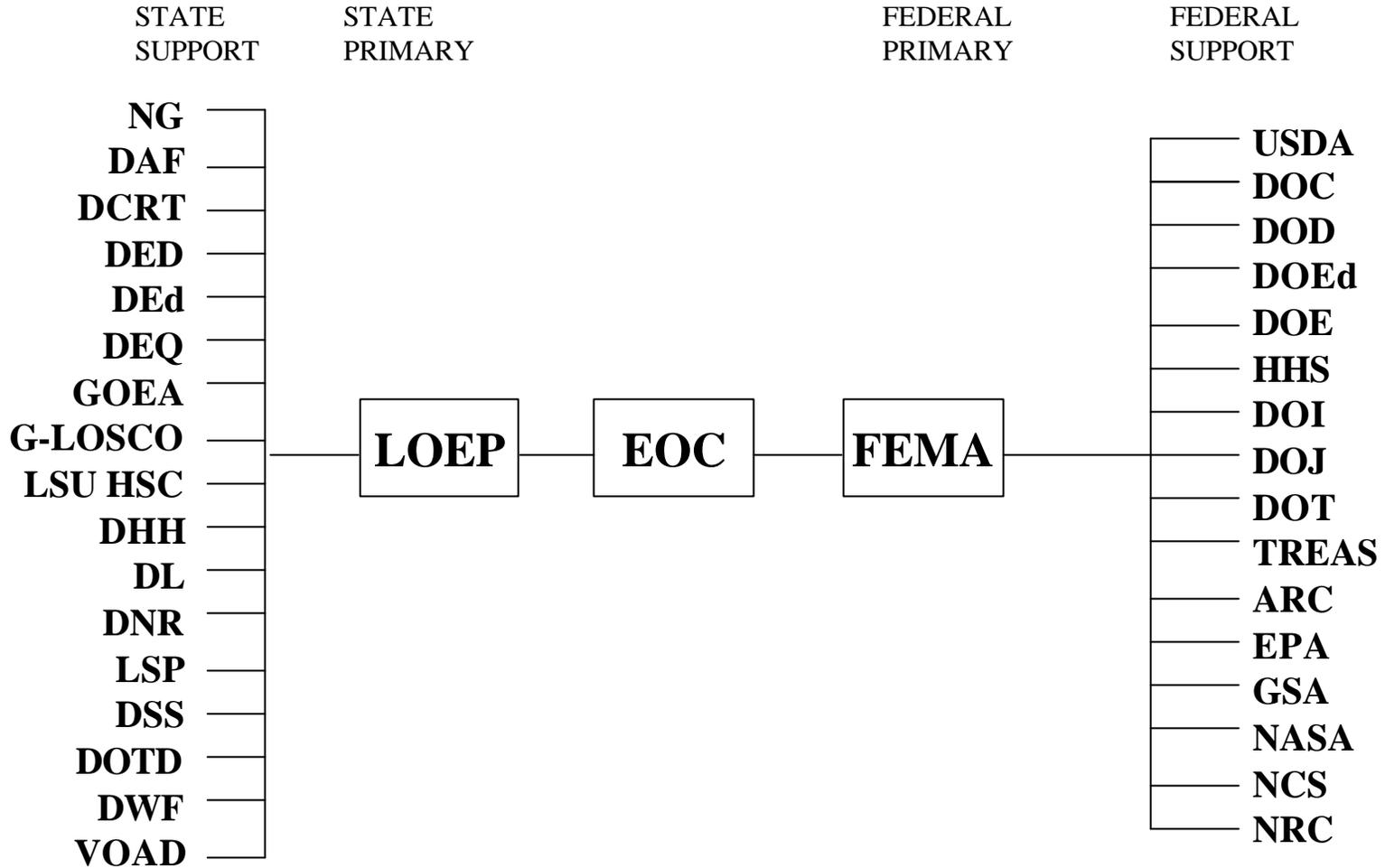
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STATE FUNCTION B

