

DTRA SMART BENEFIT PROGRAM HIGHLIGHTS

The Defense Threat Reduction Agency J4LPT offers the Smart benefits program to government employees who take advantage of the National Capital Region Metro train, Metro bus, and van pools registered with the WMATA. This subsidy program is made possible through the WHS Defense Facilities Directorate. Participants can receive up to \$240 per month in mass transit subsidies.

This program originated from Executive Order 13150 "Federal Workforce Transportation". This order states that federal agencies must provide employees incentives to use mass transit in their commute to and from work.



WHS Mass Transit Benefit Program

J4LPT
Supply, Policy, and
Transportation

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Defense Threat Reduction Agency & USSTRATCOM
Center for Combating Weapons of Mass Destruction

SMART BENEFITS PROGRAM



WHS MASS TRANSIT BENEFIT PROGRAM

SMART

BENEFITS PROGRAM

Who is Eligible?

Federal employees enrolled in USDA Commuter Transit Subsidy Benefits Program and METRO rail, METRO bus, and/or METRO authorized van pool may use the Smart Benefits program.

Enrolling in Metro Transit Subsidy

Please go to the following web address for access the transit subsidy program.

<http://www.whs.mil/DFD/Info/NCRTransitSubsidy.cfm>

Follow the "APPLY" link.

NCR-Transit Subsidy

Welcome to the DoD National Capital Region Mass Transportation Benefit Program (MTBP) web site. This site was set up to assist DoD employees working in the NCR in receiving a transit benefit for their daily commute.

Program Summary	DODI 1090.27	Executive Order 13150
Eligibility	Applying/Change/Withdraw	Application
Ethics Training	Pick-up Information and Scheduled Distributions	FAQ's
Fare Increase	Fare Media	Smartbenefits
Transit Links	Waste, Fraud, and Abuse	POC Desk Guide

Other Useful Links and Information

Open the DD Form 2845 and complete the online registration by following the "here" link shown below.

APPLICATION - DD FORM 2845

WEB-BASED APPLICATION Applying/Change/Recertify

Please note: Recertification efforts are to target only those who have NOT utilized the web-based application unless you've received an automatic notification that directs you to recertify.

Click [here](#) to use the web-based application.

Please note that all applicants (unless you are without a CAC) are required to use this form.

Withdraw

Withdrawing/Returning fare media Please click [here](#) for detailed information.

Obtaining your initial SmarTrip card

You can purchase SmarTrip cards online, by mail, or at any of 200 METRO sales locations: METRO Sales Offices, the Northern METRObus Division, vending machines at METRO rail stations that have parking facilities, and regional transit stores.

Lost SmarTrip Cards

If your SmarTrip card is lost or stolen, the value on the card can be transferred to a new card. In order for this to occur, the card must be registered with METRO. There is a \$5 fee associated with SmarTrip card replacement. This transaction can be completed by mail, or at METRO Center. Call the SmarTrip hotline to ensure you previous balance was transferred to your replacement card.

SmarTrip Hotline: 1 (888) 762-7874

Registering your SmarTrip with DTRA

You must register your card with DTRA on or before the 15th of the month in order to receive the benefits the following month. You must register your card at the DTRC building on Fort Belvoir, VA. The Smart Benefit form is available from the DTRA coordinator:

Deborah Gainey, Mass Transit Coordinator
703-767-4652
Deborah.gainey@dtra.mil

Benefit Information

Smart benefit monies must be redeemed at METRO machines, full or partial redemption is possible. Unused money that has been redeemed will roll over to the next month, up to a limit of \$300. Unredeemed money will not roll over. Government monies may not be used for parking; however, personal funds may be added for this purpose.