DAMAGE ASSESSMENT

FEDERAL ESF #5

INFORMATION & PLANNING



b

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STATE FUNCTION C

DONATED GOODS

STATE
SUPPORT

STATE
PRIMARY

OEP
NG
DAF
DED
LSU HSC
DHH
DSS
DOTD

VOAD

FEDERAL ESF #6

MASS CARE

FEDERAL
PRIMARY

FEDERAL
SUPPORT

ARC

DOEd
HHS
HUD
DOT
VA
FEMA
GSA
USPS

FEDERAL ESF #11

FOOD

FEDERAL
PRIMARY

FEDERAL
SUPPORT

USDA

DOD
HHS
DOT
ARC
EPA
FEMA

2

STATE FUNCTION D

EMERGENCY DIRECTION & CONTROL

STATE
SUPPORT

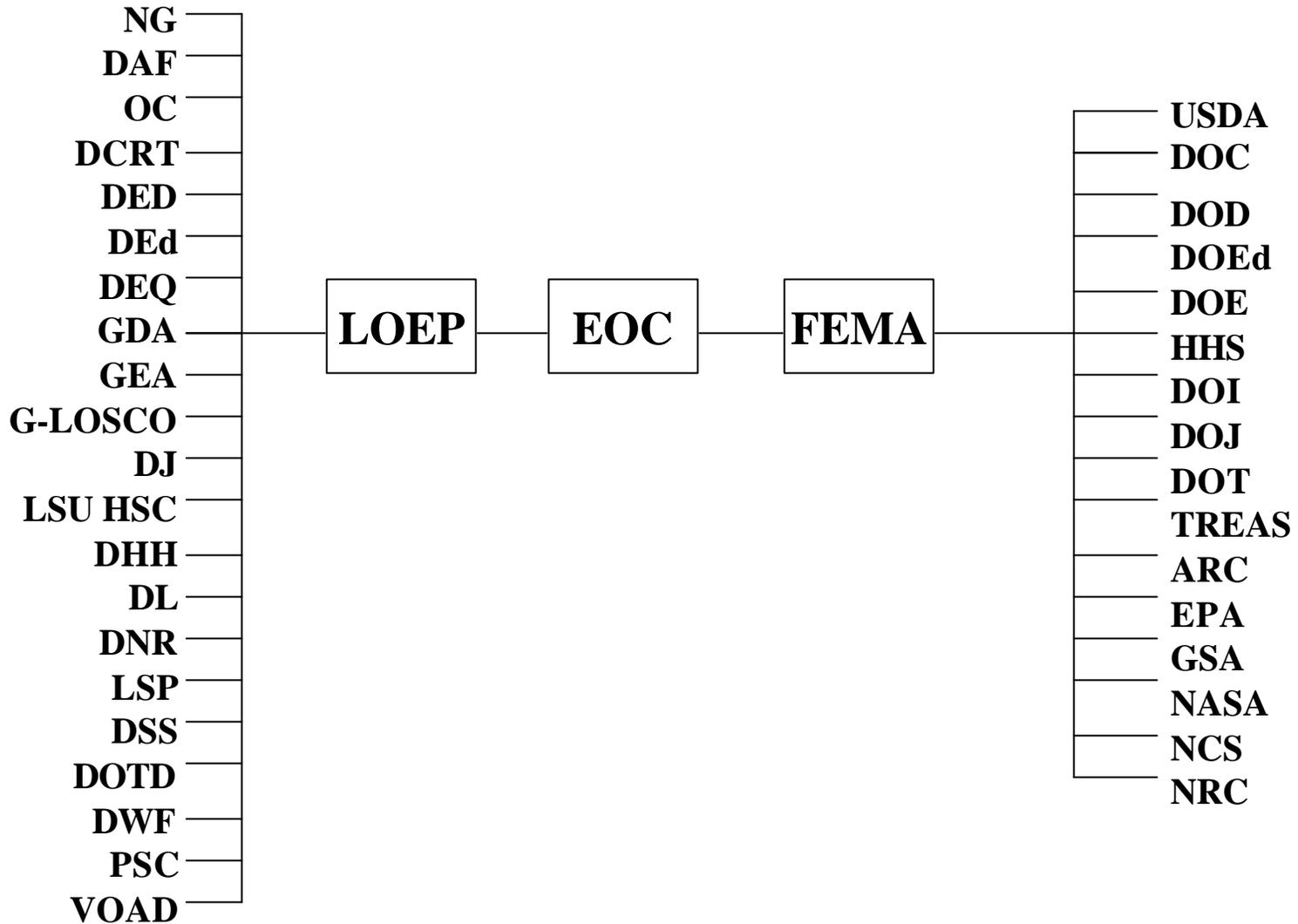
STATE
PRIMARY

FEDERAL ESF #5

INFORMATION & PLANNING

FEDERAL
PRIMARY

FEDERAL
SUPPORT



STATE FUNCTION E

ENERGY

FEDERAL ESF #12

ENERGY

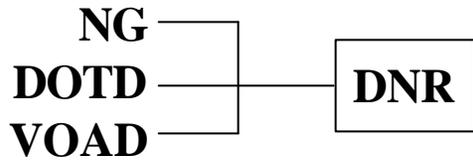
SECTION A FUEL SERVICES

FEDERAL
PRIMARY

FEDERAL
SUPPORT

STATE
SUPPORT

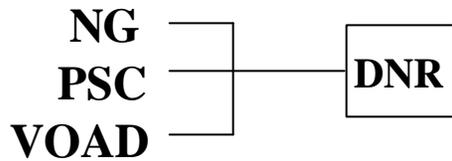
STATE
PRIMARY



SECTION B ELECTRIC & NATURAL GAS UTILITIES RESTORATION

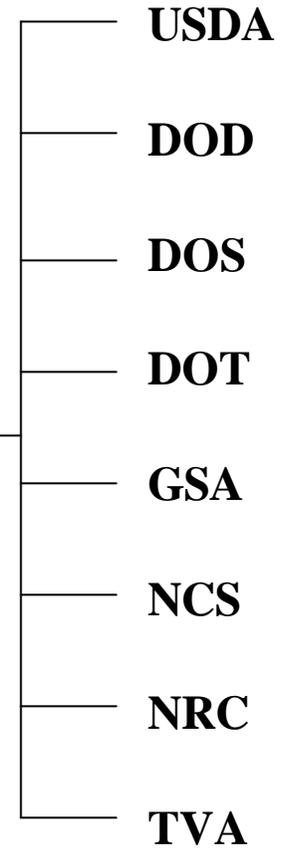
STATE
SUPPORT

STATE
PRIMARY



EOC

DOE



e

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STATE FUNCTION F

ENGINEERING & TRAFFIC MGT SERVICES

FEDERAL ESF #3

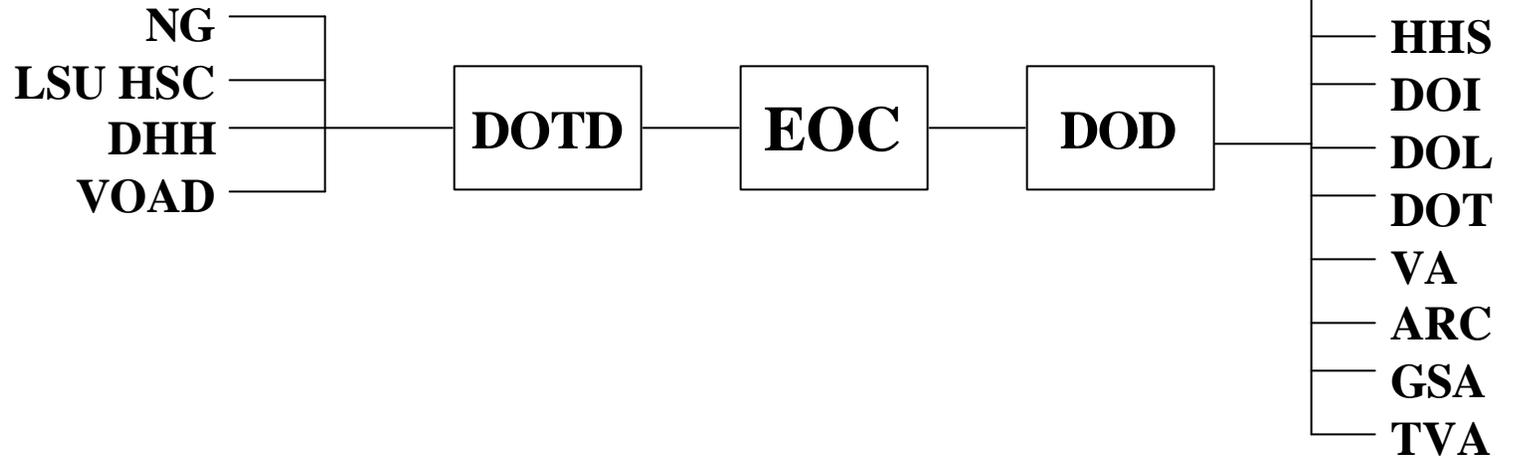
PUBLIC WORKS & ENGINEERING SERVICES

STATE
SUPPORT

STATE
PRIMARY

FEDERAL
PRIMARY

FEDERAL
SUPPORT



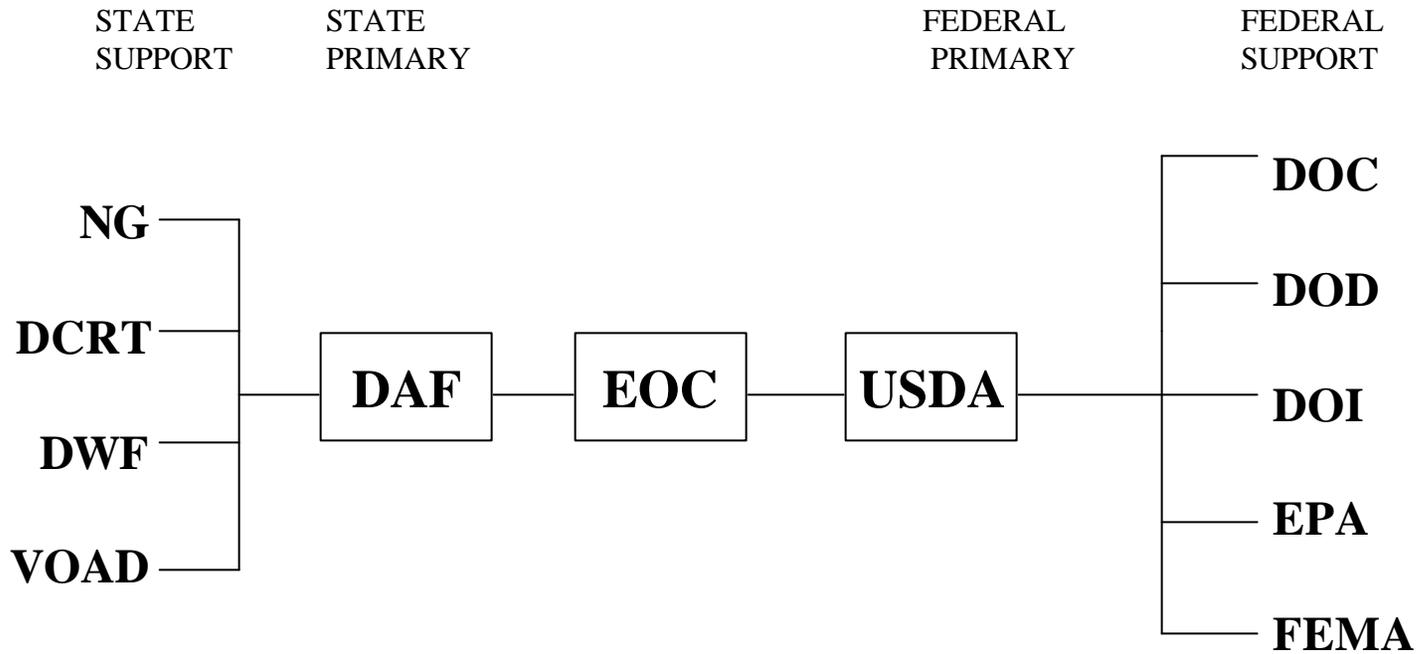
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STATE FUNCTION G

FIRE FIGHTING

FEDERAL ESF #4

FIRE FIGHTING

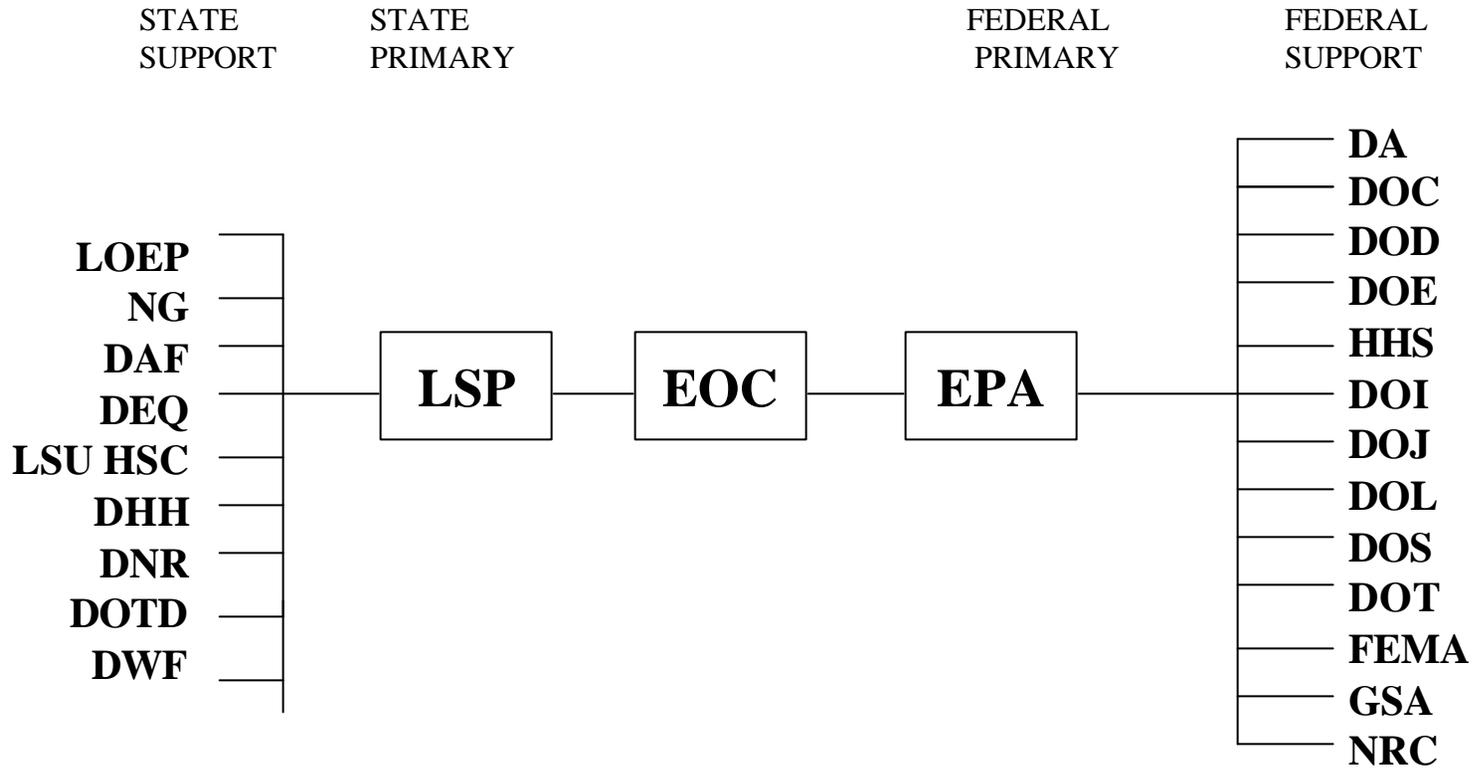


STATE FUNCTION H

HAZARDOUS MATERIALS

FEDERAL ESF #10

HAZARDOUS MATERIALS



h

STATE FUNCTION I

INFORMATION MANAGEMENT

STATE
SUPPORT

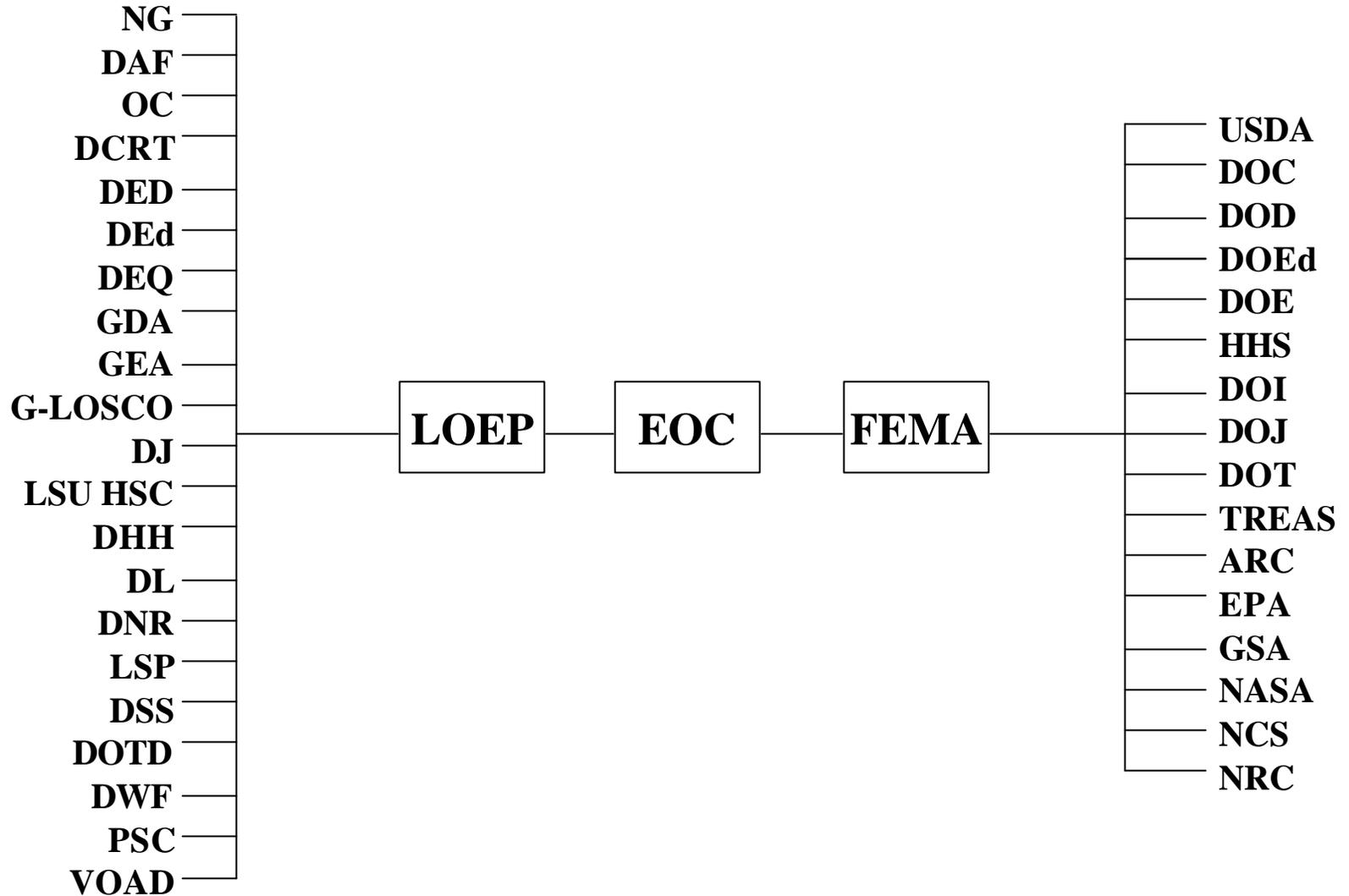
STATE
PRIMARY

FEDERAL ESF #5

INFORMATION & PLANNING

FEDERAL
PRIMARY

FEDERAL
SUPPORT



STATE FUNCTION J
LAW ENFORCEMENT/SECURITY

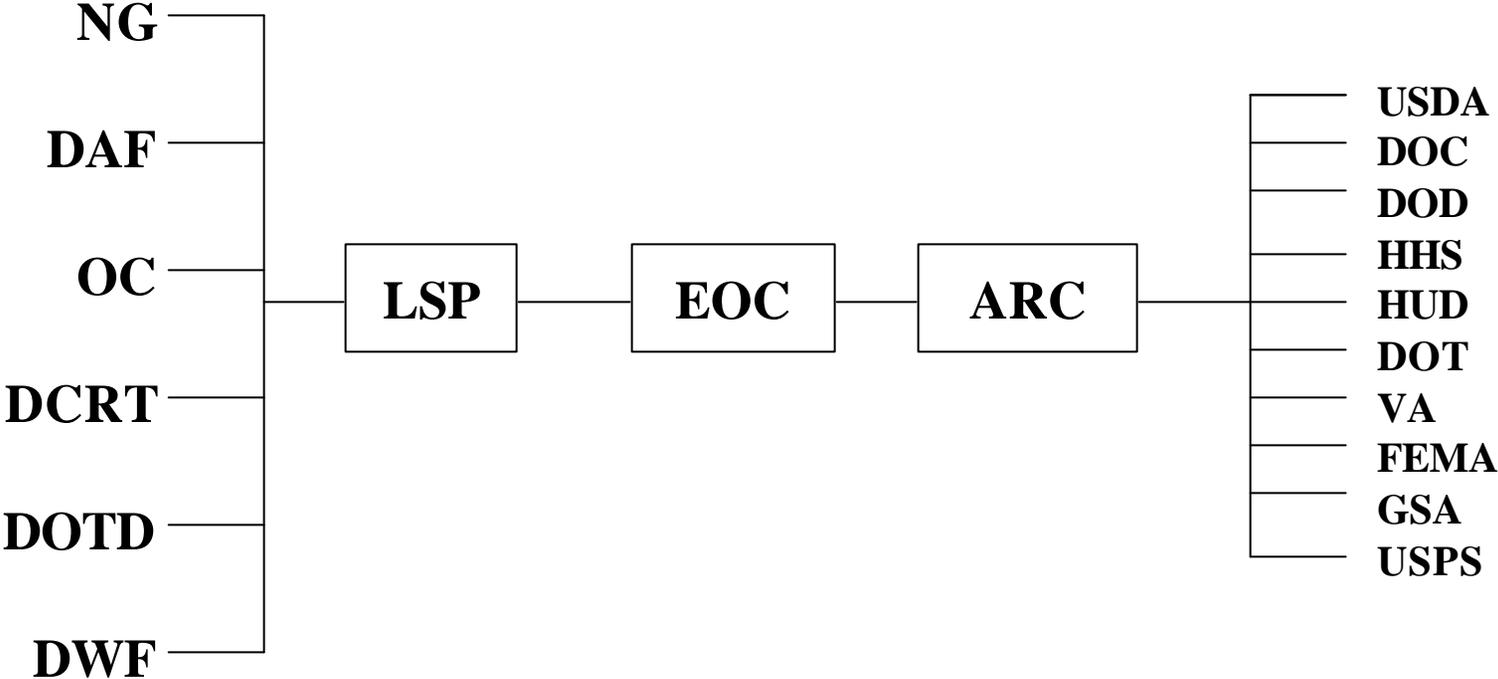
FEDERAL ESF #6
MASS CARE

STATE
SUPPORT

STATE
PRIMARY

FEDERAL
PRIMARY

FEDERAL
SUPPORT



J

STATE FUNCTION K

LEGAL ISSUES

FEDERAL ESF #5

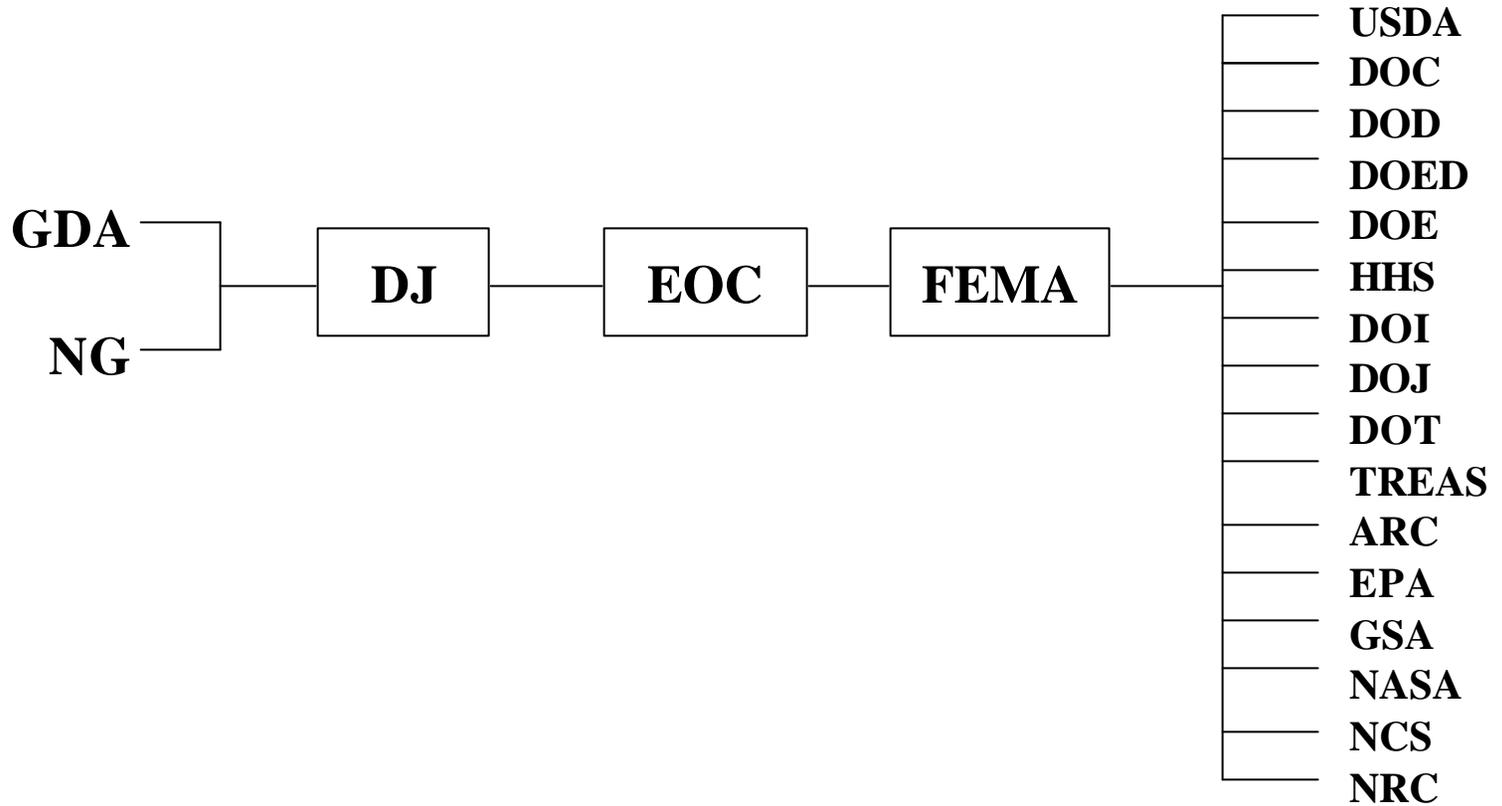
INFORMATION AND PLANNING

STATE
SUPPORT

STATE
PRIMARY

FEDERAL
PRIMARY

FEDERAL
SUPPORT



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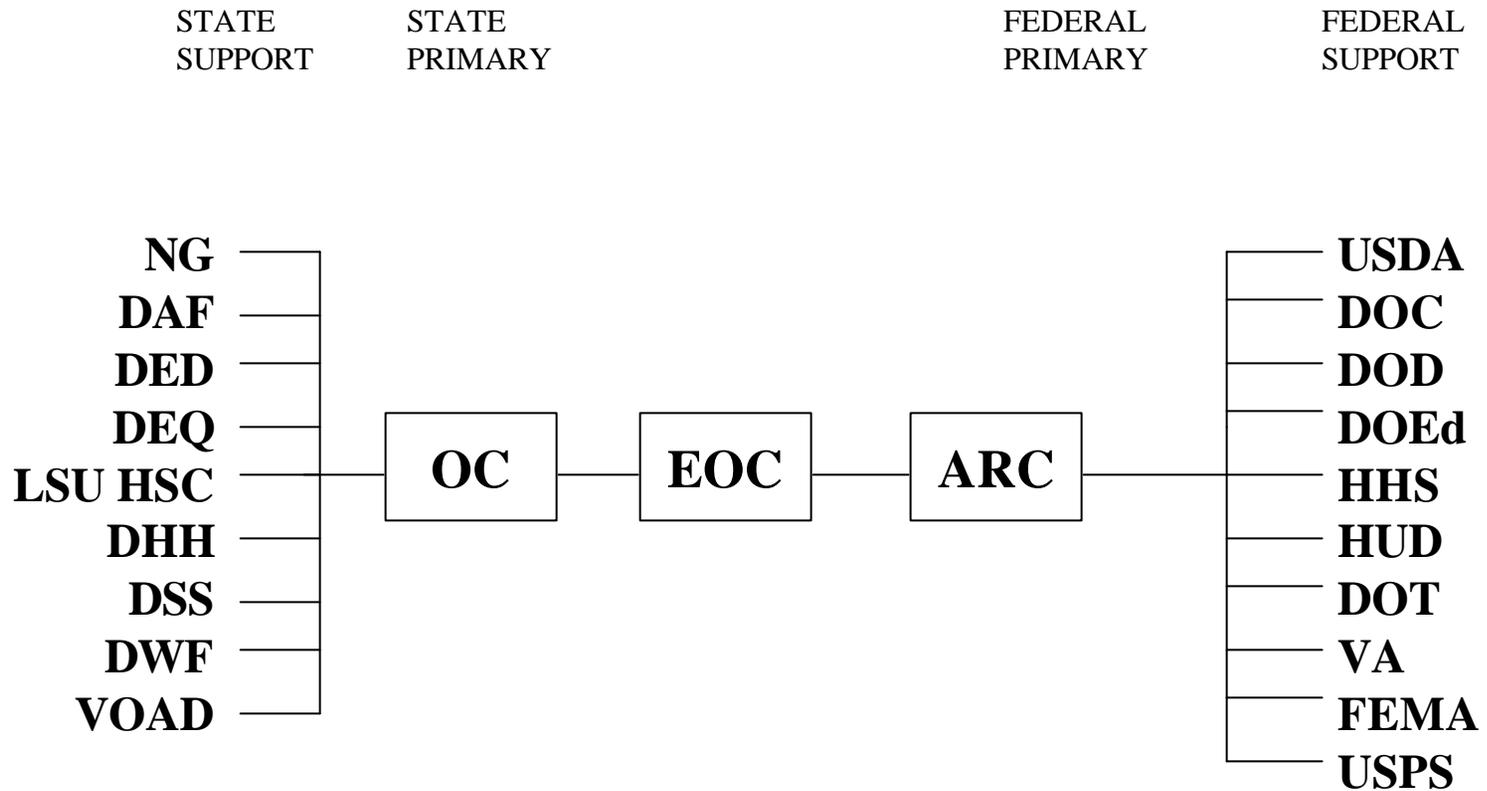
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STATE FUNCTION L

MASS FEEDING

FEDERAL ESF #6*

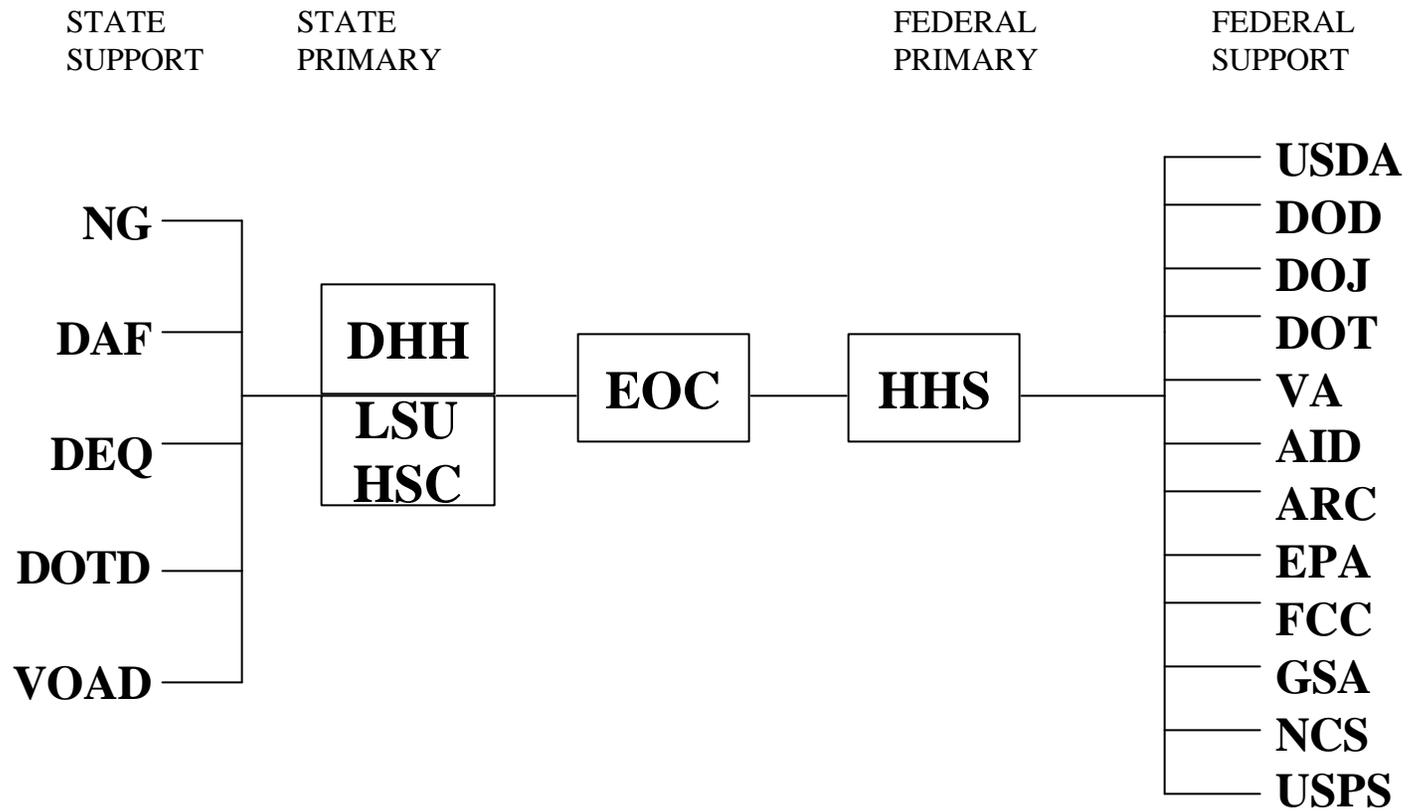
MASS CARE



* NOTE: THE MASS FEEDING FUNCTION ALSO RELATES TO THE FEDERAL ESF #11, FOOD, IN WHICH THE PRIMARY FEDERAL AGENCY IS USDA. SUPPORT AGENCIES INCLUDE: DOD, DHHS, DOT

STATE FUNCTION M
**MEDICAL & PUBLIC HEALTH/
 SANITATION SERVICES**

FEDERAL ESF #8
**HEALTH & MEDICAL
 SERVICES**



STATE FUNCTION N

OIL SPILL

FEDERAL ESF #10

HAZARDOUS MATERIALS

STATE
SUPPORT

STATE
PRIMARY

FEDERAL
PRIMARY

FEDERAL
SUPPORT

LOEP
NG
DAF
DEQ
DNR
LSP
DWF
VOAD

G-LOSCO

EOC

EPA

DA
DOC
DOD
DOE
HHS
DOI
DOJ
DOL
DOS
DOT
FEMA
GSA
NRC
USCG
NRT
RRT

n

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STATE FUNCTION 0

PUBLIC INFORMATION

STATE
SUPPORT

STATE
PRIMARY

NG
DAF
DOC
DCRT
DED
DEd
DEQ
GDA
GEA
G-LOSCO
LSU HSC
DHH
DJ
DL
DNR
LSP
DSS
DOTD
DWF
PSC
VOAD

LOEP

EOC

FEMA

FEDERAL ESF #5

INFORMATION & PLANNING

FEDERAL
PRIMARY

FEDERAL
SUPPORT

USDA
DOC
DOD
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DOE
HHS
DOI
DOJ
DOT
TREAS
ARC
EPA
GSA
NASA
NCS
NRC

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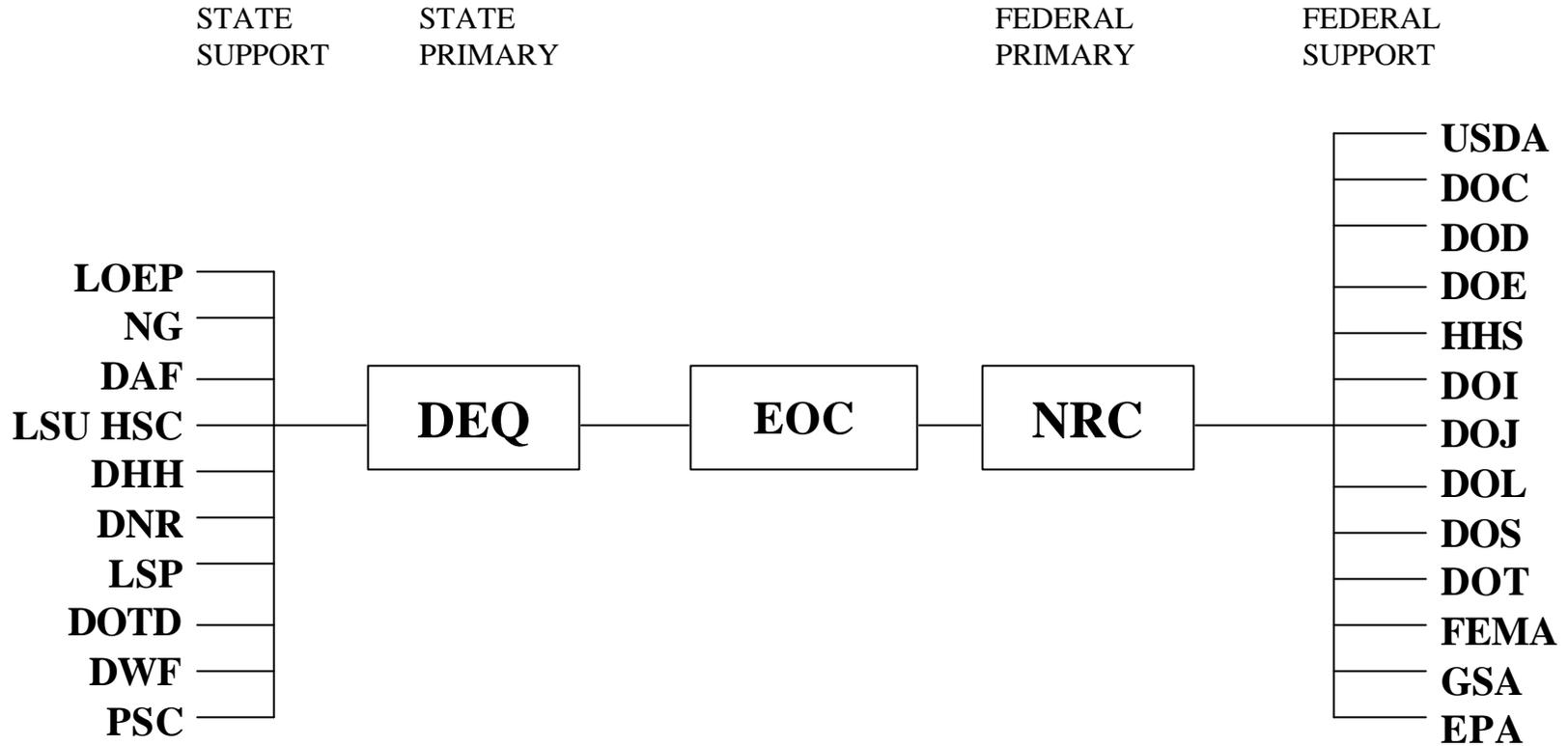
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STATE FUNCTION P

RADIOLOGICAL

FEDERAL ESF #10

HAZARDOUS MATERIALS



p

STATE FUNCTION Q

SEARCH & RESCUE

FEDERAL ESF #9*

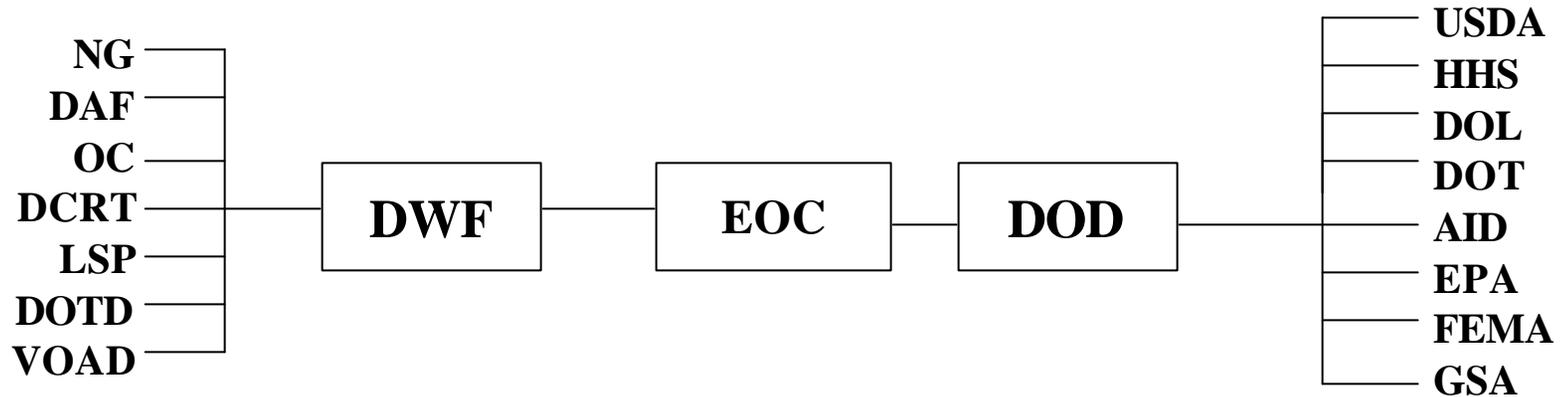
URBAN SEARCH & RESCUE

STATE
SUPPORT

STATE
PRIMARY

FEDERAL
PRIMARY

FEDERAL
SUPPORT



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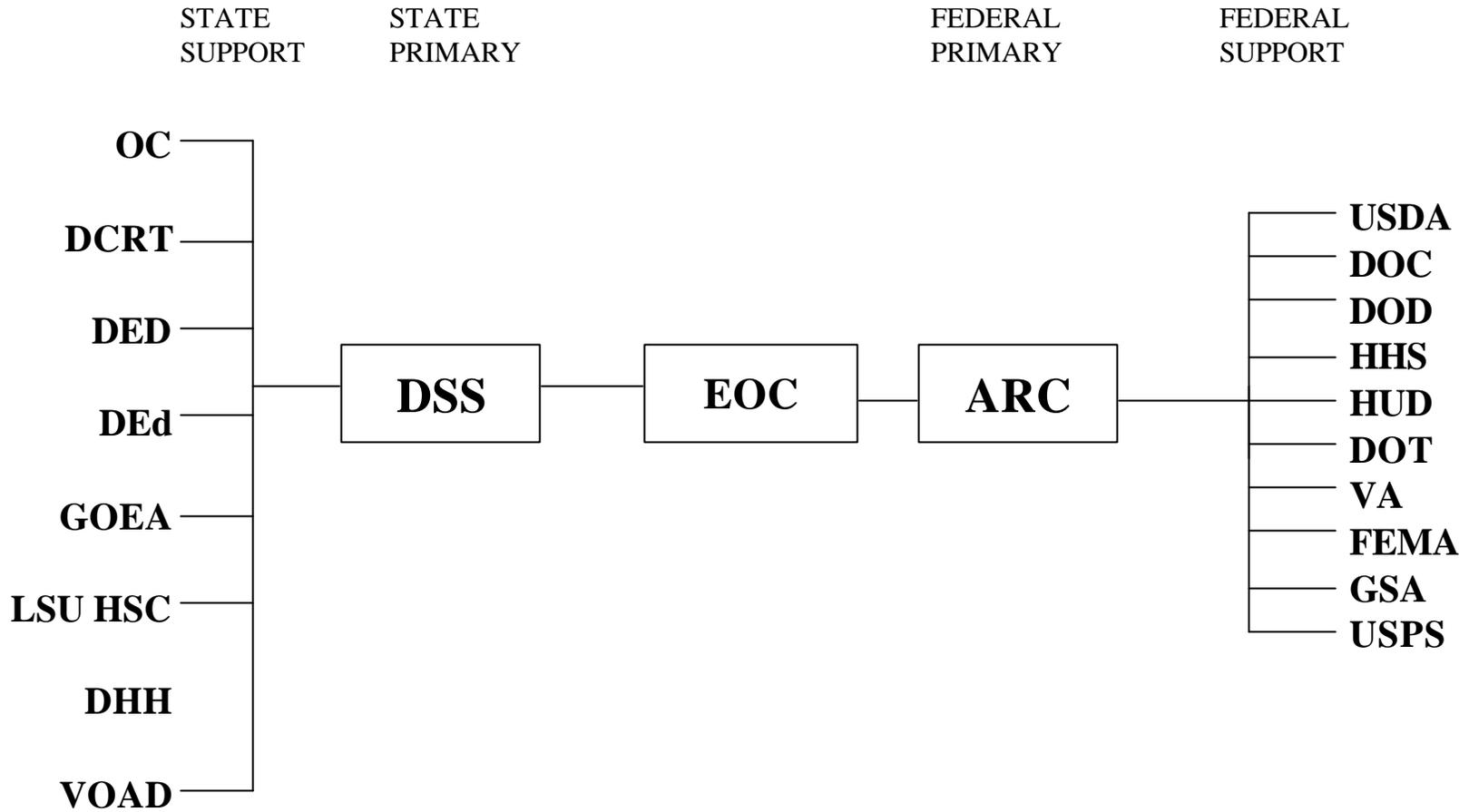
* NOTE: THE FEDERAL ESF #9, IS NOT AN EXACT MATCH WITH THE STATE FUNCTION Q, SEARCH & RESCUE

STATE FUNCTION R

SHELTER OPERATIONS & CONTROL

FEDERAL ESF #6

MASS CARE



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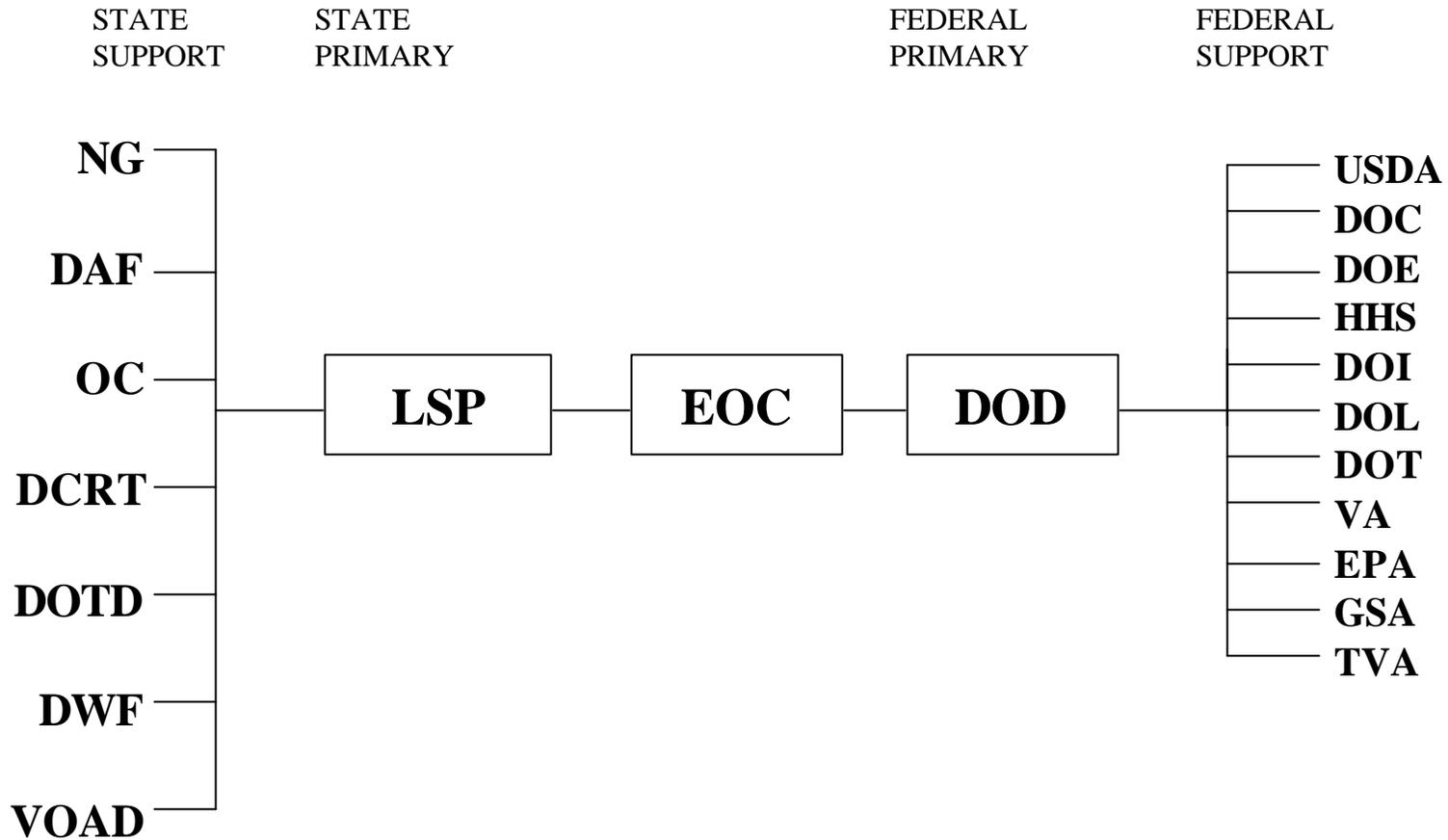
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STATE FUNCTION S

TRAFFIC CONTROL/
EVACUATION ROUTE

FEDERAL ESF #3

PUBLIC WORKS &
ENGINEERING SERVICES



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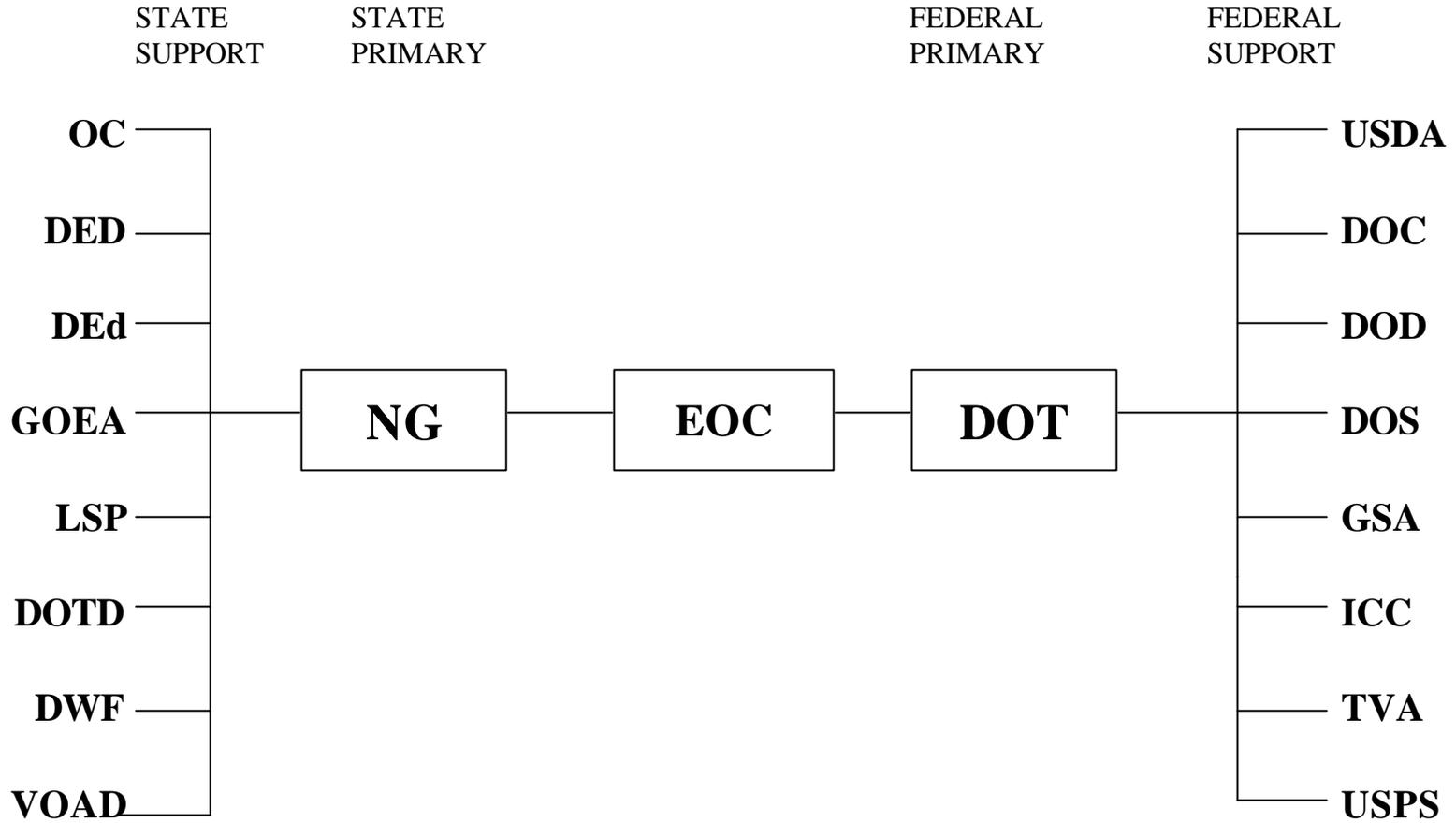
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STATE FUNCTION T

TRANSPORTATION

FEDERAL ESF #1

TRANSPORTATION



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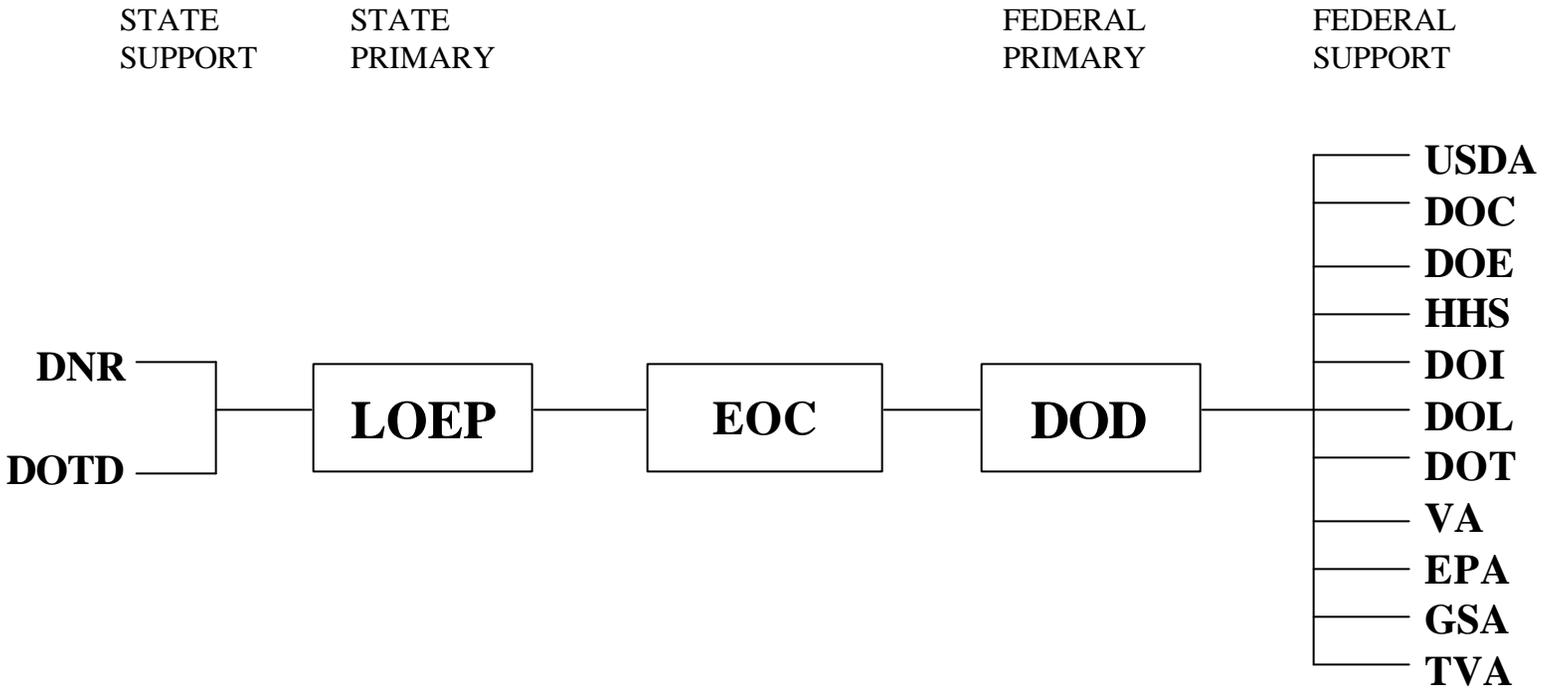
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STATE FUNCTION U

WATERSHED PROTECTION

FEDERAL ESF #3

PUBLIC WORKS & ENGINEERING SERVICES



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